



P.I.C.O. NEIGHBORHOOD COUNCIL
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Brendan Nelson

General Board Meeting Agenda **Wednesday, October 12, 2022 6:30pm**

[Zoom Meeting Online](https://us02web.zoom.us/j/87323177192)

<https://us02web.zoom.us/j/87323177192>

or By Telephone Dial (877) 853-5257

Join the Meeting, then enter

Webinar ID: 873 2317 7192 and press #

GENERAL BOARD MEETING **ATTACHMENTS**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jose Galdamez, al jose.galdamez@lacity.org por correo electrónico avisar al Concejo Vecinal.

In conformity with the September 16, 2021 enactment of Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the PICO Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option.

Every person wishing to address the Board must dial **(877) 853-5257 and enter 873 2317 7192 and then press #** to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the *Raise Hand* button to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates:

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS WILL BE LIMITED TO One (1) Minute per speaker unless waived by the presiding Chair.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to dial *9, when prompted by the presiding officer, to address the General Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment

period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

WAYS OF WORKING (Standards on which we agreed to hold ourselves & each other accountable)

- No Cross talk (no interruptions or sidebar conversations while someone has the floor)
- Identify yourself when you speak or present, especially during Virtual meetings. You can request to RAISE HAND on the Zoom Feature as a Participant or Attendee. You may also use the Q&A feature to post a public or private comment to the panelists or attendees.
- Listen and respond respectfully to others’ ideas/opinions - even if you disagree
- It’s OK to disagree (just express it respectfully)
- Say what you mean, mean what you say (be honest and forthcoming - no innuendo or code)
- Generosity of spirit (conduct ourselves with good intentions and assume good intentions in others)
- Separate the message from the messenger (don’t make it personal)
- Exhibit appreciation, interest, and empathy for different backgrounds and perspectives
- Be informed (ask for clarification or information; don’t be offended or rude if others ask you for it)
- Be active listeners (paraphrase to show – or ask whether – you understand someone correctly)
- Each Committee member shall be limited to 3 comments of up to 2 minutes total per agenda item.
- Each Public Comment per agenda item will be limited to 2 minutes and 1 minute for follow up and will be addressed at the start of the meeting and managed by the Moderator.
- Presenters will have an opportunity to address General Public Comments at the start of the meeting and later as items on the agenda are presented. Once Public Comments are presented per the agenda item, the Board may address comments before the Presenter responds. Time Permitting there may be further follow up Public or Committee comments (time permitting), before a committee member puts forth a motion for consideration and for a committee vote.
- **No further public or committee comments will be considered once a motion is put forth, seconded and a vote is taken.**

BOARD MEETING ATTACHMENTS FOLDER All Agenda Items listed below will be linked to this general folder for related attachments and will correspond to the specific item on the agenda for reference. This will be found on the www.piconc.com website For The Record – Agendas – General Board Agendas 2022 – Agenda 2022 Attachments Folder (located by meeting date)

1. CALL TO ORDER & ROLL CALL

2. DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT UPDATES *General announcements related to the Neighborhood Council Systemwide.*

- i.* Update on 2022/2023 Election and Outreach Planning.
- ii.* Update on P.I.C.O. NC Committee & Board Member Training Requirements
- iii.* Discussion and explanation on defining “quorum” as it relates to Standing Committees, Ad Hoc and General Board re: Brown Act, Roberts’ Rules and Bylaws

3. GOVERNMENT AND COMMUNITY REPORTS *Those presenting reports and updates will be permitted up to five (5) minutes for a presentation and Public Comment. The presiding Chair, at their discretion, will determine if additional times is permitted.*

- a. Public Safety
- b. City Council Representatives
- c. Government Departments/Agencies
- d. Transportation & Mobility
- e. Community & Non-Profit Representatives

4. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS *Comments from the public on non-agenda items within the General Board’s subject matter jurisdiction. Public comments are limited to two (2) minutes per speaker, (unless waived by the presiding Chair or Moderator). Those wishing to make a public comment regarding an item listed on the agenda should hold those comments until the matter is called on the agenda.*

