



CITY OF LOS ANGELES
PICO UNION NEIGHBORHOOD COUNCIL
Special General Board Meeting Agenda
Tuesday, January 14, 2025 - 5:30 PM



Zoom Meeting Online or By Telephone
<https://us02web.zoom.us/j/83681715231>
Dial (888) 475-4499 to Join the Meeting
Then Enter This Webinar ID: 836 8171 5231 and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Aurora Corona, Secretaria, al (323) 643-3738 o por correo electrónico secretary@picounionnc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE PICO UNION NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial **(888) 475- 4499 US, and enter 836 8171 5231 and then press # to join the meeting.** When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

SB 411 Updates:

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

1. CALL TO ORDER

a. Welcome & Pledge of Allegiance

2. ROLL CALL

Board Members	Present	Absent
Jay Park, President		
Jovita Carrillo, Vice President		
Daniel Perez, Treasurer		
Aurora Corona, Secretary		
Hernan Molina		
Alejandra Delfin		
Andrea Castro		
Nery Larios		
Karena Godoy		
Carrie Surtees		
Total		

3. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

- a. LAPD Senior Lead Officers**
- b. City and other Governmental Agencies**

4. GENERAL PUBLIC COMMENTS/COMMENTARIOS GENERAL PÚBLICO

Comments from the public on non-agenda items within the board’s subjects matter jurisdiction. Public comments are limited to two (2) minutes per speaker.

Los comentarios del público sobre temas no relacionados con el orden del día dentro de la jurisdicción de la junta materia. Los comentarios públicos están limitados a dos (2) minutos por persona.

5. COMMITTEE REPORTS/INFORMES DE LAS COMITÉS:

- a. Outreach Committee/Comité de Alcance - Chair, Jovita Carrillo
- b. Quality of Life and Safety Committee/Comité de Calidad de Vida y Seguridad-
Chair, Aurora Corona
 - 1. Friday, January 24 - Winter Movie Night with Senator Durazo
 - 2. Saturday, February 22 - 2nd Annual Love My Community Cleanup & Sustainability Resource Fair
 - 3. Saturday, March 8, Equitas Academy & PUNC Spring Cleanup
 - 4. Saturday, March 29 - 3rd Annual Poetry Lives in Pico Union
 - 5. Saturday, April 12 - 4th Annual Bike Safety Camp & Earth Day
- c. Transportation Committee/Comité de Transporte - Chair, Aurora Corona
- d. Zoning, Planning, and Land Use/Zonificación, planificación y uso de Tierra,
Chair Daniel Perez
- e. Youth Committee/Comité de Juventud - Vacant

6. Los Angeles Neighborhood Council Sustainability Alliance Report/Informe de la Alianza de Sostenibilidad del Consejo Vecinal de Los Ángeles - Aurora Corona

7. Budget Representative Report/Informe del Representante del Presupuesto - Aurora Corona & Hernan Molina

8. CONSENT CALENDAR/CALENDARIO DE CONSENTIMIENTO:

Items that are routine in nature and do not require debate; any item may be pulled from the consent calendar for debate at the request of any Board Member.

Asuntos que son de naturaleza rutinaria y no requieren debate; cualquier punto puede ser retirado del calendario de consentimiento para su debate a solicitud de cualquier miembro del Consejo.

- a. Discussion and possible action to approve the Monthly Expenditure Report (MER) for the month of October 2024, November 2024 and December 2024.

Discusión y posibles acciones para aprobar el Informe Mensual de Egresos (MER) del mes de octubre del 2024, de noviembre del 2024 y de diciembre del 2024.

[MER- Nov 2024](#) [MER-Dec 2024](#)

- b. Discussion and possible action to approve up to \$500.00 from the Office Expenditure Budget for supplies to promote accessible access to Pico Union Neighborhood Council (PUNC) meetings at the Huffington Center.

Discusión y posible acción para aprobar hasta \$500.00 para suministros que promuevan el acceso accesible a las reuniones del Consejo Vecinal de Pico Union (PUNC) en el Huffington Center.

