



P.I.C.O. NEIGHBORHOOD COUNCIL
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Joint Finance & General Board Meeting Agenda
Wednesday, July 9, 2025 6:00pm NOTE TIME CHANGE
VIA Zoom

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/87323177192>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dina Andrews, at dina.andrews@lacity.org por correo electrónico avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE P.I.C.O. NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board via telephone must dial **Toll Free 888 475 4499** and enter **Webinar ID: 873-231-7192** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

SB 411 In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

- i. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.
- ii. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS WILL BE LIMITED TO One (1) Minute per speaker unless waived by the presiding Chair or Moderator.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to raise hands when prompted by the Presiding Officer or Chair, to address the General Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

WAYS OF WORKING (Standards on which we agreed to hold ourselves & each other accountable)

- No Cross talk (no interruptions or sidebar conversations while someone has the floor)
- Identify yourself when you speak or present
- Listen and respond respectfully to others' ideas/opinions - even if you disagree
- It's OK to disagree (just express it respectfully)

- Say what you mean, mean what you say (be honest and forthcoming - no innuendo or code)
- Generosity of spirit (conduct ourselves with good intentions and assume good intentions in others)
- Separate the message from the messenger (don't make it personal)
- Exhibit appreciation, interest, and empathy for different backgrounds and perspectives
- Be informed (ask for clarification or information; don't be offended or rude if others ask you for it)
- Be active listeners (paraphrase to show – or ask whether – you understand someone correctly)
- Each Committee or Board member shall be limited up to 2 (two) comments per agenda item of up to two (2) minutes and will be managed by the Moderator or Presiding Officer
- Each Public Comment per agenda item will be limited to 1 minute and 1 minute for follow up and will be addressed at the start of the meeting and managed by the Moderator or Presiding Officer.
- Presenters will have an opportunity to address General Public Comments at the start of the meeting and later as items on the agenda are presented. Once Public Comments are presented per the agenda item, the Board may address comments before the Presenter responds. Time Permitting there may be further follow up Public or Committee comments (before a committee member puts forth a motion for consideration and before a committee vote.
- *No further public or committee comments will be considered once a motion is put forth, seconded and a vote is taken.*

BOARD MEETING ATTACHMENTS FOLDER All Agenda Items listed below will be linked to this general folder for related attachments and will correspond to the specific item on the agenda for reference. This will be found on the www.piconc.com website **For The Record – Agenda: All Committees 2025 – Joint Finance and General Board Meeting 2025 7-9-2025** <https://drive.google.com/drive/u/0/folders/1dFsFsED77-oB7E9ZID71g-gd95Ui4DGa>

1. **CALL TO ORDER & ROLL CALL**
2. **SPECIAL ORDERS & APPOINTMENTS:**

a) **INSTALLATION OF NEW BOARD MEMBERS (OATH OF OFFICE)- Octaviano Rios, NEA DONE**

OFFICER SELECTION: Selection of Officers will be in accordance with the approved Bylaws approved October 8, 2024, [Article VI, Section 3. Selection of Officers](#), *“Officer positions shall be filled every two (2) years at the first official Board meeting following the Neighborhood Council election following their election or selection in Board election years, and at subsequent two (2) year anniversary.... Only members of the Board may be nominated for and serve in an Officer position.”*

b) **OFFICER SELECTION PROCESS:**

No Board Member may be elected to be an Officer position without having at least one (1) year of service on the Board (unless such requirement is waived by a 2/3 vote of the Board) before accepting office. Nominations can be made by seated Board Members or Board Members can self-nominate. Nominees shall have two (2) minutes to present their qualifications for appointment. Board Members may ask up to two questions to each Nominee. Nominees will have up to two (2) minutes to respond. Same two (2) questions shall be asked to each Nominee. During a vote, if no Nominee receives a plurality of the votes cast, the process will continue until one Nominee attains a plurality of the votes cast. In the event of a tie between two or more Nominees facing possible selection, there will be a special round of voting to attempt to break the tie, where the tied Nominees will be allotted up to another one (1) minute of presentation. If, after this special vote, the tie remains, the election shall be declared deadlocked and the tie will be broken by a coin flip. DONE shall declare the outcome of each selection by reading aloud the number of votes cast and for whom.

