



# Executive Committee Meeting

Rampart Village Neighborhood Council  
155 N. Occidental Blvd. Suite 236  
Los Angeles, CA 90026



Wednesday, September 11, 2024, 5:30 P.M.  
**Agenda**

Philip Armstrong, President | Ronee Reece, Vice President  
Lara Morrison, Treasurer | Hector Quezada, Secretary  
Shafi Ahmed, Board Member Rep

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Philip Armstrong al 213.275.9322 o por correo electrónico: [Philip.armstrongrvnc@gmail.com](mailto:Philip.armstrongrvnc@gmail.com) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE RAMPART VILLAGE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

#### Meeting Access Information

Internet: <https://us02web.zoom.us/j/83160725843> | Telephone: 888.475.4499 | Mtg. ID: 831 6072 5843 (No Password Required)

Every person wishing to address the Board must dial 669.900.6833, and enter 851 6123 2288 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

#### SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

- I. Call to Order and Roll Call (00 Minutes)
- II. Review and Adoption of Outstanding Committee Meeting Minutes (00 Minutes)
- III. Public Comment on Non-Agenda Items (2 minutes per speaker) (00 Minutes)
- IV. President, Vice President, Treasurer, and Secretary's Reports to the Executive Committee (00 Minutes)
- V. Discussion and Possible Action on Placing the following Motions, Resolutions & Presentations onto the next General Board meeting agenda for September 17, 2024: (00 Minutes)

A. Presentations.

B. Announcements.

C. RVNC Committee Chairs

In accordance with the motion passed at the October 17, 2023, General Board meeting, all RVNC Committee Chairs are requested to report to the board:

1. Who is on the committee;
2. What is the committee working on; and
3. When is the day of the month for regular committee meetings.

D. Reports to the Board of Directors:

1. Government Agencies
2. Community Organizations
3. RVNC Officers
4. RVNC Committee Chairs and Liaisons

E. Old Business

1. Agendize for the September 17, 2024 General Board meeting board action to recommend one board member to serve as a panelist to sit on a Regional Grievance Panel. A training for regional grievance panelists will be held in partnership with the Office of City Attorney Dispute Resolution Program. The following is a link to the Neighborhood Council grievance policy in Section 22.818, Article 3 of Chapter 28 of the Los Angeles Administrative Code: <https://empowerla.org/wp-content/uploads/2016/03/Grievance-Policy.pdf>
2. Agendize to have the assigned member(s) present the updated Rampart Village Neighborhood Council Inventory Reports to the General Board for final Board review and approval.
3. Agendize for discussion and possible action at the September 17, 2024 General Board meeting follow-up to the Central LA virtual community workshop to develop a community-driven action plan to improve walking and biking safety focusing on neighborhood schools of Commonwealth Avenue ES, Frank Del Olmo, and Lafayette Park PC. At LA Metro's presentation at our July 16 General Board meeting on the Vermont Transit Corridor Project, Philip asked Metro to consider a scramble crosswalk at 3rd Street and Vermont Avenue in their planning for the Bus Rapid Transit which has a proposed station at that intersection. Philip said on August 22 he attended the Metro Active Transportation Program Cycle 2 workshop and submitted a question requesting feedback regarding whether a study of crash patterns and volume threshold requirements at Vermont Ave/3rd St and investigation of appropriate countermeasures, potentially including a scramble crosswalk, would be eligible for and potentially a priority for MAT Cycle 2.
4. Discussion and possible action to agendize for the August 20 General Board meeting concerns raised by Carolyn Burleson about the existing conditions of the 100 block of S. Occidental Boulevard. At our March 19 General Board meeting, Diana Vicente, CD 1 Field Representative, told us that they want to bring to us a proposal for their Climate Fellows to plant native vegetation in the Occidental medians and they will convey this to CD 13. Please see the following link: <https://streetsla.lacity.org/urban-forestry-division>.

F. New Business

5. Discussion and possible action to agendize for the September 17 General Board meeting to APPROVE the August 2024 Monthly Expenditure Report.
6. Discussion and possible action to agendize for the September 17 General Board meeting to approve a specific BAC listing St. Anne's as meeting and office space and the amount of rent approved by the RVNC. Please note that we are no longer able to use the BAC approving the Admin Packet for this purpose.

