

DRAFT  
CITY OF LOS ANGELES  
California  
RESEDA NEIGHBORHOOD COUNCIL

**DJ FRANK**  
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**VACANT**  
VICE-PRESIDENT  
**JAMIE YORK**  
SECRETARY  
**ANGELA SABORIO**  
TREASURER  
**MICHELLE GALLAGHER**  
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**VICTOR SABORIO**  
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**THOMAS BOOTH**  
**SHARON BREWER**  
**KARLA ESCOBAR**  
**JENNIFER HUNT**  
**GUDERNATCH**  
**GUILLERMO MORALES-**  
**VITOLA**  
**ANAT INDIG-PEDDICORD**  
**JOE PHILLIPS**  
**MARIA SKELTON**  
**VACANT (Business Seat)**  
**VACANT (At Large)**  
**VACANT (Youth**  
**Boardmember)**  
**VACANT (Young Adult)**

7449 RESEDA BLVD, #118  
RESEDA, CA 91335  
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[www.resedacouncil.org](http://www.resedacouncil.org)

**GENERAL BOARD MEETING AGENDA**

**Monday, June 20, 2022— 7:00 PM**

**Zoom Meeting Online: <https://us02web.zoom.us/j/84974428499>**

**Webinar ID: 84974428499**

**Supporting Documents for this meeting are available [HERE](#)**

**By Telephone dial:** US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or  
+1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 877 853 5257 **(Toll Free)**  
888 475 4499 (Toll Free) or 833 548 0276 833 548 0282 (Toll Free)

**International numbers available: <https://us02web.zoom.us/j/84974428499>**

**Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte DJ Frank, presidente, por correo electrónico [djf@resedacouncil.org](mailto:djf@resedacouncil.org) para avisar al Concejo Vecinal.**

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE RESEDA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Board must dial **+1 929 205 6099**, and enter the webinar ID number above and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. When prompted by the presiding officer or chair, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board or Committee on any agenda item before the Board or Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered or during multiple agenda item comment.

**AB 361 Updates:**

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered or during multiple agenda items comment. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. General Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. Comment on agenda items is limited to 5 minutes total per speaker (maximum 1 minute per item), unless adjusted by the presiding officer of the Board.

Any messaging or virtual background is in the control of the individual board or committee member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**I. Call to Order & Roll Call**

- A. Call to Order by Presiding Officer
- B. Roll Call

**II. Introduction of Public Officials, City Employees and other Visitors:** Stakeholders are allotted 30 seconds for a question for each agendized public official who visits. Questions do not count against public comment time totals. Public Officials who do not give advance notice of their participation in the Reseda Neighborhood Council meeting are limited to 1 minutes of announcements, which must include their contact information as part of their announcement.

1. SLO Oscar Bocanegra or other authorized LAPD representative
2. Representative from Council District 3 Bob Blumenfield's Office
3. Representative from Council District 4 Nithya Raman's Office
4. Blake Clayton or other representative from Supervisor Sheila Keuhl's Office
5. Tammy Ramirez or Tara Vahdani- Representative from Scott Schmerelson's Office
6. Alberto Vargas or other representative from Jesse Gabriel's Office
7. Department of Neighborhood Empowerment representative
8. Representative from Eric Garcetti's Office
9. Representative from Nick Melvoin's Office LAUSD BD 4

**III. Public Comment on Non Agenda Items (2 min per person)**

**IV. Multiple Agenda Items Comment (5 minutes/300 seconds per speaker, maximum 1 minute/60 seconds per item)**

**V. Announcements**

**VI. Officer's Reports (1 min each, please file a written report if more time is requested)**

- A. President -
- B. Vice President
- C. Secretary -
- D. Treasurer
- E. Parliamentarian-
- F. Sergeant-At-Arms

**VII. Committee and Alliance Reports (2 min ea; please submit written reports)**

[West Valley Neighborhood Alliance on Homelessness](#) Report - Tom Booth

[Neighborhood Budget Advocates](#) Report- Carol Newman; Budget Day June 18th  
[Valley Alliance of Neighborhood Councils](#) - Report by Anna Measles  
[Neighborhood Council Sustainability Alliance](#)  
[LGBTQ+ Alliance](#)

