



**CITY OF LOS ANGELES**  
**PICO UNION NEIGHBORHOOD COUNCIL**  
**Special General Board Meeting Agenda**  
**Wednesday, January 8, 2025 - 5:30 PM**



**LAPD Olympic Division, Community Room**  
**1130 South Vermont Avenue**  
**Los Angeles, CA 90006**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Aurora Corona, Secretaria, al (323) 643-3738 o por correo electrónico [secretary@picounionnc.org](mailto:secretary@picounionnc.org) para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**1. CALL TO ORDER**

**a. Welcome & Pledge of Allegiance**

**2. ROLL CALL**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Jay Park, President		
Jovita Carrillo, Vice President		
Daniel Perez, Treasurer		
Aurora Corona, Secretary		
Hernan Molina		
Alejandra Delfin		
Andrea Castro		
Nery Larios		

TJ Spaur		
Karena Godoy		
Carrie Surtees		
<b>Total</b>		

**3. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS**

- a. LAPD Senior Lead Officers
- b. City and other Governmental Agencies

**4. GENERAL PUBLIC COMMENTS/COMMENTARIOS GENERAL PÚBLICO**

Comments from the public on non-agenda items within the board’s subjects matter jurisdiction. Public comments are limited to two (2) minutes per speaker.

Los comentarios del público sobre temas no relacionados con el orden del día dentro de la jurisdicción de la junta materia. Los comentarios públicos están limitados a dos (2) minutos por persona.

**5. COMMITTEE REPORTS/INFORMES DE LAS COMITÉS:**

- a. Outreach Committee/Comité de Alcance - Chair, Jovita Carrillo
- b. Quality of Life and Safety Committee/Comité de Calidad de Vida y Seguridad-  
Chair, Aurora Corona
  - 1. Friday, January 24 - Winter Movie Night with Senator Durazo
  - 2. Saturday, February 22 - 2nd Annual Love My Community Cleanup & Sustainability Resource Fair
  - 3. Saturday, March 29 - 3rd Annual Poetry Lives in Pico Union
  - 4. Saturday, April 12 - 4th Annual Bike Safety Camp & Earth Day
- c. Transportation Committee/Comité de Transporte - Chair, Aurora Corona
- d. Zoning, Planning, and Land Use/Zonificación, planificación y uso de Tierra,  
Chair Daniel Perez
- e. Youth Committee/Comité de Juventud - Vacant

**6. Los Angeles Neighborhood Council Sustainability Alliance Report/Informe de la Alianza de Sostenibilidad del Consejo Vecinal de Los Ángeles - Aurora Corona**

**7. Budget Representative Report/Informe del Representante del Presupuesto - Aurora Corona & Hernan Molina**

**8. CONSENT CALENDAR/CALENDARIO DE CONSENTIMIENTO:**

Items that are routine in nature and do not require debate; any item may be pulled from the consent calendar for debate at the request of any Board Member.

*Asuntos que son de naturaleza rutinaria y no requieren debate; cualquier punto puede ser retirado del calendario de consentimiento para su debate a solicitud de cualquier miembro del Consejo.*

- a. Discussion and possible action to approve the Monthly Expenditure Report (MER) for the month of October 2024, November 2024 and December 2024.


Discusión y posibles acciones para aprobar el Informe Mensual de Egresos (MER) del mes de octubre del 2024, de noviembre del 2024 y de diciembre del 2024.

- b. Discussion and possible action to approve up to \$500 from the Office Expenditure Budget for supplies to promote accessible access to Pico Union Neighborhood Council (PUNC) meetings at the Huffington Center.

Discusión y posible acción para aprobar hasta \$500 para suministros que promuevan el acceso accesible a las reuniones del Consejo Vecinal de Pico Union (PUNC) en el Huffington Center.

- c. Discussion and possible action to approve the Minutes of the December 2, 2024, Regular Board Meeting and the December 7, 2024, Special Board Retreat Meeting.

Discusión y posible acción para aprobar los Minutos de la Reunión Ordinaria de la Junta Directiva del 4 de noviembre de 2024.

 [12-02-24 Pico Union NC General Board Meeting Minutes.docx](#)

 [12-07-24 Pico Union NC Special General Board Minutes.docx](#)

J. Park	J. Carrillo	D. Perez	A. Corona	TJ Spaur	H. Molina
A. Delfin	A. Castro	N. Larios	K. Godoy	C. Surtees	

## 9. MOTIONS AND PRESENTATIONS:

- a. Discussion and possible action to appoint Hector Flores as the Business Representative, Area 3 for the Pico Union Neighborhood Council.

Discusión y posible acción para nombrar a Héctor Flores como Representante de Negocios, Área 3 del Consejo Vecinal de Pico Union.

