



CITY OF LOS ANGELES
PICO UNION NEIGHBORHOOD COUNCIL
Regular General Board Meeting Agenda
Monday, July 7, 2025 - 5:30 PM



LAPD Olympic Division Community Room
1130 South Vermont Avenue
Los Angeles, CA 90006

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Carrie Surtees, Secretaria, por correo electrónico secretary@picounionnc.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

1. CALL TO ORDER

- a. **Welcome & Pledge of Allegiance**
- b. **Oath of Office Administered to New Councilmembers**

2. ROLL CALL & INTRODUCTIONS

Board Members	Present	Absent
Jovita Carrillo		
Andrea Castro		
Elvira Monica Cruz		
Hector Flores		
Karena Godoy		
Nery Larios		
Miguel Angel Garcia Martinez		
Jay Park		
Daniel Perez		
Louis Shapiro		
Carrie Surtees		
Brian Victor-Searles		
Total		

3. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

- a. LAPD Senior Lead Officers
- b. City and other Governmental Agencies

4. GENERAL PUBLIC COMMENTS – Comments from the public on non-agenda items within the board’s subjects matter jurisdiction. Public comments are limited to two minutes per speaker.

5. ELECTIONS AND APPOINTMENTS:

- a. Election of new Executive Officers
 - i. President/Chair
 - ii. Vice President/Vice Chair
 - iii. Treasurer
 - iv. Secretary
- b. Appointment of Financial Officers of the Board
 - i. Neighborhood Council Bank Card Holder
 - ii. Second Card Holder (optional)
 - iii. Second Signer
 - iv. Alternate Signer (optional)
- c. Appointment of Committee Chairs
 - i. Outreach
 - ii. Quality of Life and Safety
 - iii. Planning and Land Use
 - iv. Transportation
 - v. Youth

6. Discussion and possible action for the following Consent Calendar items that are routine in nature and do not require debate; *any item may be pulled from the consent calendar for debate at the request of any Board Member.*

- a. Discussion and possible action to approve the Monthly Expenditure Reports (MER) for the months of May 2025 and June 2025.
- b. Discussion and possible action to approve the minutes from the Special General Board Meeting of June 4, 2025.
[W 06-04-2025 Pico Union NC Special General Board Meeting Minutes.docx](#)
- c. Discussion and possible action to approve up to \$3000.00 from the Community Improvement Project (CIP) Budget to repaint the existing mural at 1126 S. New Hampshire Street.
- d. Discussion and possible action to approve up to \$1500.00 for a Community Improvement Project (CIP) to purchase a Dog Waste Station and to supply doggie bags at the Alvarado Terrace Park with the permission and installation by the City of Los Angeles Department of Recreation and Parks.

- e. Discussion and possible action to approve Magnolia Avenue Elementary School, located at 1626 S. Orchard Avenue, Los Angeles, CA 90006, as the new meeting location for the Pico Union Neighborhood Council starting August 2025.
- f. Discussion and possible action to approve the remaining balance of \$2,333.32 for a Community Improvement Project (CIP), covering four months of landscape maintenance by Reliable Housekeepers from July to December 2025 for the California Native Plant Median at Union Ave and Venice Blvd. This amount is part of a six-month contract that was split between two fiscal years.

 **Reliable Housekeepers - July 2025 Invoice.pdf**

- g. Discussion and possible action to approve up to \$100.00 for 5 Dot Business Cards for the new Board Members.

[Dot Cards](#)

J. Carrillo	A. Castro	E.M. Cruz	H. Flores	K. Godoy	N. Larios	M. Martinez
J. Park	D. Perez	L. Shapiro	C. Surtees	B.Victor-Searles		

7. MOTIONS AND PRESENTATIONS

- a. Discussion and possible action to appoint Maria Guadalupe Ureña as Homeowner Representative, Area 1 of the Pico Union Neighborhood Council, for a term ending in 2027.

J. Carrillo	A. Castro	E.M. Cruz	H. Flores	K. Godoy	N. Larios	M. Martinez
J. Park	D. Perez	L. Shapiro	C. Surtees	B.Victor-Searles		

- b. Discussion and possible action to appoint three Community Impact Statement (CIS) filers.