7. Discussion and possible action to agendaize for the September 17 General Board meeting to approve an expenditure of \$440 to relocate the RVNC banners on Temple Street before March 31, 2025. We can leave them down at no cost, or schedule to relocate them.
8. As recommended by the Public Safety, Housing & Transportation Committee, discussion and possible action to agendaize for the September 17 General Board meeting the HCID rollout of a database of all low-income housing created in projects using Density Bonus or Transit Oriented Communities (TOC) incentives, including consideration of approving a community impact statement for Council File 23-0426, Affordable Housing / Multilingual Online System / Search and Application. On July 2, Emma Howard, CD 13 planning deputy, told us she would follow up with LAHD and LADBS on this issue in depth. On August 21, she told us the context is the affordable housing registry motion: [Council File 23-0426](#), their colleagues at CD 4 are lead on this effort and she believes that the city is in process in terms of hiring the team that will create the system. Also, she notes that the Housing Element Update would include some registry requirements as part of the [Resident Protections Ordinance](#). For the slides from LAHD's April 19, 2022, presentation to the committee, please see the following link: [https://drive.google.com/file/d/1hpb4YXRvA0nfw\\_55Lxg6srQJqNnSDoGq/view?usp=sharing](https://drive.google.com/file/d/1hpb4YXRvA0nfw_55Lxg6srQJqNnSDoGq/view?usp=sharing)
9. As recommended by the Public Safety, Housing & Transportation Committee, discussion and possible action to agendaize for the September 17 General Board meeting approval of a presentation and for the RVNC to participate in a research project and finding residents that will be willing to participate in these workshops, collaborators to help host a workshop, and a community center or another local venue they could use with the following caveats. The RVNC acts as a conduit and does not take a major role or take the lead for hosting the workshop. If the motion passes, the RVNC would participate in a research project funded by the National Science Foundation studying the risks associated with concrete buildings in Los Angeles constructed prior to modern seismic building codes. Purdue University wants us to help them organize a community workshop at Rampart Village where they have identified a high density of concrete buildings constructed prior to modern seismic building codes. The project goal is to understand:
  - the value of retrofits that would allow buildings to be immediately reoccupied and minimize disruptions to public services after a major earthquake;
  - how these benefits vary depending on the building's function, like whether the building is residential, an office, a school or a grocery store;
  - how people interact with structures, and the impacts a community would experience if different buildings were damaged in an earthquake; and
  - how seismic retrofits should be evaluated and prioritized to develop guidance for public officials.
10. Discussion and possible action to agendaize for the September 17 General Board meeting to approve how we will incorporate Spanish interpretation into our board meeting set up and take down, including inviting guests, include in outreach how Spanish interpretation will be provided for the September 17 and subsequent General Board meetings), translating and printing the agenda and minutes (and taking the minutes) and other documents, sound system, video system, Zoom and recording (including recordings in English and Spanish), and ordering and picking up food and beverages. Ronee agreed to purchase a cordless microphone for this meeting. Along with sending them their regular invitations to attend the board meetings, we are asking our council district offices to distribute the agendas in Spanish and explain to their subscriber lists that we have Spanish interpretation.
11. Discussion and possible action to agendaize for the September 17 General Board meeting a motion to approve our meeting note-taker (currently Emily Atalay) to take the minutes for the Executive Committee meetings in addition to the General Board meetings. It is anticipated that the cost of producing the Executive Committee meeting minutes will be less than the cost of taking the General Board meeting minutes, we want them on a shorter turnaround, and we've asked Emily to provide us with a quote for the board to consider.
12. Discussion and possible action to agendaize for the September 17 General Board meeting to approve a letter of support to LA Metro as it completes the early planning phase of the [Vermont Transit Corridor Project](#). Metro wants to work with our Neighborhood Council and the project briefing at our July 16 General Board meeting provided insights into project goals and benefits and addressed questions. On July 30, Philip observed a Metro bus that was approaching the southbound bus stop at Vermont and Beverly hit a bicyclist who was transported to the emergency room. Consequently, this gives added emphasis to our need to understand Metro's plans to accommodate bikes on the portion of the Vermont Transit Corridor Project north of Gage Avenue.
13. Discussion and possible action to agendaize for the September 17 General Board meeting to review and implement our plans for follow up to the CERT training for the RVNC. At our May 21 General Board meeting, we passed a motion to support the LAFDCERT Battalion 11 Coordinator in organizing a Neighborhood Team. Mr. Ababao provided the names of our CERT training graduates to the Neighborhood Team Program (NTP) through Patrick Botz-Forbes. We are still anticipating that Mr. Ababao will help us to recruit and train a Team Leader to help our NC to develop our Emergency Plan and build our Neighborhood Team. For more information, please see

the following link to the CERT participant manual:  
[https://www.ready.gov/sites/default/files/2019.CERT\\_Basic\\_PM\\_FINAL\\_508c.pdf](https://www.ready.gov/sites/default/files/2019.CERT_Basic_PM_FINAL_508c.pdf)

