

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Tony Wilkinson, Chair
Wendy Flores, Vice Chair
John DiGregorio, Treasurer, VP
Pamela Gibberman, Secretary, VP
Gabriel Avelar, Equity Officer

Blanca Agustín • Roberto Casillas
Yessica Castaneda • Ronald Collins
Alena Escobedo • Michael Hasz
Sally Machado • María Nieto
Oscar Robles • Jessie Rojas
Mary Torres

Vacant seats:

Homeowner Center-West (2027) • Renter 2029
Homeowner Center-East (2027)
Business (2029) • Unlimited At-Large (2029)

CALIFORNIA



KAREN BASS
MAYOR

PANORAMA CITY NEIGHBORHOOD COUNCIL

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P.O. Box 4778
Panorama City, CA 91412

TELEPHONE

(818) 212-5384*

ELECTRONIC MAIL

panoramacitync@gmail.com*

ALTERNATES

Alt 1, Alt 2, Alt 3, Alt 4, Alt 5 (vacant)

Youth Advisor

Gerson Lovos

PANORAMA CITY NEIGHBORHOOD COUNCIL SPECIAL BOARD OF DIRECTORS MEETING AGENDA

Thursday, April 23, 2026, 6:45 pm

****ONLINE VIA ZOOM**** (*NEW ID* Location = 817 0375 7569, Passcode = 289910)

<https://us06web.zoom.us/j/81703757569?pwd=aMQqGWWohvaRjhbOHgBLWoaCxbxsSC.1>

By Telephone, Dial +1 669 444 9171, enter the meeting ID and press # to Join the Meeting
(more numbers at end of agenda)

In conformity with the October 6, 2023, enactment of California Senate Bill 411 (Portantino) and LA City Council approval on November 1, 2023, this meeting will be conducted virtually.

**Spanish language interpretation will be available at this meeting.
La interpretación en español estará disponible en esta reunión.**

The quorum for Panorama City Neighborhood Council Board of Directors meetings is eleven. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the committee's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker or less if declared by the Chair. Action may be taken on any agenda item except Public Comment, announcements and reports. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means if it is not disruptive. Meeting notices and agendas are posted at Plaza del Valle, Community Room (see below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. *Telephone and email on agenda are for Board Member Tony Wilkinson

6:30 1. Call to Order and remarks (**Tony Wilkinson* Chair** [tonyw.civic@gmail.com])

0:00 2. Roll Call of board members and alternates (the quorum is eleven).

0:00 3. General Public Comment and announcements (*Please limit to two minutes per speaker.*)

Public comment on agenda items will be heard at the time the item is considered.

