
PORTER RANCH NEIGHBORHOOD COUNCIL

“IN-PERSON” **REVISED** BOARD MEETING AGENDA

WEDNESDAY, SEPTEMBER 13, 2023 @ 6:15 pm

Castlebay Lane Charter Elementary—Performing Arts Center 19010 Castlebay Lane, Porter Ranch, CA 91326

This Agenda and all attachments can be downloaded at: <https://prnc.org/meetings>

General Public Comment – As noted in the meeting Agenda, there is an item dedicated to Public Comment on Items not on the Agenda, but within the purview of the Board. When the item comes up during the course of the meeting, the presiding officer will ask if any member of the public wishes to address the Board regarding any issue that is NOT on the agenda but is within the domain of the Board’s actions and capabilities. At that time, the meeting attendees can electronically “raise their hand” to speak using the same procedure described above. Please note that under the Brown Act, the Board is prevented from discussing or acting on a matter that is brought to its attention during the General Public Comment period. However, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer at his or her discretion.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Material Provided During the Meeting – In some instances, invited speakers may bring material with them to be provided to the Board during the meeting. With online meetings, this material will likely be sent to the Board as an email attachment so it can be presented and displayed during the online meeting. If members of the public wish to receive copies of this material via email before the meeting begins, please send an email to the Board secretary at Secretary@PRNC.org and ask for copies of materials provided. Materials provided to the Board no less than two hours of the meeting will be emailed to all those who request them before the meeting begins. Material provided to the Board within less than two hours of the start of the meeting will be emailed to those who requested them after the meeting. All materials presented during the meeting will be included with the meeting minutes, which are then posted on the PRNC meetings page.

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org



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- 1- Meeting call to order - (Department of Neighborhood Empowerment)
- 2- Roll Call and determination of quorum
- 3- Pledge of Allegiance
- 4- Updates from LAPD Devonshire **Senior Lead officers – 5 minutes**
- 5- Swearing in of new PRNC Board Members – David Balen, Asaad Alnajjar, Bright Aregs, Jennifer Ibrahim, Jason Hector – DONE Representative
- 6- *Discussion on filling 3 vacant seats expiring 2025 per the vacancy process in Article V Section 6 of the PRNC bylaws– **Attachment A***
- 7- Election of PRNC – President position
- 8- Election of PRNC – Vice President, Secretary, Treasurer and Second Signer – Meeting turned over to the new executive board.
- 9- Updates from representatives of **Elected Officials, City Departments and City Attorney – 20 minutes**
- 10- Public comments on items NOT on the Agenda and within the Purview of the Board – **2 Minutes per person**
- 11- Discussion and possible motion to appointment Alternate Signer.
- 12- Discussion and possible motion to appointment of 1st and / or 2nd bank cardholder.
- 13- Treasurer's Report – **2 minutes**
- 14- Motion to approve May 2023, June 2023, July 2023, and August MER – **Attachment B, C, D and E**
- 15- Presentation by La Popular Restaurant and a possible motion to write a letter for their Plan Approval application to sell liquor at the new Porter Ranch Location – **Attachment F – Mark Fernandez / Jared Taylor / David Peters - 5 minutes**
- 16- Presentation by Heritage Inn / Hampton Inn opening up in Porter Ranch located at 20150 Rinaldi St within The Vineyards development and a possible motion to write a letter of support for MPA Case number ZA 2022-6599 MPA – **Brett Engstrom – 5 minutes**
- 17- Discussion and possible action to approve up to \$5000 NPG to Devonshire is S.O.L.I.D to renovate and furnish an old trailer previously used as a training room to use for community volunteer meeting room – **Tapio Kartiala / Lori Luszczak– Attachment G - 5 minutes**
- 18- Discussion and motion to approve vendor for up to \$7000 from PRNC Special Funds (Brush Clearance) for work within Limekiln Canyon and Wilbur Tampa Park – Jason Hector – **Attachment H – 5 minutes.**
- 19- Discussion and motion to approve up to \$250 for Moore Business Results to fix the search engine bar that appears on every page of PRNC.org – **Wendy Moore – 5 minutes.**
- 20- Discussion and motion to approve \$500 for the upcoming Department of Neighborhood Empowerment, Neighborhood Congress to be held in person at City Hall in September 2023 – **Becky Leveque – 5 minutes**
- 21- Motion to approve May 23, 2023 Special Meeting Minutes – **Attachment I**

- 22- **Next meeting will be held on October 11, 2023, Location to be Castlebay Lane Charter Elementary Performing Arts Center for the remainder of 2023.**

- 23- **Meeting Adjournment**



Notes: 1. Time allocations for agenda items are approximate and may be changed at the discretion of the Board President.

2. Consent Calendar Items are voted on as a single Board vote without Board discussion. However, any Board member or a Stakeholder may request that an item on the Consent Calendar be pulled from the Calendar to be discussed and voted on separately. Prior to voting on the Consent Calendar, the Board President will ask if any Board member or Stakeholder wishes to remove an item from the Calendar to be placed on the Agenda for discussion and a separate vote. After any items are identified and removed, the Board will proceed with voting on the remaining Consent Calendar items without Board discussion. The items pulled from the Calendar will then be discussed and voted on individually thereafter.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the PRNC Board secretary at (818) 217-0279, or via email at Secretary@PRNC.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting, may be viewed at www.prnc.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the PRNC Secretary at Secretary@PRNC.org.

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- www.PRNC.org/calendar
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A member of the public can send an email to all the PRNC Board members at board@PRNC.org, or can leave us a voicemail message at **818-217-0279**. The PRNC website is at: www.prnc.org.

For information on the PRNC process for Board action reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the PRNC Bylaws. The PRNC bylaws are available on our website at www.prnc.org.