

# CITY OF LOS ANGELES



## PICO UNION NEIGHBORHOOD COUNCIL Regular Executive Board Meeting Agenda Tuesday, June 27, 2023 - 5:30 PM



**LAPD Olympic Division  
Community Room  
1130 South Vermont Avenue  
Los Angeles, CA 90006**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Aurora Corona, Secretaria, al (323) 643-3738 o por correo electrónico [secretary@picounionnc.org](mailto:secretary@picounionnc.org) para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

1. CALL TO ORDER
2. ROLL CALL

| Board Members                   | Present | Absent |
|---------------------------------|---------|--------|
| Jay Park, President             |         |        |
| Jovita Carrillo, Vice President |         |        |
| Hernan Molina, Treasurer        |         |        |
| Aurora Corona, Secretary        |         |        |
| <b>Totals:</b>                  |         |        |

### 3. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

- a. LAPD Senior Lead Officers
- b. City and other Governmental Agencies

4. GENERAL PUBLIC COMMENTS – Comments from the public on non-agenda items within the board's subjects matter jurisdiction. Public comments are limited to two minutes per speaker.

**5. Discussion and possible action for the following items to appear on the Regular General Board Meeting agenda for July 5, 2023:**

- a. Election of new Executive Officers:**
  - i. President/Chair**
  - ii. Vice President/Vice Chair**
  - iii. Treasurer**
  - iv. Secretary**
  
- b. Appointment of Financial Officers of the Board**
  - i. Neighborhood Council Bank Card Holder**
  - ii. Second Card Holder (optional)**
  - iii. Second Signer**
  - iv. Alternate Signer (optional)**
  
- c. Appointment of Committee Chairs**
  - i. Outreach**
  - ii. Quality of Life and Safety**
  - iii. Planning and Land Use**
  - iv. Transportation**
  - v. Youth**

**6. Discussion and possible action for the following Consent Calendar items that are routine in nature and do not require debate; *any item may be pulled from the consent calendar for debate at the request of any Board Member*, to appear on the Regular General Board agenda for July 5, 2023:**

- a. Discussion and possible action to approve the Monthly Expenditure Report (MER) for the month of May 2023.**
  
- b. Discussion and possible action to approve the Minutes of the June 1, 2023 Special General Board Meeting.**
  
- c. Discussion and possible action to approve the Minutes of the June 5, 2023 General Board Meeting.**
  
- d. Discussion and possible action to approve up to \$250.00 for a LaserJet black toner cartridge needed for printing Pico Union Neighborhood Council agendas, minutes and supplemental material for in-person meetings.**
  
- e. Discussion and possible action to approve payment of \$4981.43 to A3 Visual/AAA Flag and Banner Company for the printing and installation of the Pico Union Neighborhood Council Historic Street Decals.**

- f. Discussion and possible action to approve a reimbursement of \$131.45 to Board Member Aurora Corona for park decorations at PUNC’s 20th Anniversary and Play Streets event.
- g. Discussion and possible action to approve a reimbursement of \$236.65 to Board Member Aurora Corona for plates, tablecloths, water and snacks for PUNC’s 20th Anniversary and Play Streets event.
- h. Discussion and possible action to approve up to \$500.00 for helium required for balloons at Pico Union Neighborhood Council events.
- i. Discussion and possible action to allocate up to \$200.00 for Wix website hosting and transfer from Echo-Bravo.
- j. Discussion and possible action to allocate up to \$150.00 monthly for refreshments and snacks for Pico Union Neighborhood Council General Board meetings.
- k. Discussion and possible action to approve up to \$100.00 monthly from the Outreach Expenditure budget for printing informational fliers about Pico Union Neighborhood Council meetings and events.

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| Jay Park | Jovita Carrillo | Hernan Molina | Aurora Corona |
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**7. Discussion and possible action for the following items to appear on the Regular General Board agenda for July 7, 2023:**

- a. Discussion and possible action to appoint Daniel Perez as Organizational Representative, Area 1.

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| Jay Park | Jovita Carrillo | Hernan Molina | Aurora Corona |
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- b. Discussion and possible action to approve the 2023-2024 Pico Union Neighborhood Council Fiscal Year Administrative Packet.

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| Jay Park | Jovita Carrillo | Hernan Molina | Aurora Corona |
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- c. Discussion and possible action to approve a Neighborhood Purpose Grant in the amount of \$1000.00 to Rampart Boosters for purchase of food for National Night Out in August 2023.

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| Jay Park | Jovita Carrillo | Hernan Molina | Aurora Corona |
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- d. Discussion and possible action to approve up to \$1500.00 to secure movie licensing rights for two “Movie at the Park with PUNC” events.

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| Jay Park | Jovita Carrillo | Hernan Molina | Aurora Corona |
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- e. Discussion and possible action to approve up to \$500 for refreshments and snacks for two "Movie at the Park with PUNC" events.

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| Jay Park | Jovita Carrillo | Hernan Molina | Aurora Corona |
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- f. Discussion and action to approve up to \$5000.00 in Pico Union Neighborhood Council promotional items such as windbreakers, polo-shirts, table cloths, pens and stickers.

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| Jay Park | Jovita Carrillo | Hernan Molina | Aurora Corona |
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- g. Discussion and possible action to approve up to \$750.00 for a portable bluetooth speaker and microphone system for Pico Union Neighborhood Council events.

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| Jay Park | Jovita Carrillo | Hernan Molina | Aurora Corona |
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- h. Discussion and possible action to appoint Aurora Corona as the Pico Union Neighborhood Council's Budget Representative.

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| Jay Park | Jovita Carrillo | Hernan Molina | Aurora Corona |
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- i. Discussion and possible action to appoint up to three Community Impact Statement (CIS) filers.

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| Jay Park | Jovita Carrillo | Hernan Molina | Aurora Corona |
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- j. Discussion and possible action to open a Twitter account and assign a Neighborhood Council member to keep it updated.

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| Jay Park | Jovita Carrillo | Hernan Molina | Aurora Corona |
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**6. BOARD MEMBER COMMENTS/ANNOUNCEMENTS**

- a. Comment on Member's own activities/brief announcements.
- b. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
- c. Introduce new issues for consideration by the Pico Union Neighborhood Council at its next meeting and to place on the future agenda.

**7. MEETING ADJOURNMENT**

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**As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)**

#### **Public Posting of Agendas -**

**Neighborhood Council agendas are posted for public review as follows:**

- **Pico Union Branch Public Library 1030 S. Alvarado St. LA 90006**
- **[picounionnc.org](http://picounionnc.org)**
- **You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS).**

#### **Notice to Paid Representatives -**

**If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)**

#### **Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our Neighborhood Council Office Space Address (if applicable), at our website: [www.picounionnc.org](http://www.picounionnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Aurora Corona, Secretary, at (323) 643-3738 or email at: [secretary@picounionnc.org](mailto:secretary@picounionnc.org)

#### **Reconsideration and Grievance Process –**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.picounionnc.org](http://www.picounionnc.org).