 [Hector Flores - Business Owner Area 3.pdf](#)








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b. Discussion and possible action to appoint Neighborhood Council Members for the following:

- i. Neighborhood Council Credit Card Holder/Designación de la Tarjeta de Crédito para el Consejo Vecinal
- ii. P.O. Box Mail Key Holder/ Designación de la Llave de Correo del P.O. Box
- iii. Storage Key Holder/ Designación de la Llave del Almacenamiento

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c. Secretary Aurora Corona - Learning Workshops/ Secretaria Aurora Corona - Talleres de Aprendizaje:

- Planning/Planificación:
  - Events/Eventos - Forms Required/Formularios Requeridos
    -  Event Approval Form (DDL M 2024) -11-02-2024.pdf
    -  Application for Use of Facilities - Alvarado Terrace Park.pdf
    -  Authorization for Agreement \_ Coco 11-01-2024-Signed.pdf
    -  11-01-24 Movie Rights Receipt - Coco.pdf
    -  11-01-24 PUNC Budget - Dia de Los Muertos Festival.pdf
    -  11-01-24 DDLM Site Plan.jpg
    -  11-01-24 DDLM - Eng.jpg- Flyer
    - [Neighborhood Council Funding System](#) - Treasurer/2nd Signer
  - Community Cleanups/Limpiezas Comunitarias
    - ★ OCB - [Event Information](#)
- Official Letter Writing/Redacción de Cartas Oficiales:
  - Assistance with ChatGPT/Ayuda usando ChatGPT

d. Discussion and possible action to approve the 2025 Selection Process - Stipulation Worksheet for the Pico Union 2025 Neighborhood Council Elections.

Discusión y posible acción para aprobar el Proceso de Selección 2025 - Hoja de Trabajo de Estipulación para las Elecciones del Consejo Vecinal de Pico Union 2025.

 2025-Selection-Procedures-Stipulation-Worksheet-Form-Fillable.pdf

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10. FINANCIALS/FINANZAS

- a. Discussion and possible action to approve the appointment of Elaine Alaniz as the Neutral Third Party (NTP) for the 2025 Pico Union Neighborhood Council Selection and to allocate \$700.00 payment for her services from the Elections Expenditure Budget.

Discusión y posible acción para aprobar el nombramiento de Elaine Alaniz como Tercera Parte Neutral (NTP) para la Selección del Consejo Vecinal de Pico Union 2025 y para asignar un pago de \$700.00 por sus servicios del Presupuesto de Gastos Electorales.

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- b. Discussion and possible action to allocate up to \$1500.00 from the Outreach Expenditure Budget to purchase Real-Time Translation Equipment

Discusión y posible acción para asignar hasta \$1500.00 del Presupuesto de Gastos de Alcance para comprar un Equipo de Traducción.

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- c. Discussion and potential approval of up to \$500.00 from the Election Expenditure Budget to cover the rental cost of the LARed Shield auditorium for the 2025 Pico Union Neighborhood Council Selection event, scheduled for May 14, 2025.

Discusión y posible aprobación de hasta \$500.00 del Presupuesto de Gastos Electorales para cubrir el costo de alquiler del auditorio LARed Shield para el evento de Selección del Concejo Vecinal de Pico Union 2025, programado para el 14 de mayo de 2025

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- d. Discussion and possible action to approve \$3500.00 for a Community Improvement Project (CIP) that will provide a six-month landscape maintenance by Reliable Housekeepers from May 2025 to December 2025 for the California Native Plant Median at Union Ave and Venice Blvd.

Discusión y posible acción para aprobar hasta \$3500.00 para un Proyecto de Mejoramiento Comunitario (CIP) que proporcionará un mantenimiento de paisaje de seis meses de mayo del 2025 a diciembre de 2025 por Reliable Housekeepers para la Mediana de Plantas Nativas de California en Union Avenue y Venice Blvd.

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**11. BOARD MEMBER COMMENTS/ANNOUNCEMENTS/**

**COMENTARIOS/ANUNCIOS DE LOS MIEMBROS DE LA JUNTA**

- a. Comment on Member’s own activities/brief announcements.  
Comentarios sobre las propias actividades de las Miembros/breves anuncios.
  
- b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.  
Respuesta breve a las realizadas o preguntas planteadas las personas que ejercen su derecho comentarios públicos / solicitan aclaraciones al personal.
  
- c. Introduce new issues for consideration by the Pico Union Neighborhood Council at its next meeting and to place on the future agenda.

Presentar nuevos temas que el Consejo de Pico Union considere en su próxima reunión y los incluya en la agenda futura.

## 12. MEETING ADJOURNMENT/APLAZAMIENTO DE LA REUNIÓN

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As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

### Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Pico Union Branch Public Library 1030 S. Alvarado St. LA 90006
- [picounionnc.org](http://picounionnc.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS).

### Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

### Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our Neighborhood Council Office Space Address (if applicable), at our website: [www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Aurora Corona, Secretary, at (323) 643-3738 or email at: [secretary@picounionnc.org](mailto:secretary@picounionnc.org)

### Reconsideration and Grievance Process –

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.picounionnc.org](http://www.picounionnc.org).