- i. Discussion and possible motion to open the nomination of the **Office of President of the PICONC** for a two (2) year term that ends with the certification of the Neighborhood Council 2027 Election Cycle for PICONC.
 - Public Comment up to one (1) minute.
 - Nominees shall have up to two (2) minutes to present their qualifications for the selection.
 - Board Members may ask two (2) questions to each Nominee. Nominees shall have one (1) minute to respond. Same two (2) questions shall be asked to each Nominee.
 - Voting and Appointment
- ii. Discussion and possible motion to open the nomination of the **Office of Vice President of the PICONC** for a two (2) year term that ends with the certification of the Neighborhood Council 2025 Election Cycle for PICONC.
 - Public Comment up to one (1) minute.
 - Nominees shall have up to two (2) minutes to present their qualifications for the selection.
 - Board Members may ask two (2) questions to each Nominee. Nominees shall have one (1) minute to respond. Same two (2) questions shall be asked to each Nominee.
 - Voting and Appointment
- iii. Discussion and possible motion to open the nomination of the **Office of Treasurer of the PICONC** for a two (2) year term that ends with the certification of the Neighborhood Council 2025 Election Cycle for PICONC.
 - Public Comment up to one (1) minute.
 - Nominees shall have up to two (2) minutes to present their qualifications for the selection.
 - Board Members may ask two (2) questions to each Nominee. Nominees shall have one (1) minute to respond. Same two (2) questions shall be asked to each Nominee.
 - Voting and Appointment
- iv. Discussion and possible motion to open the nomination of the **Office of Secretary of the PICONC** for a two (2) year term that ends with the certification of the Neighborhood Council 2025 Election Cycle for PICONC.

- Public Comment up to one (1) minute.
- Nominees shall have up to two (2) minutes to present their qualifications for the selection.
- Board Members may ask two (2) questions to each Nominee. Nominees shall have one (1) minute to respond. Same two (2) questions shall be asked to each Nominee.
- Voting and Appointment

v. Discussion and possible motion to open the nomination of the **Office of Communications Director of the PICONC** for a two (2) year term that ends with the certification of the Neighborhood Council 2025 Election Cycle for PICONC.

- Public Comment up to one (1) minute.
- Nominees shall have up to two (2) minutes to present their qualifications for the selection.
- Board Members may ask two (2) questions to each Nominee. Nominees shall have one (1) minute to respond. Same two (2) questions shall be asked to each Nominee.
- Voting and Appointment

c) **APPOINTMENT OF FINANCIAL OFFICERS OF THE BOARD:** Discussion and possible motion to appoint the following Alternate Financial Officer(s) of the PICONC. All Financials are subject to the Office of the City Clerk NC Funding Financial Officer Training. Alternate Financial Officers are:

- Bank Card Holder (Treasurer)
- 1st Signer (Treasurer)
- Second Bank Card Holder (President)
- Second Signer (President)

d) **APPOINTMENT OF COMMUNITY IMPACT STATEMENT FILERS FOR THE BOARD**

i Discussion and possible motion to appoint up to five (5) PICONC Board Members to file community impact statements as approved by the board. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICO NC.

APPOINTMENT OF CITY OF LOS ANGELES HOMELESS LIASIONS:

ii Discussion and possible motion to appoint up to two (2) PICO Homeless Liasions to represent the PICO NC. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICO NC.

APPOINTMENT OF GRIEVANCE PANEL REPRESENTATIVE:

iii Discussion and possible motion to appoint one (1) board member to serve on the City of Los Angeles Neighborhood Empowerment Grievance Panel for a one (i) year appointment. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICO NC.

APPOINTMENT OF ALTERNATES FROM AT LARGE SLATE:

iv Discussion and possible motion to appoint up to eight (8) Alternates who may serve to establish quorum and participate in voting upon completion of mandatory training requirements for absent board members pursuant to PICO NC Bylaws Article V, Section 1 Appointment of Alternates. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICO NC.

e) **APPOINTMENT OF STANDING COMMITTEE CHAIRS, CO-CHAIRS AND MEMBERS.** Appointment of committee chairpersons and members will be in accordance with the approved Bylaws approved October 8, 2024, [Article VII, Section 3. Committee Creation and Authorization](#). There are seven (7) Standing Committees and the chairperson(s) and members of each Standing and/ or Ad Hoc Committee of the Neighborhood Council, excluding the Executive Committee, shall be appointed by the Board during a General or Special Board meeting. Each such appointment shall be for a term certain as may be specified by the Board at such General or Special Board meeting, at which time, Chairs, Co-Chairs may be appointed or reappointed. The Neighborhood Council has created Standing Rules to help facilitate the application and understanding of how best to apply the bylaws. In all circumstances, the bylaws take precedence over applicable standing rules and should not override the intent of the bylaws nor contradict its meaning.

- Discussion and possible motion to appoint **Board Member of the PICONC as the chairperson of the Land Use Committee**. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC.
- Discussion and possible motion to appoint a **Board Member as a co-chairperson of the Land Use Committee**. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC.
- Discussion and possible motion to appoint **up to six (6) Board Members (including chairs/co-chairs) of the PICONC as members of the Land Use Committee**. Appointment ends with the certification of the 2027 Neighborhood Council Election Cycle for the PICONC
- Discussion and possible motion to appoint **the Treasurer of the PICONC as the chairperson of the Finance Committee**. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC.
- Discussion and possible motion to appoint up to **six (6) Board Members (includes Treasurer) of the PICONC as members of the Finance Committee**. Appointment ends with the certification of the 2027 Neighborhood Council Election Cycle for the PICONC
- Discussion and possible motion to appoint a **Board Member of the PICONC as the chairperson of the Outreach Committee**. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC.
- Discussion and possible motion to appoint a **Board Member of the PICONC as the co-chairperson of the Outreach Committee**. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC.
- Discussion and possible motion to appoint up to **six (6) Board Members (including chairs/co-chairs of the Outreach Committee**. Appointment ends with the certification of the 2027 Neighborhood Council Election Cycle for the PICONC.
- Discussion and possible motion to appoint a **Board Member of the PICONC as the chairperson of the Elections & Bylaws Committee**. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC
- Discussion and possible motion to appoint a **Board Member of the PICONC as the co-chairperson of the Elections & Bylaws Committee**. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC.

