



CITY OF LOS ANGELES
PICO UNION NEIGHBORHOOD COUNCIL
Special Board Meeting Agenda
Wednesday, December 10th, 2025 - 5:30 PM



LAPD Olympic Division Community Room
1130 South Vermont Avenue
Los Angeles, CA 90006

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a la Secretaria, por correo electrónico secretary@picounionnc.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

1. CALL TO ORDER

a. Welcome & Pledge of Allegiance

2. ROLL CALL & INTRODUCTIONS

a. Introduction of Sunny Kim as candidate for recently opened Senior Representative role. Motion to be discussed.

Board Members	Present	Absent
Jovita Carrillo		
Andrea Castro		
Elvira Monica Cruz		
Hector Flores		
Karena Godoy		
M. Guadalupe Urena		
Nery Larios		
Miguel Angel Garcia Martinez		
Jay Park		
Daniel Perez		
Carrie Surtees		
Brian Victor		
TOTAL		

3. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

- a. LAPD Senior Lead Officers
- b. City and other Governmental Agencies

4. GENERAL PUBLIC COMMENTS – Comments from the public on non-agenda items within the board’s subjects matter jurisdiction. Public comments are limited to two minutes per speaker.

5. UPDATES FROM COMMITTEES:

- a. Outreach Committee
- b. Quality of Life and Safety Committee – Update from M. Garcia Martinez
[QOL&SC Notes](#)
- c. Transportation Committee Update from B. Victor
- d. Zoning, Planning, and Land Use – H. Flores
- e. Youth Committee – Update from K. Godoy

6. Discussion and possible action for the following Consent Calendar items that are routine in nature and do not require debate; *any item may be pulled from the consent calendar for debate at the request of any Board Member.*

- a. Discussion and possible action to approve the minutes from the Special Board Meeting of November 12th, 2025.
[Minutes for the SBM November 12th 2025](#)
- b. Discussion and possible action to approve the submission of an Affidavit for lost receipt (holding up the MER submission).

Board Members	Y	N	Absent	IE	Abstain	R
Jovita Carrillo						
Andrea Castro						
Elvira Monica Cruz						
Hector Flores						
Karena Godoy						
M. Guadalupe Urena						
Nery Larios						
Miguel Angel Garcia Martinez						
Jay Park						
Daniel Perez						
Carrie Surtees						
Brian Victor						
TOTAL						

7. MOTIONS AND PRESENTATIONS

Presentation/Update from:

- a) **Aurora Corona** – Board Member of the Friends of the Pico Union Library and the Los Angeles Neighborhood Council Sustainability Alliance
Share updates on library and sustainability projects and upcoming events.

8. FINANCIALS

- a) The Friends of the Pico Union Library, in collaboration with Loyola High School, invite you to join us on **Monday, January 19, 2026, from 8:00 AM to 12:00 PM at the 2nd Annual MLK Beloved Pico Union Community Peace March.**
 - i. In the past, PUNC has tabled, marched, and generously provided food for this event. Board to vote on this participation. \$1000 suggested by D. Perez

Board Members	Y	N	Absent	IE	Abstain	R
Jovita Carrillo						
Andrea Castro						
Elvira Monica Cruz						
Hector Flores						
Karena Godoy						
M. Guadalupe Urena						
Nery Larios						
Miguel Angel Garcia Martinez						
Jay Park						
Daniel Perez						
Carrie Surtees						
Brian Victor						
TOTAL						

b) Holiday Movie Night

Elaine Alaniz, President of Westlake NC, shared that their NC will host a holiday event with a movie night at **LAPD Rampart Station on Friday, December 19th at 5 PM.**

- i) Vote on participation and outreach budget

Board Members	Y	N	Absent	IE	Abstain	R
Jovita Carrillo						
Andrea Castro						
Elvira Monica Cruz						
Hector Flores						
Karena Godoy						
M. Guadalupe Urena						
Nery Larios						
Miguel Angel Garcia Martinez						
Jay Park						
Daniel Perez						
Carrie Surtees						
Brian Victor						
TOTAL						

c) Union/Venice California Native Garden

- i. Vote to renew the 6-month maintenance contract for the Union/Venice California Native Garden, which concludes on December 31st. Community Improvement Project (CIP)

Board Members	Y	N	Absent	IE	Abstain	R
Jovita Carrillo						
Andrea Castro						
Elvira Monica Cruz						
Hector Flores						
Karena Godoy						
M. Guadalupe Urena						
Nery Larios						
Miguel Angel Garcia Martinez						
Jay Park						
Daniel Perez						
Carrie Surtees						
Brian Victor						
TOTAL						

d) Annual Bike Safety event

- i. PUNC have long supported this worthy event. Bike safety is followed by community receiving bikes to take home.
- ii. Suggested contribution \$1000

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Elvira Monica Cruz						
Hector Flores						
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Nery Larios						
Miguel Angel Garcia Martinez						
Jay Park						
Daniel Perez						
Carrie Surtees						
Brian Victor						
TOTAL						

e) How the Grinch Stole the Posada at Monseñor Oscar Romero Charter School on **Thursday, December 18th from 3:45–5:30 PM**. Seasonal event with activities including Karaoke.

- Board vote to spend \$50 on refreshments for the event.

- Board Members	Y	N	Absent	IE	Abstain	R
Jovita Carrillo						
Andrea Castro						
Elvira Monica Cruz						
Hector Flores						
Karena Godoy						
M. Guadalupe Urena						
Nery Larios						
Miguel Angel Garcia Martinez						
Jay Park						
Daniel Perez						
Carrie Surtees						
Brian Victor						
TOTAL						

- f) **Pico-Union Cesar Chavez Community Garden Event on Thursday, December 19th from 3:00–6:00 PM.** Seasonal event with activities.

- **Board vote to spend \$50 on refreshments for the event.**

Board Members	Y	N	Absent	IE	Abstain	R
Jovita Carrillo						
Andrea Castro						
Elvira Monica Cruz						
Hector Flores						
Karena Godoy						
M. Guadalupe Urena						
Nery Larios						
Miguel Angel Garcia Martinez						
Jay Park						
Daniel Perez						
Carrie Surtees						
Brian Victor						
TOTAL						

9. BOARD MEMBER COMMENTS/ANNOUNCEMENTS

- a. Comment on Member's own activities/brief announcements.

10. MEETING ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Pico Union Branch Public Library 1030 S. Alvarado St. LA 90006
- picounionnc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS).

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our Neighborhood Council Office Space Address (if applicable), at our website: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Aurora Corona, Secretary, at (323) 643-3738 or email at: secretary@picounionnc.org

Reconsideration and Grievance Process –

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.picounionnc.org.