



**P.I.C.O. NEIGHBORHOOD COUNCIL**  
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## **General Board Meeting Agenda** **Wednesday, February 8, 2023 6:30pm**

**[Zoom Meeting Online](#)**

**<https://us02web.zoom.us/j/87323177192>**

**or By Telephone Dial (877) 853-5257**

**Join the Meeting, then enter**

**Webinar ID: 873 2317 7192 and press #**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jose Galdamez, al [jose.galdamez@lacity.org](mailto:jose.galdamez@lacity.org) por correo electrónico avisar al Concejo Vecinal.

In conformity with the September 16, 2021 enactment of Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the PICO Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option.

Every person wishing to address the Board must dial **(877) 853-5257 and enter 873 2317 7192 and then press #** to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the *Raise Hand* button to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

### **AB 361 Updates:**

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS WILL BE LIMITED TO One (1) Minute per speaker unless waived by the presiding Chair.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to dial \*9, when prompted by the presiding officer, to address the General Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

**WAYS OF WORKING** (Standards on which we agreed to hold ourselves & each other accountable)

- No Cross talk (no interruptions or sidebar conversations while someone has the floor)
- Identify yourself when you speak or present, especially during Virtual meetings. You can request to RAISE HAND on the Zoom Feature as a Participant or Attendee. You may also use the Q&A feature to post a public or private comment to the panelists or attendees.
- Listen and respond respectfully to others’ ideas/opinions - even if you disagree
- It’s OK to disagree (just express it respectfully)
- Say what you mean, mean what you say (be honest and forthcoming - no innuendo or code)
- Generosity of spirit (conduct ourselves with good intentions and assume good intentions in others)
- Separate the message from the messenger (don’t make it personal)
- Exhibit appreciation, interest, and empathy for different backgrounds and perspectives
- Be informed (ask for clarification or information; don’t be offended or rude if others ask you for it)
- Be active listeners (paraphrase to show – or ask whether – you understand someone correctly)
- Each Committee member shall be limited to 3 comments of up to 2 minutes total per agenda item.
- Each Public Comment per agenda item will be limited to 2 minutes and 1 minute for follow up and will be addressed at the start of the meeting and managed by the Moderator.
- Presenters will have an opportunity to address General Public Comments at the start of the meeting and later as items on the agenda are presented. Once Public Comments are presented per the agenda item, the Board may address comments before the Presenter responds. Time Permitting there may be further follow up Public or Committee comments (time permitting), before a committee member puts forth a motion for consideration and for a committee vote.
- ***No further public or committee comments will be considered once a motion is put forth, seconded and a vote is taken.***

**BOARD MEETING ATTACHMENTS FOLDER** *All Agenda Items listed below will be linked to this general folder for related attachments and will correspond to the specific item on the agenda for reference. This will be found on the [www.piconc.com](http://www.piconc.com) website For The Record – Agenda – Attachments Folder (located by meeting date)*  
<https://drive.google.com/drive/u/0/folders/15tSBXMdXPmWXex31FZkMXOkWOOVXAXOw>

1. **CALL TO ORDER & ROLL CALL**

2. **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT UPDATES** *General announcements related to the Neighborhood Council Systemwide.*

- i. Election & Outreach Update 2023 Area Representative Board Seat Election
- ii. Update on P.I.C.O. NC Committee & Board Member & Committee Member Training Cornerstone
- iii. Other Updates from DONE

3. **GOVERNMENT AND COMMUNITY REPORTS** *Those presenting reports and updates will be permitted up to five (5) minutes for a presentation and Public Comment. The presiding Chair, at their discretion, will determine if additional times is permitted.*

- a. Public Safety
- b. City Council Representatives
- c. Government Departments/Agencies
- d. Transportation & Mobility
- e. Community & Non-Profit Representatives- *Andrea O’Loughlin, Los Angeles Alliance for New Economy-Fair Work Week Campaign*

4. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** *Comments from the public on non-agenda items within the General Board’s subject matter jurisdiction. Public comments are limited to two (2) minutes per speaker, (unless waived by the presiding Chair or Moderator). Those wishing to make a public comment regarding an item listed on the agenda should hold those comments until the matter is called on the agenda.*

5. **CONSENT CALENDAR** *(Note: A consent calendar is a board meeting practice that groups routine business into one agenda item. The*

consent calendar can be approved in one action, rather than filing motions on each item separately. A consent calendar moves routine items along quickly so that the board has time for discussing more important issues. If a member disagrees with the consent calendar item or wants to move it to the regular agenda, the member would request that the item be pulled from the consent calendar. The chair would ask if the members are in favor of approving the consent calendar minus the pulled item.)

- a) Discussion and possible motion to approve proposed agenda items on the attached **Draft Meeting Minutes for the General Board Meeting** held on Wednesday, January 11, 2022 at 6:30 pm.
6. **FINANCIAL**
- a) Discussion and possible motion to approve the **PICO Neighborhood Council Monthly Expenditure Report MER for the month(s) December, 2022.**
  - b) Discussion and possible motion to approve the Joint Election, Bylaws and Outreach recommendation for up to twenty-two (22) PICO NC Candidate Election Bi-lingual lawn signs for an amount up to \$325.00.
  - c) Discussion and possible motion to approve the amendment to the annual budget packet by adding five-thousand dollars (\$5,000) to the Joint Elections, By Laws and Outreach committee 2022-2023 budget to be used towards promotional outreach efforts
  - d) Discussion and possible motion to approve an Education Committee/PICO NC Sponsored "Meet & Greet" event- Thursday, March 23, 2023 from 6-9pm, to be held at Sky Tacos, PICO n the amount of one-thousand dollars (\$1000).
7. **EXECUTIVE OFFICER REPORTS** *Monthly updates and reports from Executive Committee Members.*
- a) President
  - b) Vice President
  - c) Secretary
  - d) Communications Director
  - e) Treasurer
8. **COMMITTEE UPDATES** *Monthly updates and reports from committee Chairs and/or members to provide board and community announcements. Up to two (2). Minutes.*
- a) Land Use- Lisa Kaye and/or Michael Wacht
  - b) Joint Election & Bylaws and Outreach- Jared Bogda & Ira Klein
  - c) Finance – Richard Mannino (Interim Treasurer)
  - d) Education – Sylvester Robertson
  - e) Sustainability, Transportation & Mobility – Jessica Lund
9. **ADMINISTRATIVE:**
- a) Discussion possible recommendation on process for related to neighborhood council board roles, duties and responsibilities .
  - b) Discussion and reminder for Board Members to review PICO NC Standing Rules, dated 9-28-22, and to submit requested modifications, suggested updates and changes to be submitted to the Elections & By Laws Committee on or before Friday, February 24<sup>th</sup> .
  - c) Discussion and possible motion to approve a Committee and Board Training Best Practices on how to run a compliant meeting.
10. **COMMITTEE APPOINTMENTS.** *Appointment of committee chairpersons and members will be in accordance with the approved Bylaws approved November 10, 2020, [Article VII, Section 3. Committee Creation and Authorization](#), which reads as follows, "The chairperson and members of each Standing and Ad Hoc Committee of the Neighborhood Council, excluding the Executive Committee, shall be appointed by the Board during a General Board meeting and may include non-board member stakeholders. Each such appointment shall be for a term certain as may be specified by the Board at such General Board meeting, but in no event shall such appointment exceed four (4) years. Stakeholders may be reappointed by the Board at a General Board meeting to a second consecutive term on a committee, capped at eight (8) consecutive years of service on the same committee."*
- NONE**
11. **LAND USE** *Any Board Member who may have a conflict of interest and has not consulted with the Office of the City Attorney should move to have the matter tabled until the next meeting so that the Board Member has an opportunity to consult with the City Attorney's Office. If the Board declines to table the matter, the Board Member may want to consider recusal prior to the matter being discussed. If choosing to recuse, the Board Member should state for the record, all reasons for the recusal and that they will be leaving the meeting during the discussion and voting. Because recusal may not always be sufficient, tabling of the matter at issue is always preferred to allow time for the Board Member to consult with the City Attorney's Office.* **NONE**

12. **COMMUNITY IMPACT STATEMENTS** – *Discussion and Possible Motion To Approve Community Impact Statements On The Following Policies/Council Files*

- a) Discussion and possible motion to approve a Community Impact Statement (CIS) in support of City Council File 23-0002-S16 resolution <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=23-0002-S16> to amend the Ralph M. Brown Act to permit the City of Los Angeles Neighborhood Council System to choose to operate remote meetings indefinitely
- b) Discussion and possible motion to approve a Community Impact Statement (CIS) in support of City Council File 23-0002-S17 <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=23-0002-S17> for legislative action that would amend the Ralph M. Brown Act to allow local legislative bodies, including appointed boards, commissions, advisory bodies, and Neighborhood Councils to continue to conduct most meetings virtually in the absence of any special circumstances, subject to appropriate safeguards to ensure full and robust opportunities for public participation, including by persons who lack means of digital access.

13. **ANNOUNCEMENTS** *General Board Member Announcements and suggestions for future agenda items by board members and stakeholders. One (1) minute limit per board member and stakeholder.*

**ADJOURNMENT**

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCSupport@lacity.org](mailto:NCSupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 200 N. Spring Street Los Angeles, CA 90012, and at our website: [www.piconc.com](http://www.piconc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact email: [info@piconc.com](mailto:info@piconc.com)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- 1060 S Fairfax Avenue, Los Angeles CA 90019 and at [www.piconc.com](http://www.piconc.com)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>
- Agendas and Attachments are posted prior to each meeting by visiting [www.piconc.com](http://www.piconc.com)