5. **CONSENT CALENDAR** *(Note: A consent calendar is a board meeting practice that groups routine business into one agenda item. The consent calendar can be approved in one action, rather than filing motions on each item separately. A consent calendar moves routine items along quickly so that the board has time for discussing more important issues. If a member disagrees with the consent calendar item or wants to move it to the regular agenda, the member would request that the item be pulled from the consent calendar. The chair would ask if the members are in favor of approving the consent calendar minus the pulled item.)*
 - a) Discussion and possible motion to approve the PICO Neighborhood Council *Monthly Expenditure Report (MER)* for the months of **July and August 2022**.
 - b) Discussion and possible motion to approve the **Draft Meeting Minutes of the PICO NC Joint Executive and Finance Meeting on September 7, 2022.**
 - c) Discussion and possible motion to approve the **Draft Meeting Minutes of the PICO NC General Board Meeting on September 14, 2022.**

6. **Special Guest:** Discussion and introduction of Council Member Heather Hutt to the P.I.C.O. Neighborhood Council board and community stakeholders.

7. **FINANCIAL**
 - a) Discussion and possible motion to review **2022-23 PICO NC Financial Budget** items for rollover, election and outreach funds.
 - b) Discussion and possible motion to approve the **General Services Request for Resale/Reuse form** or PICO NC salvage.

8. **EXECUTIVE OFFICER REPORTS** *Monthly updates and reports from Executive Committee Members.*
 - a) President's Report
 - b) Vice President's Report
 - c) Secretary's Report
 - d) Communications Director's Report
 - e) Treasurer Report

9. **COMMITTEE UPDATES** *Monthly updates and reports from committee Chairs and/or members to provide board and community announcements. Up to two (2). Minutes.*
 - a) Land Use- Lisa Kaye
 - b) Outreach- Jared Bogda
 - c) Election & Bylaws – Ira Klein
 - d) Finance – Catherine Bott
 - e) Education – Sylvester Robertson

10. **ADMINISTRATIVE**
 - a) Discussion and possible motion to approve the **PROPOSED Standing Rules** as it relates to the approved PICONC Bylaws effective 8-1-2022.
 - b) Discussion and possible motion approve the **PROPOSED P.I.C.O. NC 2022/2023 Outreach & Election Plan** to assign Outreach Committee members to execute programs for 2022/23 Fiscal year approved budget.

11. **COMMITTEE APPOINTMENTS.** *Appointment of committee chairpersons and members will be in accordance with the approved Bylaws approved November 10, 2020, Article VII, Section 3. Committee Creation and Authorization, which reads as follows, "The chairperson and members of each Standing and Ad Hoc Committee of the Neighborhood Council, excluding the Executive Committee, shall be appointed by the Board during a General Board meeting and may include non-board member stakeholders. Each such appointment shall be for a term certain as may be specified by the Board at such General Board meeting, but in no event shall such appointment exceed four (4) years. Stakeholders may be reappointed by the Board at a General Board meeting to a second consecutive term on a committee, capped at eight (8) consecutive years of service on the same committee."*
 - a) Discussion and possible motion to appoint one (1) stakeholder or Board Member as Co-Chair for the Education Committee. Appointment ends with the certification of the Neighborhood Council 2023 Election Cycle for the PICONC

12. **LAND USE** *Any Board Member who may have a conflict of interest and has not consulted with the Office of the City Attorney should move to have the matter tabled until the next meeting so that the Board Member has an opportunity to consult with the City Attorney's Office. If the Board declines to table the matter, the Board Member may want to consider recusal prior to the matter being discussed. If choosing to recuse, the Board Member should state for the record, all reasons for the recusal and that they will be leaving the meeting during the discussion and voting. Because recusal may not always be sufficient, tabling of the matter at issue is always preferred to allow time for the Board Member to consult with the City Attorney's Office. **NONE***

13. **COMMUNITY IMPACT STATEMENTS** – *Discussion and Possible Motion To Approve Community Impact Statements On The Following Policies/Council Files*

NONE

14. **ANNOUNCEMENTS** *General Board Member Announcements and suggestions for future agenda items by board members and stakeholders. One (1) minute limit per board member and stakeholder.*

ADJOURNMENT

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCSupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 200 N. Spring Street Los Angeles, CA 90012, and at our website: www.piconc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact email: info@piconc.com

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- 1060 S Fairfax Avenue, Los Angeles CA 90019 and at www.piconc.com
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>
- Agendas and Attachments are posted prior to each meeting by visiting www.piconc.com