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# PORTER RANCH NEIGHBORHOOD COUNCIL

## “IN-PERSON” BOARD MEETING AGENDA

### WEDNESDAY, OCTOBER 11, 2023 @ 6:00 pm

#### Castlebay Lane Charter Elementary—Performing Arts Center 19010 Castlebay Lane, Porter Ranch, CA 91326

*This Agenda and all attachments can be downloaded at: <https://prnc.org/meetings>*

**General Public Comment** – As noted in the meeting Agenda, there is an item dedicated to Public Comment on Items not on the Agenda, but within the purview of the Board. When the item comes up during the course of the meeting, the presiding officer will ask if any member of the public wishes to address the Board regarding any issue that is NOT on the agenda but is within the domain of the Board’s actions and capabilities. At that time, the meeting attendees can electronically “raise their hand” to speak using the same procedure described above. Please note that under the Brown Act, the Board is prevented from discussing or acting on a matter that is brought to its attention during the General Public Comment period. However, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer at his or her discretion.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

**Material Provided During the Meeting** – In some instances, invited speakers may bring material with them to be provided to the Board during the meeting. With online meetings, this material will likely be sent to the Board as an email attachment so it can be presented and displayed during the online meeting. If members of the public wish to receive copies of this material via email before the meeting begins, please send an email to the Board secretary at [Secretary@PRNC.org](mailto:Secretary@PRNC.org) and ask for copies of materials provided. Materials provided to the Board no less than two hours of the meeting will be emailed to all those who request them before the meeting begins. Material provided to the Board within less than two hours of the start of the meeting will be emailed to those who requested them after the meeting. All materials presented during the meeting will be included with the meeting minutes, which are then posted on the PRNC meetings page.

#### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)



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- 1- Meeting call to order.
- 2- Roll Call and determination of quorum.
- 3- Pledge of Allegiance.
- 4- Motion to approve September 2023 MER (Monthly Expenditure Report) – Attachment A
- 5- Discussion and possible motion to fill up to 3 vacant seats expiring 2025 – Attachment B
- 6- Updates from representatives of Elected Officials and City Departments.
- 7- Public comments on items NOT on the Agenda and within the Purview of the Board. – 2 Minutes per person
- 8- Discussion and possible motion to appointment an Alternate Signer.
- 9- Discussion and possible action regarding PRNC committees.
- 10- Treasurer's Report.
- 11- Discussion and possible motion to approve up to \$5000 for Granada Hills Charter High School for robotics program. – Attachment C
- 12- Discussion and possible motion to approve up to \$2500 for North Valley YMCA Thanksgiving Day Basket Program to distribute meals to low-income families. -- Attachment D
- 13- Discussion and possible motion to approve up to \$2500 for Granada Hills Community Foundation for the Holiday Parade on 12/3/2023. – Attachment E
- 14- Discussion and possible motion to approve new lock for storage unit not to exceed \$20.
- 15- Discussion regarding December meeting date.
- 16- Board member comments and updates.
- 17- Next meeting will be held on November 8, 2023, location to be Castlebay Lane Charter Elementary Performing Arts Center for the remainder of 2023.
- 18- Meeting Adjournment

**Notes: 1. Time allocations for agenda items are approximate and may be changed at the discretion of the Board President.**

**2. Consent Calendar Items are voted on as a single Board vote without Board discussion. However, any Board member or a Stakeholder may request that an item on the Consent Calendar be pulled from the Calendar to be discussed and voted on separately. Prior to voting on the Consent Calendar, the Board President will ask if any Board member or Stakeholder wishes to remove an item from the Calendar to be placed on the Agenda for discussion and a separate vote. After any items are identified and removed, the Board will proceed with voting on the remaining Consent Calendar items without Board discussion. The items pulled from the Calendar will then be discussed and voted on individually thereafter.**



**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the PRNC Board secretary at (818) 217-0279, or via email at [Secretary@PRNC.org](mailto:Secretary@PRNC.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting, may be viewed at [www.prnc.org](http://www.prnc.org). In addition, if you would like a copy of any record related to an item on the agenda, please contact the PRNC Secretary at [Secretary@PRNC.org](mailto:Secretary@PRNC.org).

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- 11280 Corbin Ave. Northridge, CA 91326 on a BULLITIN BOARD facing Corbin
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A member of the public can send an email to all the PRNC Board members at [board@PRNC.org](mailto:board@PRNC.org), or can leave us a voicemail message at **818-217-0279**. The PRNC website is at: [www.prnc.org](http://www.prnc.org).

For information on the PRNC process for Board action reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the PRNC Bylaws. The PRNC bylaws are available on our website at [www.prnc.org](http://www.prnc.org).