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President David Balen; Vice President Hilda Sarkisyan; Secretary Deborah Violante;  
Treasurer Jason Hector; 2<sup>nd</sup> Signer Jennifer Ibrahim; Hrant Vartzebedian Alt. Secretary;  
Asaad Alnajjar; Christine Demirtshian; Becky Leveque; Bright Aregs; Patrick Gipson

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Rev. 08-25-2025

## PORTER RANCH NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

**WEDNESDAY, SEPTEMBER 10, 2025 @ 6:00 pm**

Castlebay Lane Charter Elementary (Performing Arts Center)  
19010 Castlebay Lane, Porter Ranch, CA 91326

*This Agenda and all attachments can be downloaded at: <https://prnc.org/meetings>*

**General Public Comment** – As noted in the meeting Agenda, there is an item dedicated to Public Comment on Items not on the Agenda, but within the purview of the Board. When the item comes up during the course of the meeting, the presiding officer will ask if any member of the public wishes to address the Board regarding any issue that is NOT on the agenda but is within the domain of the Board's actions and capabilities. At that time, the meeting attendees can electronically "raise their hand" to speak using the same procedure described above. Please note that under the Brown Act, the Board is prevented from discussing or acting on a matter that is brought to its attention during the General Public Comment period. However, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer at his or her discretion.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**Material Provided During the Meeting** – In some instances, invited speakers may bring material with them to be provided to the Board during the meeting. With online meetings, this material will likely be sent to the Board as an email attachment so it can be presented and displayed during the online meeting. If members of the public wish to receive copies of this material via email before the meeting begins, please send an email to the Board secretary at [Secretary@PRNC.org](mailto:Secretary@PRNC.org) and ask for copies of materials provided. Materials provided to the Board no less than two hours of the meeting will be emailed to all those who request them before the meeting begins. Material provided to the Board within less than two hours of the start of the meeting will be emailed to those who requested them after the meeting. All materials presented during the meeting will be included with the meeting minutes, which are then posted on the PRNC meetings page.

### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC POSTING OF AGENDAS** – PRNC agendas are posted for public review as follows:

- 11280 Corbin Ave. Northridge, CA 91326 on a BULLITIN BOARD facing Corbin and [www.PRNC.org/calendar](http://www.PRNC.org/calendar)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>. A member of the public can send an email to all the PRNC Board members at [board@PRNC.org](mailto:board@PRNC.org). The PRNC website is at: [www.prnc.org](http://www.prnc.org). For information on the PRNC process for Board action reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the PRNC Bylaws. The PRNC bylaws are available on our website at [www.prnc.org](http://www.prnc.org).

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- 1- Meeting call to order.
- 2- Roll Call and determination of quorum.
- 3- Pledge of Allegiance.
- 4- Updates from representatives of Elected Officials, City Departments and City Attorney.
- 5- Treasurer's Report—Jason Hector
- 6- Budget Advocates Report
- 7- Motion to approve August 2025 MER.—Attachment A
- 8- Motion to approve minutes from August 13, 2025 general board meeting. – Attachment B
- 9- Discussion and possible action to approve virtual meetings in addition to in person meetings for PRNC board and committees.
- 10- Discussion and possible action to approve expenditures up to \$500 for zoom related equipment and / or software licenses.
- 11- Discussion and possible action to hold future general board meetings at the Vineyards Community Room in Porter Ranch.
- 12- Motion to approve up to \$20 expenditure for new lockset with 3 keys for storage unit.
- 13- Discussion and possible action to approve board retreat with date and location TBD and budget not to exceed \$1200.
- 14- Discussion, field updates and possible action to address the lack of mobile operations' signal coverage within some parts of Porter Ranch.
- 15- Discussion and possible action regarding PRNC committees and committee chairs.
- 16- Public comments on items NOT on the Agenda and within the Purview of the Board – 2 Minutes per person
- 17- Board member announcements.
- 18- Meeting Adjournment

Notes: 1. Time allocations and order for agenda items are approximate and may be changed at the discretion of the Board President.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the PRNC Board secretary via email at [Secretary@PRNC.org](mailto:Secretary@PRNC.org).

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting, may be viewed at [www.prnc.org](http://www.prnc.org). In addition, if you would like a copy of any record related to an item on the agenda, please contact the PRNC Secretary at [Secretary@PRNC.org](mailto:Secretary@PRNC.org).