



# Executive Committee Meeting

Rampart Village Neighborhood Council  
155 N. Occidental Blvd. Suite 236  
Los Angeles, CA 90026



**Tuesday, February 13, 5:30 P.M.**  
**Agenda**

Philip Armstrong, President | Ronee Reece, Vice President  
Lara Morrison, Treasurer | Hector Quezada, Secretary  
David Hourin, Board Member Rep

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE RAMPART VILLAGE NEIGHBORHOOD COUNCIL MEETINGS WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

### Meeting Access Information

Internet: <https://us02web.zoom.us/j/83160725843> | Telephone: 888.475.4499 | Mtg. ID: 831 6072 5843 (No Password Required)

- I. Call to Order and Roll Call (00 Minutes)
- II. Review and Adoption of Outstanding Committee Meeting Minutes (00 Minutes)
- III. Public Comment on Non-Agenda Items (2 minutes per speaker) (00 Minutes)
- IV. President, Vice President, Treasurer, and Secretary’s Reports to the Executive Committee (00 Minutes)
- V. Discussion and Possible Action on Placing the following Motions, Resolutions & Presentations onto the next General Board meeting agenda for February 20, 2024: (00 Minutes)

- A. Presentations.
- B. Announcements.
- C. RVNC Committee Chairs

In accordance with the motion passed at the October 17, 2023, General Board meeting, all RVNC Committee Chairs are requested to report to the board:

- 1. Who is on the committee;
- 2. What is the committee working on; and
- 3. When is the day of the month for regular committee meetings.

- D. Reports to the Board of Directors:
  - 1. Government Agencies
  - 2. Community Organizations
  - 3. RVNC Officers
  - 4. RVNC Committee Chairs and Liaisons

- E. Old Business
  - 1. Discussion of roles and responsibilities of Neighborhood Council Sustainability Alliance representative and selection of representative.
  - 2. Discussion of roles and responsibilities of liaisons and selection of liaisons.
  - 3. Discussion of roles and responsibilities of Alliance of River Communities representative and selection of representative.
  - 4. Agendize for the February 20, 2024 General Board meeting board action to recommend one board member to serve as a panelist to sit on a Regional Grievance Panel. A training for regional grievance panelists will be held in partnership with the Office of City Attorney Dispute Resolution Program. The following is a link to the Neighborhood Council grievance policy in Section 22.818, Article 3 of Chapter 28 of the Los Angeles Administrative Code: <https://empowerla.org/wp-content/uploads/2016/03/Grievance-Policy.pdf>