### **VIII. Lead Business**

- A. Business Stakeholder Seat (2025) Vacancy. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary (jamiey@resedacouncil.org) at any time before a vote is taken, and the application must specify the stakeholder category the applicant is running for. Business stakeholder qualifications can be found in the bylaws. This seat may be filled as of the February 24, 2022 meeting
- B. At Large Stakeholder Seat (2023) Vacancy. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary (jamiey@resedacouncil.org) at any time before a vote is taken, and the application must specify the stakeholder category the applicant is running for. At large stakeholder qualifications can be found in the [bylaws](#). This seat may be filled as of the April 18, 2022 meeting
- C. Young Adult Boardmember (2023) Vacancy. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary (jamiey@resedacouncil.org) at any time before a vote is taken, and the application must specify the stakeholder category the applicant is running for. Young adult boardmember stakeholder qualifications can be found in the [bylaws](#). The applicant must be between the ages of 18-20 who lives, works, or owns property within the Reseda boundaries. The seat is held until the end of the 2023 term on May 31, 2023.
- D. Youth Boardmember (2023) Vacancy. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary (jamiey@resedacouncil.org) at any time before a vote is taken, and the application must specify the stakeholder category the applicant is running for. Youth boardmember stakeholder qualifications can be found in the bylaws. The applicant must be between the ages of 14-17 who lives, works, or owns property within the Reseda boundaries. The seat is held until the end of the 2023 term on May 31, 2023.
- E. Discussion and possible action; approval of up to \$500 for the printing of Reseda Neighborhood Council Art postcards and coloring supplies. Outreach approved and discussed. (Carlson, Gallagher, Escobar; yes Skelton, Huffer-Ethial; absent
- F. Appointment of Financial Officers of the Board
1. Neighborhood Council Bank Card Holder
  2. Second Card Holder (optional)
  3. Second Signer
  4. Alternate Signer (optional)

## **IX. Old Business**

- A. Discussion and possible action regarding setting a maximum time length for Reseda NC Board Meetings (regular or special). Reason: Obviously (4) or (5) hour meetings are too long for board members (who are needed for quorum and/or to vote on agenda items) and the public who attend to possibly make comments. Possible standing rule addition? (Sharon)
- B. Discussion and possible action regarding: 1) Reseda NC being involved in helping to form a Reseda Business Improvement District and 2) the formation of an Ad Hoc Committee to look into the steps needed to form a Reseda Business Improvement District. (Sharon)
- C. Discussion and possible action; submit a community impact statement on [Council File 21-1189](#) (AB 361 / Teleconference / Meetings) and [Council File 20-0467](#) (COVID-19 Public Health Crisis / Reopening Guidance / Los Angeles City Hall Complex / Park Facilities) and to the Board of Neighborhood Commissioner and the Board of Civil and Human Rights Commissioners
- D. Discussion and possible action; a letter to the Arts, Parks, Health, Education, and Neighborhoods committee requesting information from LAUSD regarding the money owed to Shirley Elementary by Citizens of the World Charter

## **X. New Business (all items may have discussion and action)**

- A. **Selection of Reseda Neighborhood Council Vice President**
- a. Nomination for Vice President by Presiding Officer- The Vice President oversees the committees, including population of committees and overseeing proper agenda procedure and runs meetings in the absence of the President or becomes President pro tem in the event of Presidential vacancy. Please see the [bylaws](#) for a complete description.
  - b. Nominee Statement (2 minutes each)
  - c. Public Comment (1 minutes per speaker, 10 minutes maximum for this item)
  - d. Board Discussion (Discussion and Questions from Board Members, the nominee will have the opportunity to answer each of the questions even if not addressed to them – 10 minutes maximum for this item)
  - e. Roll Call vote (If the board does not approve the nomination, then the process begins anew, from step D2.)
- B. Discussion and possible action; approval of the May 2022 Monthly Expenditure Report (MER) (Angela)
- C. Discussion and possible action; submit a community impact statement on [council file 22-0560](#) (Municipal Lobbying Ordinance / Updates) and to the Board of Neighborhood Commissioners (Jamie)
- D. Discussion and possible action; submit a community impact statement on [Council File 11-1020-S3](#) (Neighborhood Council Funding Program / Budget Advocates / Term Substitution / Budget Advocacy / Los Angeles Administrative Code / Amendment) and to the Board of

