



**P.I.C.O. NEIGHBORHOOD COUNCIL**

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**Los Angeles, CA 90035**

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**PICO NC Special General Board Meeting**

**Compliance Training**

**Tuesday April 29, 2025 at 6:30pm**

**VIA Zoom**

**Please click the link below to join the webinar:**

**<https://us02web.zoom.us/j/83082612613>**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dina Andrews, al [dina.andrews@lacity.org](mailto:dina.andrews@lacity.org) por correo electrónico avisar al Concejo Vecinal.

**IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE P.I.C.O. NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.**

Every person wishing to address the Board via telephone must dial **Toll Free 888 475 4499** and enter **Webinar ID: 830 8261 2613** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the **board's** jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the **committee**.

**SB 411** In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

- i. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.
- ii. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.
- iii. An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS WILL BE LIMITED TO One (1) Minute per speaker unless waived by the presiding Chair.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to raise hands when prompted by the Presiding Officer or Chair, to address the General Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

**WAYS OF WORKING** (Standards on which we agreed to hold ourselves & each other accountable)

- No Cross talk (no interruptions or sidebar conversations while someone has the floor)
- Identify yourself when you speak or present
- Listen and respond respectfully to others' ideas/opinions - even if you disagree
- It's OK to disagree (just express it respectfully)
- Say what you mean, mean what you say (be honest and forthcoming - no innuendo or code)
- Generosity of spirit (conduct ourselves with good intentions and assume good intentions in others)
- Separate the message from the messenger (don't make it personal)
- Exhibit appreciation, interest, and empathy for different backgrounds and perspectives
- Be informed (ask for clarification or information; don't be offended or rude if others ask you for it)
- Be active listeners (paraphrase to show – or ask whether – you understand someone correctly)
- Each Committee member shall be limited up to 3 comments of up to 2 minutes total per agenda item per the Presiding Officer.
- Each Public Comment per agenda item will be limited to 1 minute and 1 minute for follow up and will be addressed at the start of the meeting and managed by the Moderator or Presiding Officer.
- Presenters will have an opportunity to address General Public Comments at the start of the meeting and later as items on the agenda are presented. Once Public Comments are presented per the agenda item, the Board may address comments before the Presenter responds. Time Permitting there may be further follow up Public or Committee comments (before a committee member puts forth a motion for consideration and before a committee vote.
- *No further public or committee comments will be considered once a motion is put forth, seconded and a vote is taken.*

**BOARD MEETING ATTACHMENTS FOLDER** *All Agenda Items listed below will be linked to this general folder for related attachments and will correspond to the specific item on the agenda for reference. This will be found on the [www.piconc.com](http://www.piconc.com) website* **For The Record – Agenda: All Committees 2025 – SPECIAL MEETING: General Board Special Meeting 4-29-2025**

## **1. CALL TO ORDER & ROLL CALL**

**2. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** *Comments from the public on non-agenda items within the General Board's subject matter jurisdiction. General Public comments are limited to up to one (1) minute per speaker, (unless waived by the presiding Chair or Moderator). Those wishing to make a public comment regarding an item listed on the agenda should hold those comments until the matter is called on the agenda.*

## **3. CITY ATTORNEY OFFICE- DEPUTY CITY ATTORNEY PRESENTING VANESSA ALVARADO**

- a) Discussion and training for PICO Neighborhood Council on Brown Act Compliance.**
- b) Discussion and training for PICO Neighborhood Council Ethics and Conflicts of Interest.**
- c) Questions and Answers**

## **4. DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT: PRESENTIN MARILU GUEVARA AND DINA ANDREWS (NEA)**

- a) Discussion and training Code of Conduct and Civility training and compliance.**
- b) Question and Answers**

**5. ANNOUNCEMENTS** General Board Member Announcements and suggestions for future agenda items by board members and stakeholders. One (1) minute limit per board member and stakeholder.

## **ADJOURNMENT**

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 200 N. Spring Street Los Angeles, CA 90012, and at our website: [www.piconc.com](http://www.piconc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact email: [info@piconc.com](mailto:info@piconc.com).

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- 1060 S Fairfax Avenue, Los Angeles CA 90019 and at [www.piconc.com](http://www.piconc.com)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>
- Agendas and Attachments are posted prior to each meeting by visiting [www.piconc.com](http://www.piconc.com)