- xi. Discussion and possible motion to appoint **six (6) Board Members (including chairs/co-chairs) of the PICONC as members of the Election & Bylaws Committee.** Appointment ends with the certification of the 2027 Neighborhood Council Election Cycle for the PICONC
 - xii. Discussion and possible motion to appoint **a Board Member of the PICONC as the chairperson of the Education Committee.** Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC.
 - xiii. Discussion and possible motion to appoint **a Board Member of the PICONC as the co-chairperson of the Education Committee.** Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC.
 - xiv. Discussion and possible motion to appoint **six (6) Board Members (including chairs/co-chairs) of the PICONC as members of the Education Committee.** Appointment ends with the certification of the 2027 Neighborhood Council Election Cycle for the PICONC
 - xv. Discussion and possible motion to appoint **a Board Member of the PICONC as the chairperson of the Sustainability, Mobility and Transportation Committee.** Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC.
 - xvi. Discussion and possible motion to appoint **a Board Member as a co-chairperson of the Sustainability, Mobility and Transportation Committee.** Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC
 - xvii. Discussion and possible motion to appoint **six (6) Board Members (including chairs/co-chairs) of the PICONC as members of the Sustainability, Mobility and Transportation Committee.** Appointment ends with the certification of the 2027 Neighborhood Council Election Cycle for the PICONC
3. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** *Comments from the public on non-agenda items within the General Board's subject matter jurisdiction. General Public comments are limited to up to one (1) minute per speaker, (unless waived by the presiding Chair or Moderator). Those wishing to make a public comment regarding an item listed on the agenda should hold those comments until the matter is called on the agenda.*
 4. **GOVERNMENT AND COMMUNITY REPORTS** *Those presenting reports and updates will be permitted up to two (2) minutes for a presentation and Public Comment. The presiding Chair, at their discretion, will determine if additional times is permitted.*
 5. **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT UPDATES** *General announcements related to the Neighborhood Council Systemwide.*
 - i. Board Service Acknowledgement and Affirmations (review content)
 - ii. Required Board Member trainings update
 - iii. Upcoming Department Onboarding Orientation Sessions
 - iv. NEA Contact Information
 6. **CONSENT CALENDAR** *(Note: A consent calendar is a board meeting practice that groups routine business into one agenda item. The consent calendar can be approved in one action, rather than filing motions on each item separately. A consent calendar moves routine items along quickly so that the board has time for discussing more important issues. If a member disagrees with the consent calendar item or wants to move it to the regular agenda, the member would request that the item be pulled from the consent calendar. The chair would ask if the members are in favor of approving the consent calendar minus the pulled item.)*
 - a) Discussion and possible motion to approve proposed agenda items on the attached **Draft Meeting Minutes for the Joint Finance and General Board Meeting** held on Wednesday June 11, 2025 at 6:30 pm.
 7. **FINANCE & ADMINISTRATION**
 - a) Discussion and possible motion to approve the **PICO Neighborhood Council Monthly Expenditure Report MER for the month of July, 2025. (Only board members completing Finance Funding Training may vote.)**
 - b) Discussion and motion to reaffirm the **2025-2026 PICO Neighborhood Funding Admin Budget for an amount up to Thirty-Two Thousand Dollars (\$32,000.00) including approved and unused rollover funds. (Only board members completing Finance Funding Training may vote.)**
 8. **ANNOUNCEMENTS** *General Board Member Announcements and suggestions for future agenda items by board members and stakeholders. Up to one (1) minute limit per board member and stakeholder.*

ADJOURNMENT

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

NOTICE TO PAID REPRESENTATIVES -

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 200 N. Spring Street Los Angeles, CA 90012, and at our website: www.piconc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact email: info@piconc.com

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- 1060 S Fairfax Avenue, Los Angeles CA 90019 and at www.piconc.com
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>
- Agendas and Attachments are posted prior to each meeting by visiting www.piconc.com

Reconsideration and Grievance Process For information on the Process for Reconsideration, P.I.C.O. Neighborhood Council Stakeholder Grievance policy or any other procedural matter related to this Council, please consult the P.I.C.O. Neighborhood Council Bylaws at our board meetings and our website www.PICONC.com/Bylaws