14. Discussion and possible action to agendaize for the September 17 General Board meeting a presentation and to follow up with CD 10 and Department of Recreation and Parks about the establishment of a Park Advisory Board and the timeline for additional community input for and implementation of the renovations. On August 30, Ana Valdez, Shatto Park Director, told us they are definitely working on getting a Park Advisory Board at Shatto up and running by mid-September. We understand that the Los Angeles Neighborhood Initiative has furnished to CD 10 and the Department of Recreation and Parks the complete results of the two community meetings held on June 22 and July 13, 2019. They will be reaching out to interested patrons and community members and then holding interviews to see if it's a good fit all around. For our part, we will consider any requests of our stakeholders for the RVNC to make recommendations to the Park Director for them to be included on the Park Advisory Board. Please see the Board of Recreation and Parks Commissioners Report No. 24-064, Shatto Recreation Center Park Renovation Project, at the following link:  
<https://www.laparks.org/sites/default/files/pdf/commissioner/2024/apr04/24-064.pdf>
15. Discussion and possible action to agendaize for the September 17 General Board meeting to approve a community impact statement for Council File [24-0867](#), Neighborhood Council Bylaws / Youth Participation / Diversity Increase / Leadership Growth. This motion requests the Board of Neighborhood Commissioners with the assistance of the Department of Neighborhood Empowerment and the City Attorney to report to Council on potential options to amend Neighborhood Bylaws to include term limits for Neighborhood Council board members in order to facilitate greater member participation and leadership development.
16. Discussion and possible action to agendaize for the September 17 General Board meeting to approve a community impact statement regarding the draft ordinance and design guidelines or clarifications to implement Measure HLA. This community impact statement will address three council files related to implementation of Measure HLA: Council File [15-0719-S26](#), Council File [24-0131](#), and Council File [24-0173](#). Council File 15-0719-S26 began as an effort to pre-empt the proposed Healthy Streets LA Ballot Measure and has evolved with the passage of Measure HLA into the proposed mechanism to allow City Departments to implement Measure HLA. Council File 24-0131 requests a list of corridors that would necessitate the removal of parking spaces and vehicle travel lanes to implement Measure HLA. Council File 24-0173 advocates a three-prong implementation approach for Measure HLA: 1) Adopting a City implementation ordinance to clarify decision-making processes, promote thoughtful project planning, and minimize legal exposure related to noncompliance with the Measure's requirements; 2) Aggressively pursuing the development of a 5-year Capital Infrastructure Plan (CIP) to better align resources with projects that would achieve the City's policy goals; and 3) Aligning maintenance programs with policy goals and Measure HLA requirements.
17. Discussion and possible action to agendaize for the September 17 General Board meeting to approve a community impact statement for Council File 23-1027 regarding City Charter Reform, currently in the Ad Hoc Committee on City Governance Reform. Ronee, as our LANCC representative, said he would review what LANCC has done on this and Lorenzo told us he will check with his leadership on whether DONE currently has the capacity to directly provide administrative support to Neighborhood Councils or whether they would want to ask for that authority through the Charter Reform. Another possible item for the community impact statement is who should be responsible for assessing and championing the needs of the Neighborhood Councils for funding and resources sufficient to enable them to accomplish their purpose. According to [DONE's About Neighborhood Councils webpage](#), Neighborhood Councils gather, vet, debate, and come to a consensus on matters that impact City life and policy, and deliver their official stance on these issues in letters called "Community Impact Statements" (CIS), which are shared with City decision-makers, such as the Mayor, City Council, or City Departments such as City Planning. However, there has been no effort to assess or furnish the necessary resources and funding to accomplish this.
18. Agendaize as a standing agenda item to collect feedback at the end of each meeting as to what worked well and what needed improvement.
19. Consider whether any of the items on the Board meeting agenda (such as the minutes and MER) could be added to the consent calendar.
20. Items from the President, Vice President, Treasurer, Secretary, and Board Member Rep.

## VI. Adjournment

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [rvnc.org](http://rvnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Philip Armstrong at [Philip.armstrongrvnc@gmail.com](mailto:Philip.armstrongrvnc@gmail.com)

Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Committee's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: 1) LA Eco-Village, 117 Bimini Pl, 90004; 2) RVNC Bulletin Board, Suite #236, 155 N. Occidental Blvd, 90026; 3) [www.rvnc.org](http://www.rvnc.org); and 4) [www.EmpowerLA.org](http://www.EmpowerLA.org).

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hrs) prior to the meeting by contacting or send an e-mail that states the accommodations that you are requesting to the RVNC President, Philip Armstrong, at 213.275.9322 or email: [Philip.armstrongrvnc@gmail.com](mailto:Philip.armstrongrvnc@gmail.com), or you may contact the Department of Neighborhood Empowerment Support at 213.978.1551 or e-mail [NCSupport@lacity.org](mailto:NCSupport@lacity.org). **Note: For TTY/TDD services, please refer to state provided services at <https://ddtp.cpuc.ca.gov/default1.aspx?id=1482>**

#### GENERAL PUBLIC COMMENT ON NON AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- 1) LA Eco-Village, 117 Bimini Pl, 90004;
- 2) RVNC Bulletin Board, Suite #236, 155 N. Occidental Blvd, 90026;
- 3) [www.rvnc.org](http://www.rvnc.org); and
- 4) You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

#### Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.rvnc.org](http://www.rvnc.org)