Neighborhood Commissioners ( Jamie)

E. Discussion and possible action; submit a community impact statement on [Council File 22-0436](#) (Live Interpreting Services / Expansion / Software / Technology / In-Person Shortage) (Jamie)

F. Discussion and possible action; submit election information worksheet for the 2023 Neighborhood Council election. (DJ) Any stakeholders interested in learning more, can find more information about the 2021 election [here](#).

Discussion and possible action; submit a community impact statement regarding [council file 13-0934-s2](#) (Elements of Economics Development Program / Business Incentives)

G. Discussion and possible action; approval of the use of the community space for Girl Scout Troop #00501.

H. Consent Items: All items will be voted on in one vote unless any member pulls them from the consent calendar

1. Approval of the March 21, 2022 draft RNC Board Meeting Minutes
2. Approval of the April 18, 2022 draft RNC Board Meeting minutes
3. Approval of the May 16, 2022 draft RNC Board Meeting minutes
4. Removal of Guillermo Morales Vitola from the Economic committee

## **XI. Upcoming Agenda Items**

- A. Any stakeholder may request the inclusion of any specific agenda item for future meetings, and upon the concurrence of a majority vote of the Board, such item will be placed on the future agenda as requested, per Article VIII§2 of the Bylaws.

## **XII. Next General Meeting: 7:00pm, Monday, July 18, 2022**

## **XIII. Adjournment**

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the Reseda Neighborhood Council Space, 18118 Sherman Way, Reseda, CA 91335 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Secretary Jamie York by email at: [jamiery@resedacouncil.org](mailto:jamiery@resedacouncil.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows: Reseda Neighborhood Council Space, 18118 Sherman Way, Reseda, CA 91335 and at [resedacouncil.org](http://resedacouncil.org). You can

also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

**NOTICE TO PAID REPRESENTATIVES** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobby](http://ethics.lacity.org/lobby)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws cited below.

**PROCESS FOR RECONSIDERATION (Article VIII§4)** - The Board may reconsider or amend its actions through the following Motion for Reconsideration process: Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration by official action. After determining that an action should be reconsidered, the Board has the authority to re-hear, continue, or act on the item that is the subject of reconsideration. The Motion for Reconsideration must be brought, and the Board's approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration. A Motion for Reconsideration may be proposed only by a member of the Board that previously voted on the prevailing side of the original action that was taken by the Board Moving. The Moving Board Member may make the Motion for consideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above. In order to properly place the Motion for Reconsideration on the agenda of the subsequent meeting, the Moving Board Member shall submit a memorandum to the Secretary at least two (2) days in advance of the deadline for posting notices for the meeting. The memorandum must briefly state the reason(s) for requesting the reconsideration and provide the Secretary with an adequate description of the matter(s) to be re-heard and the proposed action that may be adopted by the Board if the Motion for Reconsideration is approved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

**PROCESS FOR FILING A GRIEVANCE (Article XI)** - Any grievance by a Stakeholder or Board member must be submitted in writing to the Secretary who shall cause the matter to be placed on the agenda for the next regular RNC meeting, but in any case, no more than in thirty-five (35) days. The Neighborhood Council will follow the City's policy and/or rules regarding the handling of grievances. The Motion for Reconsideration must be brought, and the Boards approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Boards next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration.

At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Non-Board Stakeholders randomly selected by the Secretary from a list of Non-Board Stakeholders who have expressed an interest in serving from time-to-time on such a panel. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.

Within two (2) weeks of the panel's selection, the Secretary shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

Within two (2) weeks following such meeting, a member of the panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the panels collective recommendations for resolving the grievance. The Board may receive a copy of the panels report and recommendations prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board members until it is heard publicly at the next regular RNC meeting.

This grievance process is intended to address matters involving procedural disputes, such as the Boards failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which grievances may be aired publicly at RNC meetings.

The Neighborhood Council grievance review process will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council.