5. Agendize for the February 20, 2024 General Board meeting discussion and possible action on nomination and selection of two board members to serve as a Cool Block Leader. Please see the following link for details: [https://www.ncsa.la/cool\\_blocks\\_la](https://www.ncsa.la/cool_blocks_la)
6. Agendize to have the assigned member(s) present the updated Rampart Village Neighborhood Council Inventory Reports to the General Board for final Board review and approval.
7. Agendize for discussion and possible action at the February 20, 2024 General Board meeting follow-up to the Central LA virtual community workshop to develop a community-driven action plan to improve walking and biking safety focusing on neighborhood schools of Commonwealth Avenue ES, Frank Del Olmo, and Lafayette Park PC. We heard from Margot Ocanas, LADOT's Safe Routes to School (SRTS) Director that the SRTS plan for those schools and a total of 21 schools in the area was funded for \$32 million in CalTrans Active Transportation Program, Cycle 6. Although the scramble crosswalk at Third Street and Vermont Avenue was removed from the application, it includes a scramble crosswalk during designated hours at 1<sup>st</sup> Street and New Hampshire Avenue. As Philip discussed with Margot on October 4, we understand that she will communicate with the Vision Zero Program to understand why they are saying the scramble crosswalk at Third Street and Vermont Avenue doesn't meet their guidelines.
8. Agendize for discussion and possible action safety around the Value charter schools located at 240 N. Madison Avenue and 221 N. Westmoreland. At the October 17, 2023, General Board meeting, David Nguyen from the Mayor's Office of Community Engagement and Nick Marcone from the Mayor's Office of Housing and Homelessness Solutions reported that over 100 people were relocated from encampments to interim housing through Inside Safe, a citywide, voluntary, proactive housing-led strategy to bring people inside from tents and encampments, and to prevent encampments from returning, on October 11 and 12. To prevent repopulation of encampments after an Inside Safe operation, Nick said they try to keep a footprint in the area and monitor. If they see tents going up, they will continue to outreach to those individuals because once one tent goes up it can be a domino effect. So service providers and the Mayor's outreach team keep an eye out and, if tents pop up, get an idea of who those individuals are and see if they can offer them something to mitigate repopulation.
9. Agendize for the February 20, 2024 General Board meeting discussion and possible action on the 2024-2025 Outreach Plan for the RVNC and on planning for and scheduling of a Board Retreat to set priorities for the RVNC and develop an action plan to accomplish those priorities.
10. As recommended by the Public Safety, Housing & Transportation Committee, agendize for the February 20, 2024 General Board meeting discussion and possible action and a presentation on a map of existing <https://www.google.com/maps/search/electric+vehicle+charging+stations/@34.0671969,-118.2877427,15z/data=!3m1!4b1>) and proposed electric vehicle charging stations within the Rampart Village boundaries, including potentially St. Anne's parking lot, Mijoo Peace Church parking lot, the LAUSD parking lot on First Street, First and Virgil Streets, and between Bimini and Westmoreland on the north or south side of First Street. In addition to increasing the number of stations, the Committee noted that a stakeholder requested that the charging stations include theft deterrence to prevent theft of charging cables. At the October 25, 2022 Public Safety, Housing & Transportation Committee meeting, LADWP told us: Most of the opportunities that we are anticipating involve private infrastructure and that's the vast majority of the infrastructure that LADWP tries to build in the City. LADWP's Electric Transportation Programs Team runs a rebate program and they've been authorized by their Board to offer up to \$40 million per year. That's probably the best place where we want to start and the role that the RVNC could have is in connecting to LADPW the owners of those properties that we've identified or whoever is paying the electrical bill there. They would be the ones who would apply for LADWP's rebate. The way the program works is there is a space for the owners to say they will assign the rebate over to a third-party. There are multiple companies in Los Angeles that will prepare a design and they'll say if you assign the rebate over to them then they'll install the charging stations free of charge to you.
11. Agendize for discussion and possible action the HCID rollout of database of all low-income housing created in projects using Density Bonus or Transit Oriented Communities (TOC) incentives. In response to our analysis (please see the linked data visualization: [extract of join of covenants-permits and discretionary approvals 4.20.23 5.23.23 APN | Tableau Public](#)) showing some building permits being issued to projects that ostensibly did not appear on LAHD's list of covenanted projects, LAHD completed a review of those projects with final permits issued and asked LADBS to provide information regarding LADBS' receipt of LAHD clearance for low income units. Philip heard back from Celeste Nguyen of LADBS on December 22 and, in his response, he included copies for all three City Departments in order to get everyone on the same page. Philip participated in the Budget Advocates' meeting with LADBS on January 30. At that meeting, the LADBS reps agreed to consider giving us a spreadsheet for 1649 project submittals received by their Affordable Housing Section, having a performance metric for Permits Issued for Housing Projects with Low Income Housing Units, and possibly having the section chief over their Affordable Housing Section provide the response that Philip would need. For the slides from LAHD's April 19, 2022, presentation to the committee, please see the following link: [https://drive.google.com/file/d/1hpb4YXRvA0nfw\\_55Lxg6srQJqNnSDoGq/view?usp=sharing](https://drive.google.com/file/d/1hpb4YXRvA0nfw_55Lxg6srQJqNnSDoGq/view?usp=sharing)
12. Discussion and possible action to agendize for the February 20 General Board meeting concerns raised by Carolyn Burleson about the existing conditions of the 100 block of S. Occidental Boulevard. What was once a beautiful block with flowers planted on the

rounders by RVNC, now looks like a slum. Weeds have grown as tall as a person in the island, and homeless encampments have taken over. There is trash everywhere. She has reported through My311, but nothing has been done. In addition, the alley between Beverly Boulevard and 3rd Street has deep potholes that have gotten worse since the rains. She has requested repairs since November, but nothing has been done. This was discussed as a non-agenda item at the May 16 General Board meeting. At the May 23 PSHT Committee meeting, we discussed that we will wait for the Council Offices for CD 1 and CD 13 to respond before we take any action. In the meantime, Carmen Medina and Hector Quezada will discuss a proposal for a plan that our stakeholders would like to pursue. Philip said he understands that Occidental is included along with the medians on Verdugo in one of the city departments' contracts.

13. Discussion and possible action to agendize for the February 20 General Board meeting to address resumption of PATH Neighborhood Watch Committee meetings. On September 18, Zeke Sandoval, PATH's Public Policy Manager, informed Philip that PATH is close to hiring a new Community Affairs associate and he's looking forward to attending our meeting soon to talk more about PATH's expanded outreach work in CD 13 and the Neighborhood Watch Committee.
14. Accept applications for the vacant board seats and make selections:
  - a. At-Large Rep: 2

