

CITY OF LOS ANGELES

CALIFORNIA



PICO UNION NEIGHBORHOOD COUNCIL
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VICE PRESIDENT

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PICO UNION NEIGHBORHOOD COUNCIL
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Erica Jung
Sunny Kim
Jay Park

Rick Rodriguez
Peter Sean

Louis A. Shapiro
Susana Arreguin
Kareen Sandoval
Carmen Vaughn

PICO UNION NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING AGENDA

November 3rd, 2014 at 6:30pm

Kolping House – Auditorium (Parking available)
1225 S Union Ave, Los Angeles, CA 90015

www.picounionnc.org

1. **Call to Order**
2. **Welcome remarks and roll call**
3. **Public comments** – Comments from the public on non-agenda items within the Board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker. (2 min)
4. **LAPD report (10 minutes each)**
 - a. Rampart Division
 - b. Olympic Division
5. **Government Representative (5 minutes each)**
 - a. Mayor's Office
 - b. Council District 1
 - c. State and Federal representatives
6. **Treasurer report (5 min)**
 - a. Board approval of PUNC September and October 2014 monthly expenses
 - b. Board approval of modified budget for 2014-2015 fiscal year
 - c. Board approval of \$1,000 for office supplies for the 2014-2015 fiscal year
7. **Standing Committees Report (5min each)**
 - a) Outreach committee (need an updated report from the committee chair)
 - b) Quality of Life and Safety (need an updated report from the committee chair)
 - c) Transportation Committee (need an updated report from the committee chair)
 - d) Zoning Planning and Land Use Committee (need an updated report from the committee chair)
 - e) Youth Committee (need an updated report from the committee chair)

*Board Approval of committee members
8. **Action items & presentation**
 - a) **Action Item:** Approval of water expense for the board meetings, the estimated amount is \$300 for the 2014-2015 fiscal year.
 - b) **Action Item:** Presentation and possible approval regarding possible submission of a position statement regarding out of control gambling buses to council district 1 & 10 (affected areas are PUNC districts (1 &2)
 - c) **Action Item:** Discussion and possible approval of Emergency Preparedness Training and to appoint Rick Rodriguez as the representative for District 1, 2, & 3.
 - d) **Action Item:** Discussion and approval of a fact finding committee to look into the allocation of election expenses of \$5,800 during the 2013-2014 fiscal year.

- e) **Action Item:** Discussion and possible action to create an ad hoc grievance review panel comprised of three stakeholders, to consider a grievance submitted to the Board. This is in accordance with the PUNC Bylaws, Article XI. The panel will work with the advice from the Department of Neighborhood Empowerment and the City Attorney's Office Neighborhood Council Advise Division. A grievance was filed by a stakeholder regarding the handling of the most recent Board election in Spring of 2014.
- f) **Action Item:** Discussion and possible action to establish a Board policy on considering Neighborhood Purpose Grant (NPG) request submissions. Possible policy may include but is not limited to the following:
 1. NPG requests must follow the established NPG submission requirements and process from the Department of Neighborhood Empowerment.
 2. Only NPG requests from eligible applicants physically located within the PUNC geographic boundaries will be considered by the Board.
 3. NPG request from eligible applicants will not be considered on consecutive fiscal years. Eligible applicants must wait at least one fiscal year to apply for consideration again.
 4. NPG requests must first be considered by the PUNC Finance Committee for its review and recommendation to the PUNC Board.

9. Board member comments – comments from board members on non-agenda items within the Board's subject matter jurisdiction.

10. Meeting adjournment

The public is requested to fill out a "**Speaker Card**" to address the Board on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record (Govt. Code § 54957.5). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1225 S. Union Ave, Los Angeles, CA 90015, at our website by clicking on the following link: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact *the PUNC office at 213-738-0137*

The Pico Union Neighborhood Council holds its regular meetings on the first Monday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at 1) [Normandie Recreation Center 1550 S. Normandie Bl.](#) 2) [Berendo Middle School 1157 S. Berendo St.](#) 3) [Leo Politi Elementary School 2481 W. 11th St.](#) 4) [Magnolia Ave. Elementary School 1626 S. Orchard Ave.](#) 5) [Tenth Street Elementary School 1000 Grattan](#) 6) [Pico Union Branch Public Library 1030 S. Alvarado St.](#) 7) [Toberman Recreational Center 1725 Toberman St.](#)

The Pico Union Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Pico Union Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Pico Union Neighborhood Council at (213) 738 - 0137 or please send an e-mail that states the accommodations that you are requesting to Picounion09@att.net.

Process for Reconsideration - An official vote or action of the Board may be reconsidered upon request as follow: a.) Reconsideration may take place immediately following the original action or at the next regular meeting. A member of the Board, at either of the meetings shall make a motion to reconsider the action or decision. If approved by majority vote of the Board, the Board may immediately rehear the matter and take action. b.) A motion for reconsideration may only be made by a Board member who previously voted on the prevailing side of the original action or decision taken.

PROCESS FOR FILING A GRIEVANCE: Any grievance by a Stakeholder must be submitted in writing to the Board of Governors. The Board of Governors shall then refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved. Thereafter, a panel member shall prepare and submit a written report to the Board outlining the panel's collective recommendations for resolving the grievance, no later than two weeks after it has met with the person submitting the grievance. The Board of Governors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or state and federal law. In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan.