



**P.I.C.O. NEIGHBORHOOD COUNCIL**  
PO Box 351329 Los Angeles, CA 90035  
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**Joint Finance and General Board Meeting Agenda**  
**Wednesday, October 11, 2023 6:30pm**  
**In Person Meeting Only**  
**Claude Pepper Senior Center**  
**1762 S. La Cienega Blvd, Los Angeles, 90035**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dina Andrews, at [dina.andrews@lacity.org](mailto:dina.andrews@lacity.org) por correo electrónico avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS WILL BE LIMITED TO One (1) Minute per speaker unless waived by the presiding Chair or Moderator.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to raise hands when prompted by the Presiding Officer or Chair, to address the General Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

**WAYS OF WORKING** (Standards on which we agreed to hold ourselves & each other accountable)

- No Cross talk (no interruptions or sidebar conversations while someone has the floor)
- Identify yourself when you speak or present
- Listen and respond respectfully to others' ideas/opinions - even if you disagree
- It's OK to disagree (just express it respectfully)
- Say what you mean, mean what you say (be honest and forthcoming - no innuendo or code)
- Generosity of spirit (conduct ourselves with good intentions and assume good intentions in others)
- Separate the message from the messenger (don't make it personal)
- Exhibit appreciation, interest, and empathy for different backgrounds and perspectives
- Be informed (ask for clarification or information; don't be offended or rude if others ask you for it)
- Be active listeners (paraphrase to show – or ask whether – you understand someone correctly)
- Each Committee member shall be limited up to 3 comments of up to 2 minutes total per agenda item per the Presiding Officer.
- Each Public Comment per agenda item will be limited to 1 minute and 1 minute for follow up and will be addressed at the start of the meeting and managed by the Moderator or Presiding Officer.
- Presenters will have an opportunity to address General Public Comments at the start of the meeting and later as items on the agenda are presented. Once Public Comments are presented per the agenda item, the Board may address comments before the Presenter responds. Time Permitting there may be further follow up Public or Committee comments (before a committee member puts forth a motion for consideration and before a committee vote.
- *No further public or committee comments will be considered once a motion is put forth, seconded and a vote is taken.*

**BOARD MEETING ATTACHMENTS FOLDER** All Agenda Items listed below will be linked to this general folder for related attachments and will correspond to the specific item on the agenda for reference. This will be found on the [www.piconc.com](http://www.piconc.com) website **For The Record – Agenda: All Committees 2023 – General Board 2023 – 10-11-2023.**

**PROJECT PRESENTATION RECUSALS** :Any Board Member who may have a conflict of interest and has not consulted with the Office of the City Attorney should move to have the matter tabled until the next meeting so that the Board Member has an opportunity to consult with the City Attorney's Office. If the Board declines to table the matter, the Board Member may want to consider recusal prior to the matter being discussed. If choosing to recuse, the Board Member should state for the record, all reasons for the recusal and that

they will be leaving the meeting during the discussion and voting. Because recusal may not always be sufficient, tabling of the matter at issue is always preferred to allow time for the Board Member to consult with the City Attorney's Office.

1. **CALL TO ORDER & ROLL CALL**

2. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** *Comments from the public on non-agenda items within the General Board's subject matter jurisdiction. General Public comments are limited to up to one (1) minute per speaker, (unless waived by the presiding Chair or Moderator). Those wishing to make a public comment regarding an item listed on the agenda should hold those comments until the matter is called on the agenda.*

3. **GOVERNMENT AND COMMUNITY REPORTS** *Those presenting reports and updates will be permitted up to two (2) minutes for a presentation and Public Comment. The presiding Chair, at their discretion, will determine if additional times is permitted.*

4. **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT UPDATES** *General announcements related to the Neighborhood Council Systemwide.*

- i. Board Service Acknowledgement and Affirmations (review content)
- ii. Required Board Member trainings update
- iii. Upcoming Department Onboarding Orientation Sessions
- iv. NEA Contact Information

5. **CONSENT CALENDAR** *(Note: A consent calendar is a board meeting practice that groups routine business into one agenda item. The consent calendar can be approved in one action, rather than filing motions on each item separately. A consent calendar moves routine items along quickly so that the board has time for discussing more important issues. If a member disagrees with the consent calendar item or wants to move it to the regular agenda, the member would request that the item be pulled from the consent calendar. The chair would ask if the members are in favor of approving the consent calendar minus the pulled item.)*

- a) Discussion and possible motion to approve the attached **Draft Meeting Minutes for the General Board Meeting** held on Wednesday July 12, 2023 at 6:30 pm.
- b) Discussion and possible motion to approve the **Draft Meeting Minutes for the Joint Executive Committee and Finance** meeting held on Wednesday, October 4, 630pm.

6. **FINANCE & ADMINISTRATION**

- a) Discussion and possible motion to approve the **PICO Neighborhood Council Monthly Expenditure Report MER for the month of July, 2023**
- b) Discussion and possible motion to approve the **PICO Neighborhood Council Monthly Expenditure Report MER for the month of August, 2023**
- c) Discussion and possible motion to approve the **PICO Neighborhood Council Monthly Expenditure Report MER for the month of September, 2023**
- d) Discussion and possible motion to approve the **PICO Neighborhood Council Funding Administrative Packet Fiscal Year Budget for the 2023/2024 including rollover funds of Ten-Thousand Dollars (\$10,000).**
- e) Discussion and possible motion to approve the **NPG Grant for Annual Mixer Wilshire Vista Fall Block Party** to be held on **October 15, 2023 2-5pm** for an amount up to **Three-Thousand (\$3000.00) dollars. Presented by Jennifer Yano, President Wilshire Vista Neighborhood Association.**
- f) Discussion and possible motion to approve **Outreach Committee** recommendation on cost to repair and maintain PICO NC Community Posting boards (5) kiosks along PICO BLVD in an amount up to **Fifteen Hundred (\$1500.00) dollars.**

7. **COMMUNITY IMPACT STATEMENT:**

- a) Discussion and possible motion to approve a PICO NC endorsed CIS for Council File 21-1230 and related Council Files 21-1235; 21-1236; in support of United Neighbors opposition to the Housing Element and Community Plan for adaptive reuse of rezoning of R1 residential or sensitive rent stabilized multi-family housing over commercial corridors or public lands.
- b) Discussion and possible motion to approve Code of Conduct Policy for Neighborhood Council CIS in response to suggested changes by BONC to existing policy. Recommend "opposing changes if not amended" as outlined in CIS.

8. **SPECIAL ORDERS AND APPOINTMENTS:**

- a) **APPOINTMENT OF BUDGET REPRESENTATIVES:** Discussion and possible motion to appoint up to two (2) PICO NC Budget Representatives to represent the PICO NC. Budget representatives may include a former board member, current board member or stakeholder as so approved. Appointment ends with the certification of the Neighborhood Council 2025 Election Cycle for the PICO NC.
- b) **OPEN AT-LARGE BOARD SEAT(S), AND BOARD APPOINTMENTS:** Declaration of the Carthay Square and Wilshire Vista Heights Area Representative seat(s) vacancy as defined in Article V, Section 6 of the bylaws. During the outreach period commencing July 13, 2023, if a candidate from those residential areas are not identified and appointed pursuant to our bylaws, within sixty (60) of the vacancy, then the board will consider appointing candidate(s) who must apply for the seat at the next General Board meeting.
  - i. Discussion and possible motion to appoint a candidate to the PICONC open **Area Representative Carthay Square** seat vacated by Marilouise Morgan which has now been converted to an open At Large Seat. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC.
  - ii. Discussion and possible motion to appoint a candidate to the PICONC open **Area Representative Wilshire Vista Heights** seat vacated Alma Stent which has been converted to an **At Large Seat**. Appointment ends with the certification of the Neighborhood Council 2027 Election Cycle for the PICONC.
  - iii. Discussion and possible motion to appoint a candidate to the PICONC open **At Large 11** board seat vacated by Deborah Granger. Appointment ends with the certification of the Neighborhood Council 2025 Election Cycle for the PICONC.

c) **BOARD AND COMMITTEE MEETINGS**

- i. Discussion and possible motion to approve the PICONC General Board and Standing Committee(s) to hold all future meetings via Zoom virtual platform once SB 411 is approved by City Council and enacted.
- ii. Discussion and possible motion to approve holding the Joint Finance and General Board Meetings every other month on the second Wednesday of the month

d) **APPOINTMENT OF STANDING COMMITTEE MEMBERS.** Appointment of committee members will be in accordance with the approved Bylaws approved August 1, 2022, **Article VII, Section 3. Committee Creation and Authorization**. There are seven (7) Standing Committees and the chairperson and

members of each Standing and/ or Ad Hoc Committee of the Neighborhood Council, excluding the Executive Committee, shall be appointed by the Board during a General Board meeting and may include non-board member stakeholders. Each such appointment shall be for a term certain as may be specified by the Board at such General Board meeting. The Neighborhood Council has created Standing Rules to help facilitate the application and understanding of how best to apply the bylaws. In all circumstances, the bylaws take precedence over applicable standing rules and should not override the intent of the bylaws nor contradict its meaning.

- i. Discussion and possible motion to appoint area stakeholder Richard Mannino of the PICONC as members of the Land Use Committee. Appointment ends with the certification of the 2025 Neighborhood Council Election Cycle for the PICONC.(application attached)
- ii. Discussion and possible motion to appoint area stakeholder(s) of the PICONC as members of the Finance Committee. Appointment ends with the certification of the 2025 Neighborhood Council Election Cycle for the PICONC
- iii. Discussion and possible motion to appoint up to five (5) Board Members and area stakeholder(s) of the PICONC as members of the Outreach Committee. Appointment ends with the certification of the 2025 Neighborhood Council Election Cycle for the PICONC.
- iv. Discussion and possible motion to appoint up to five (5) Board Members and area stakeholder(s) of the PICONC as members of the Election & Bylaws Committee. Appointment ends with the certification of the 2025 Neighborhood Council Election Cycle for the PICONC
- v. Discussion and possible motion to appoint up to five (5) Board Members and area stakeholder(s) of the PICONC as members of the Education Committee. Appointment ends with the certification of the 2025 Neighborhood Council Election Cycle for the PICONC
- vi. Discussion and possible motion to appoint a board member or area stakeholder(s) as Co-Chair of the PICONC Sustainability, Mobility and Transportation Committee. Appointment ends with the certification of the 2025 Neighborhood Council Election Cycle for the PICONC.
- vii. Discussion and possible motion to appoint up to five (5) Board Members and area stakeholder(s) of the PICONC as members of the Sustainability, Mobility and Transportation Committee. Appointment ends with the certification of the 2025 Neighborhood Council Election Cycle for the PICONC.
- viii. Discussion and possible motion to appoint up to eight (8) PICONC Alternates to include: Richard Mannino, Haejin Baek, Brendan Nelson, Jon Huddle, Markos Legesse, Lauren Nukes, Ed Friedman and Michael Wacht.

#### 9. BOARD AND COMMITTEE APPLICATIONS:

- I. Discussion and possible motion to approve the **2023 Updated Board and Committee PICONC Application**. If approved, Board will circulate for review to DONE for final approval and implementation.

#### 10. QUARTERLY EXECUTIVE OFFICER REPORTS *Monthly updates and reports from Executive Committee Members. Up to one (1) minute*

- a) President
- b) Vice President
- c) Secretary
- d) Communications Director
- e) Treasurer

#### 11. QUARTERLY COMMITTEE UPDATES *Monthly updates and reports from committee Chairs and/or members to provide board and community announcements. Up to one (1) minute*

- a) Land Use
- b) Joint Election & Bylaws
- c) Outreach
- d) Finance
- e) Education
- f) Sustainability, Transportation & Mobility

#### 12. ANNOUNCEMENTS *General Board Member Announcements and suggestions for future agenda items by board members and stakeholders. Up to one (1) minute limit per board member and stakeholder.*

#### ADJOURNMENT

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

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**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 200 N. Spring Street Los Angeles, CA 90012, and at our website: [www.piconc.com](http://www.piconc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact email: [info@piconc.com](mailto:info@piconc.com)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- 1060 S Fairfax Avenue, Los Angeles CA 90019 and at [www.piconc.com](http://www.piconc.com)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

- Agendas and Attachments are posted prior to each meeting by visiting [www.piconc.com](http://www.piconc.com)

**Reconsideration and Grievance Process** For information on the Process for Reconsideration, P.I.C.O. Neighborhood Council Stakeholder Grievance policy or any other procedural matter related to this Council, please consult the P.I.C.O. Neighborhood Council Bylaws at our board meetings and our website [www.PICONC.com/Bylaws](http://www.PICONC.com/Bylaws)