- c. Discussion and possible action to approve the Minutes of the December 2, 2024, Regular Board Meeting and the December 7, 2024, Special Board Retreat Meeting.

Discusión y posible acción para aprobar los Minutos de la Reunión Ordinaria de la Junta Directiva del 4 de noviembre de 2024.

[12-02-24 Pico Union NC General Board Meeting Minutes.docx](#)

[12-07-24 Pico Union NC Special General Board Minutes.docx](#)

J. Park	J. Carrillo	D. Perez	A. Corona	TJ Spaur	H. Molina
A. Delfin	A. Castro	N. Larios	K. Godoy	C. Surtees	

9. MOTIONS AND PRESENTATIONS:

- a. Discussion and possible action to appoint Hector Flores as the Business Representative, Area 3 for the Pico Union Neighborhood Council.

Discusión y posible acción para nombrar a Héctor Flores como Representante de Negocios, Área 3 del Consejo Vecinal de Pico Union.

[Hector Flores - Business Owner Area 3.pdf](#)

J. Park	J. Carrillo	D. Perez	A. Corona	TJ Spaur	H. Molina
A. Delfin	A. Castro	N. Larios	K. Godoy	C. Surtees	

- b. Discussion and possible action to appoint Louis Shapiro as the Senior Representative for the Pico Union Neighborhood Council.

Discusión y posible acción para nombrar a Louis Shapiro como Representante de La Tercera Edad del Consejo Vecinal de Pico Union.

J. Park	J. Carrillo	D. Perez	A. Corona	TJ Spaur	H. Molina
A. Delfin	A. Castro	N. Larios	K. Godoy	C. Surtees	

c. Discussion and possible action to appoint Neighborhood Council Members for the following:

- i. Neighborhood Council Credit Card Holder/Designación de la Tarjeta de Crédito para el Consejo Vecinal
- ii. P.O. Box Mail Key Holder/ Designación de la Llave de Correo del P.O. Box
- iii. Storage Key Holder/ Designación de la Llave del Almacenamiento

J. Park	J. Carrillo	D. Perez	A. Corona	TJ Spaur	H. Molina
A. Delfin	A. Castro	N. Larios	K. Godoy	C. Surtees	

d. Secretary Aurora Corona - Learning Workshops/ Secretaria Aurora Corona - Talleres de Aprendizaje:

- Planning/Planificación:

Events/Eventos - Forms Required/Formularios Requeridos

1. [Event Approval Form \(DDL M 2024\) -11-02-2024.pdf](#)
2. [Application for Use of Facilities - Alvarado Terrace Park.pdf](#)
3. [Authorization for Agreement Coco 11-01-2024-Signed.pdf](#)
4. [11-01-24 Movie Rights Receipt - Coco.pdf](#)
5. [11-01-24 PUNC Budget - Dia de Los Muertos Festival.pdf](#)
6. [11-01-24 DDL M Site Plan.jpg](#)
7. [11-01-24 DDL M - Eng.jp g- Flyer](#)
8. [Neighborhood Council Funding System/Portal de Financiación de las Consejo Vecinales](#)

Community Cleanups/Limpiezas Comunitarias

1. Contact with Schools/Comunicarse con escuelas
2. Communicate with Council District 1 for availability of KYCC/Comunicate con el Distrito 1 del Concejo para conocer la disponibilidad de KYCC
3. Office of Community Beautification (OCB)/Oficina de Embellecimiento Comunitario - [Event Information](#)
4. Create Flyer - Canva

- Official Letter Writing/Redacción de Cartas Oficiales:

- Assistance with ChatGPT/Ayuda usando ChatGPT
- e. Discussion and possible action to approve the 2025 Selection Process - Stipulation Worksheet for the Pico Union 2025 Neighborhood Council Elections.

Discusión y posible acción para aprobar el Proceso de Selección 2025 - Hoja de Trabajo de Estipulación para las Elecciones del Consejo Vecinal de Pico Union 2025.