#### F. New Business

15. Discussion and possible action to agendize for the February 20 General Board meeting to APPROVE the January 2024 Monthly Expenditure Report.
16. Discussion and possible action to approve a presentation and consideration of a Neighborhood Purpose Grant of up to \$1000 to support the Electric Moon Foundation's Guitar Lessons and Summer Music Education Program at Alexandria House.
17. Discussion of roles and responsibilities of liaison to St. Anne's and possible action to select a liaison and send a letter to St. Anne's to inform them of the liaison.
18. Discussion and possible action to agendize for the February 20 General Board meeting to update the Rampart Village Neighborhood Council Inventory Report, to treat as salvage and complete the salvage form for equipment that is no longer needed, to coordinate with the General Services Division to transfer unneeded equipment, and to authorize and obtain cleaning services to deep clean the RVNC office.
19. Discussion and possible action to agendize for the February 20 General Board meeting to approve the expenditure of up to \$5,000 for deep cleaning service for the RVNC office and if approved cover the costs associated with the deep cleaning service. Please note that contract considerations may apply if: Expenditure for the service exceeds \$5,000 within a fiscal year, or Expenditure for the service exceeds three months (exceptions may include subscription services).
20. Discussion and possible action to review the minutes from the January 16 General Board meeting relative to the decisions made in Item VII.Q on the agenda for that meeting.
21. Discussion and possible action to agendize for the February 20 General Board meeting to approve an announcement and a flyer, the sign-up link (<https://forms.gle/6UeVteeXbKUNdxDw8>), and any needed funding for the flyer or the training, for a CERT training for the RVNC. Following on to the training, LAFD told us we could also schedule a training in Spanish and we could work with the Los Angeles Neighborhood Team Program to consider forming a Neighborhood Team for our area.
22. Discussion and possible action to agendize for the February 20 General Board meeting to partner with Caltrans on its Clean California Community Days of Action, a statewide call-to-action event, that will include community cleanups, and family-friendly educational and entertaining festivals. Caltrans is bringing this wonderful community-led clean-up movement back in 2024 and encouraging us to join them again this year by organizing a clean-up in our community. This year the event will be held between April 19 – 22, 2024 and is being organized by Sagent Marketing at [hello@cleanca.com](mailto:hello@cleanca.com). At the February 7 meeting of the Public Safety, Housing & Transportation Committee, Alin Rangel of KYCC offered their support for a community cleanup on Saturday, April 20. She told us they can provide tools in advance and pick up the trash we collect, plan the area to cover and which routes, and assist with outreach to get volunteers, including by publicizing our cleanup in their newsletter. Philip suggested that the community cleanup on April 20 could serve as an example of how we could collaborate with KYCC on future cleanups.
23. Discussion and possible action to agendize for the February 20 General Board meeting to accept applications and make a selection for co-chair of the Community Relations, Outreach and Social Networking Committee, such co-chair to be responsible for the RVNC's social media.
24. Discussion and possible action to agendize for the February 20 General Board meeting to follow up with CD 10 and Department of Recreation and Parks about the upgradation of Shatto center Badminton court (uphill).
25. Discussion and possible action to agendize for the February 20 General Board meeting approval to support follow-up to the first Play Street event, which occurred on September 9 as part of the 100-year anniversary of Commonwealth Avenue Elementary in Historic Filipinotown. There's more about Play Streets here: <https://laplaystreets.com/> Let's discuss possibly having the next Play Street event at St. Anne's.

26. Discussion and possible action to agendaize for the February 20 General Board meeting to approve a community impact statement for Council File 23-1027 regarding City Charter Reform, currently in the Ad Hoc Committee on City Governance Reform.
27. Discussion and possible action to agendaize for the February 20 General Board meeting to approve a plan for board meeting set up and take down, including inviting guests, interpretation (include in outreach whether Spanish interpretation will be provided for the February 20 General Board meeting), printing the agenda and other documents, sound system, video system, Zoom and recording (including a return to Zoom or hybrid meetings), and ordering and picking up food and beverages and eating utensils.
28. Agendaize as a standing agenda item to collect feedback at the end of each meeting as to what worked well and what needed improvement.
29. Consider whether any of the items on the Board meeting agenda (such as the minutes and MER) could be added to the consent calendar.
30. Items from the President, Vice President, Treasurer, Secretary, and Board Member Rep.

## VI. Adjournment

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the presiding officer. The presiding officer may take items out of order. All items on the agenda are possible action items and subject to a Community Impact Statement (CIS) filing to the City Clerk's Office.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [rvnc.org/rvncmeetingdocumentation](http://rvnc.org/rvncmeetingdocumentation) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Philip Armstrong at [Philip.armstrongrvnc@gmail.com](mailto:Philip.armstrongrvnc@gmail.com)

Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Committee's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: 1) LA Eco-Village, 117 Bimini Pl, 90004; 2) RVNC Bulletin Board, Suit #236, 155 N. Occidental Blvd, 90026; 3) [www.rvnc.org](http://www.rvnc.org); and 4) [www.EmpowerLA.org](http://www.EmpowerLA.org).

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hrs) prior to the meeting by contacting or send an e-mail that states the accommodations that you are requesting to the RVNC President, Philip Armstrong, at 213.275.9322 or email: [Philip.armstrongrvnc@gmail.com](mailto:Philip.armstrongrvnc@gmail.com), or you may contact the Department of Neighborhood Empowerment Support at 213.978.1551 or e-mail [NCsupport@lacity.org](mailto:NCsupport@lacity.org). **Note: For TTY/TDD services, please refer to state provided services at <https://ddtp.cpuc.ca.gov/default1.aspx?id=1482>**

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 DÍAS DE TRABAJO (72 horas) ANTES DEL EVENTO. Por favor envíe solicitudes a: [Philip.armstrongrvnc@gmail.com](mailto:Philip.armstrongrvnc@gmail.com) o llamar 213.275.9322.

### VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION:

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Rampart Village Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Executive Committee must dial 669.900.6833, and enter 061712 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

### GENERAL PUBLIC COMMENT ON NON AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

### Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

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