J. Carrillo	A. Castro	E.M. Cruz	H. Flores	K. Godoy	N. Larios	M. Martinez
J. Park	D. Perez	L. Shapiro	C. Surtees	B.Victor-Searles		

- c. Discussion and possible action appoint three storage keyholders and one Post Office Box keyholder who must check the P.O. Box weekly.

J. Carrillo	A. Castro	E.M. Cruz	H. Flores	K. Godoy	N. Larios	M. Martinez
J. Park	D. Perez	L. Shapiro	C. Surtees	B.Victor-Searles		

- d. Discussion and possible action to appoint a Social Media Manager for Instagram and Facebook sites.

J. Carrillo	A. Castro	E.M. Cruz	H. Flores	K. Godoy	N. Larios	M. Martinez
J. Park	D. Perez	L. Shapiro	C. Surtees	B.Victor-Searles		

- e. Discussion and possible action to appoint a Webmaster responsible for website updates, email campaigns and newsletter.

J. Carrillo	A. Castro	E.M. Cruz	H. Flores	K. Godoy	N. Larios	M. Martinez
J. Park	D. Perez	L. Shapiro	C. Surtees	B.Victor-Searles		

- f. Discussion and possible action to appoint up to two Budget Representatives to represent the Pico Union Neighborhood Council at the Budget Advocates monthly meetings, held on the first Monday of each month at 7:00 PM and the third Saturday at 9:30 AM.

J. Carrillo	A. Castro	E.M. Cruz	H. Flores	K. Godoy	N. Larios	M. Martinez
J. Park	D. Perez	L. Shapiro	C. Surtees	B.Victor-Searles		

- g. Discussion and possible action to appoint one or two members of the Pico Union Neighborhood Council to serve as representatives to the Neighborhood Council

Sustainability Alliance (LANCSA), which holds monthly meetings on the third Sunday from 6:30 PM to 8:30 PM.

J. Carrillo	A. Castro	E.M. Cruz	H. Flores	K. Godoy	N. Larios	M. Martinez
J. Park	D. Perez	L. Shapiro	C. Surtees	B.Victor-Searles		

8. FINANCIALS

- a. Discussion and possible action to approve the 2025-2026 Pico Union Neighborhood Council Fiscal Year Administrative Packet.

 PUNC Admin Packet 25-26.pdf

J. Carrillo	A. Castro	E.M. Cruz	H. Flores	K. Godoy	N. Larios	M. Martinez
J. Park	D. Perez	L. Shapiro	C. Surtees	B.Victor-Searles		

- b. Discussion and possible action to approve a Neighborhood Purpose Grant (NPG) to Central City Neighborhood Partners (CCNP) in the amount of \$4,999.00 for its Summer STEAM Program.

 CCNP- NPG

J. Carrillo	A. Castro	E.M. Cruz	H. Flores	K. Godoy	N. Larios	M. Martinez
J. Park	D. Perez	L. Shapiro	C. Surtees	B.Victor-Searles		

- c. Discussion and possible action to approve a \$1,000 Neighborhood Purpose Grant (NPG) to the OBA Foundation in support of the LAPD Olympic Division's National Night Out event on August 5, 2025.

[OBA NPG-NNO 2025](#)

J. Carrillo	A. Castro	E.M. Cruz	H. Flores	K. Godoy	N. Larios	M. Martinez

J. Park	D. Perez	L. Shapiro	C. Surtees	B. Victor-Searles		

9. BOARD MEMBER COMMENTS/ANNOUNCEMENTS

- a. Comment on Member's own activities/brief announcements.
- b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
- c. Introduce new issues for consideration by the Pico Union Neighborhood Council at its next meeting and to place on the future agenda.

10. MEETING ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Pico Union Branch Public Library 1030 S. Alvarado St. LA 90006
- picounionnc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS).

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our Neighborhood Council Office Space Address (if applicable), at our website: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Aurora Corona, Secretary, at (323) 643-3738 or email at: secretary@picounionnc.org

Reconsideration and Grievance Process –

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.picounionnc.org.