[2025-Selection-Procedures-Stipulation-Worksheet-Form-Fillable.pdf](#)

J. Park	J. Carrillo	D. Perez	A. Corona	TJ Spaur	H. Molina
A. Delfin	A. Castro	N. Larios	K. Godoy	C. Surtees	

10. FINANCIALS/FINANZAS

- a. Discussion and possible action to approve the appointment of Elaine Alaniz as the Neutral Third Party (NTP) for the 2025 Pico Union Neighborhood Council Selection and to allocate \$700.00 payment for her services from the Elections Expenditure Budget.

Discusión y posible acción para aprobar el nombramiento de Elaine Alaniz como Tercera Parte Neutral (NTP) para la Selección del Consejo Vecinal de Pico Union 2025 y para asignar un pago de \$700.00 por sus servicios del Presupuesto de Gastos Electorales.

J. Park	J. Carrillo	D. Perez	A. Corona	TJ Spaur	H. Molina
A. Delfin	A. Castro	N. Larios	K. Godoy	C. Surtees	

- b. Discussion and possible action to allocate up to \$750.00 from the Outreach Expenditure Budget to purchase Real-Time Translation Equipment

Discusión y posible acción para asignar hasta \$750.00 del Presupuesto de Gastos de Alcance para comprar un Equipo de Traducción.

[Amazon - Interpretation Equipment](#)

J. Park	J. Carrillo	D. Perez	A. Corona	TJ Spaur	H. Molina
A. Delfin	A. Castro	N. Larios	K. Godoy	C. Surtees	

- c. Discussion and potential approval of up to \$500.00 from the Election Expenditure Budget to cover the rental cost of the LA Red Shield auditorium for the 2025 Pico Union Neighborhood Council Selection event, scheduled for May 14, 2025.

Discusión y posible aprobación de hasta \$500.00 del Presupuesto de Gastos Electorales para cubrir el costo de alquiler del auditorio LA Red Shield para el evento de Selección del Concejo Vecinal de Pico Union 2025, programado para el 14 de mayo de 2025

J. Park	J. Carrillo	D. Perez	A. Corona	TJ Spaur	H. Molina
A. Delfin	A. Castro	N. Larios	K. Godoy	C. Surtees	

- d. Discussion and possible action to approve \$3500.00 for a Community Improvement Project (CIP) that will provide a six-month landscape maintenance by Reliable Housekeepers from May 2025 to December 2025 for the California Native Plant Median at Union Ave and Venice Blvd.

Discusión y posible acción para aprobar hasta \$3500.00 para un Proyecto de Mejoramiento Comunitario (CIP) que proporcionará un mantenimiento de paisaje de seis meses de mayo del 2025 a diciembre de 2025 por Reliable Housekeepers para la Mediana de Plantas Nativas de California en Union Avenue y Venice Blvd.

J. Park	J. Carrillo	D. Perez	A. Corona	TJ Spaur	H. Molina
A. Delfin	A. Castro	N. Larios	K. Godoy	C. Surtees	

11. BOARD MEMBER COMMENTS/ANNOUNCEMENTS/

COMENTARIOS/ANUNCIOS DE LOS MIEMBROS DE LA JUNTA

- a. Comment on Member's own activities/brief announcements.

Comentarios sobre las propias actividades de las Miembros/breves anuncios.

- b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.

Respuesta breve a las realizadas o preguntas planteadas las personas que ejercen su derecho comentarios públicos / solicitan aclaraciones al personal.

- c. Introduce new issues for consideration by the Pico Union Neighborhood Council at its next meeting and to place on the future agenda.

Presentar nuevos temas que el Consejo de Pico Union considere en su próxima reunión y los incluya en la agenda futura.

12. MEETING ADJOURNMENT/APLAZAMIENTO DE LA REUNIÓN

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Pico Union Branch Public Library 1030 S. Alvarado St. LA 90006
- picounionnc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS).

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our Neighborhood Council Office Space Address (if applicable), at our website: www.picounionnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Aurora Corona, Secretary, at (323) 643-3738 or email at: secretary@picounionnc.org

Reconsideration and Grievance Process –

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.picounionnc.org.