- 0:00 4. **Discussion and possible action to remove Board Members and Alternate Board Members with excessive unexcused absences.** The following members have been identified by the Secretary as eligible for removal by absences:
- 0:00 5. **Fill vacant seats and Alternate positions and possibly Youth Advisors by appointment.** Despite the 2025 election, this Neighborhood Council still has vacant seats and Alternate positions. (Please see the letterhead.) A new election may or may not be held in 2027, depending on the city budget. Filling current open positions is critical to continued ability to achieve a quorum.
- 0:00 6. **Remarks from City Council Member Imelda Padilla, Council District 6, followed by questions and comments from the board.** (Please keep questions and comments brief.)
- 0:00 7. **Reports from representatives of local officials, government entities, and Neighborhood Council organizations including the Budget Advocates.** Please keep reports brief in the interest of time.
- 0:00 8. **Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board, along with consideration of remedial actions if needed to meet the council's financial responsibilities.**
- 0:00 9. **Discussion and possible action on the request of the Outreach committee for up to \$400 for snacks and water for the 2026 Panorama City Clean Up event hosted by CD6 Council Member Padilla's office.**
- 0:00 10. **Discussion and possible action on the request of the Outreach committee for approval of a general Panorama City Neighborhood Council Outreach brochure.** If approved, the brochure will be printed with funds already allocated for outreach materials.
- 0:00 11. **Discussion and possible action on the request of Treasurer John DiGregorio for reimbursement of \$64.68 for water purchased on his personal account to support the Panorama Recreation Center's Spring Egg Hunt event. Due to the council's funds being frozen because of unapproved MER's the council's purchase card was not available to use.**
- 0:00 12. **Discussion and possible action on the approval of the purchase card expenditure of \$10.96 by Board Treasurer John DiGregorio for a new lock and two keys that he decided to purchase for the council's storage unit.**
- 0:00 13. **Discussion and possible action on the request of Treasurer John DiGregorio for approval of a proposed Inventory Control Policy which requires anyone who need access to the storage unit to request access in writing at least 36 hours before the event to both the Treasurer and the Outreach Chair, including the following information: 1. Your name and board role, 2. The event name, date, and location. 3. A list of the specific items you are requesting. 4. Your preferred pickup date and time. It states that requests that do not meet the 36-hour minimum notice requirement may be denied. The policy also includes extensive Sign-Out and Return Procedures, including detailed written lists of items removed with their condition as well as lists of items returned with their condition.**
Board member Perla Iliana Lagunas Abundez, the council's former Treasurer, and the board member who has led most of the outreach events over the last two years objected to both the change from a combination lock to a lock with only two keys and to the proposed Inventory Control Policy, saying that the new lock and the proposed policy changes are unworkable. An online Rules Committee meeting was held on April 16 to discuss this proposal. The committee was not able to reach agreement on the issues.
- 0:00 14. **Discussion and possible action on the request of Treasurer John DiGregorio for consideration of "disposal of obsolete and unused Neighborhood Council Assets." The Treasurer states that "many assets were found to be obsolete or unused for over eight years. Items include: translation equipment, desktop computers, printers, laptop computer." However, at the time this agenda was created, no inventory of the storage unit has been supplied to the Board. The city requires that all electronic items be listed with model and**

serial number and that all items on hand be photographed. The inventory needs to be done on the City Clerk's official spreadsheet and the inventory needs to be reconciled with the last inventory on hand from the City Clerk.

- 0:00 15. Discussion and possible action to approve a revised Administrative Packet (which includes the annual budget) for the current 2025-2026 Fiscal Year, if it is necessary to do so. (Funds may need to be moved to match expenditures, including the identification package considered under item 8.) and make any changes to the financial officers and signers that may also be considered under this item.**
- The budget and the recurring operations expense information can be revised at any time by a Board vote, monthly if needed.
- 0:00 16. Discussion and possible action to approve any outstanding board minutes.**
- 0:00 17. Discussion and possible action on recommendation of the Rules Committee that the Board adopt and approve a Standing Rules document with rules and policies as approved at the February meeting, provided that the text is made available to board members at least 24 hours before this meeting.** Items approved in concept at the February meeting include the committee quorum of three, the process for naming and approving committee members, the board process for approving urgent operations or outreach expenses that arise between meetings, and the role and selection of Youth Advisors to the Board.
- 0:00 18. Discussion and possible action to revise the bylaws to (1) remove the 30 day posting notice required for posting bylaws revisions before a second final vote can be taken (this change to Article XIII was approved at the February meetings) and (2) revise Article X (Elections) to allow the council to conduct its own board 'selection' (by show of hands at a town hall meeting or by casting non-secret numbered ballots) in lieu of an 'election' held by the City Clerk.** There may be NO ELECTION in 2027 due to the city's financial crisis. This would cause difficulty in the Neighborhood Council because it elects half of its board at each annual election. 'Selections' are an alternative to City Clerk elections, are managed by the Department of Neighborhood Empowerment, and have been run successfully by other council such as Chatsworth. **The deadline for submitting bylaws changes for approval is currently *April 1*, but the The Department of Neighborhood Empowerment has extended the deadline to *May 1* if a council is choosing to make a bylaws change to enable a 'selection' process.**
- Standing committees are listed in the bylaws and always continue. Special committees are created by the Board as needed, with some popular ones recreated each year. **A motion is needed at this meeting to create or recreate any additional special committees.**
- 0:00 19. Discussion and possible action to consider a Neighborhood Purposes Grant request from Plaza Comunitaria Sinaloa, 8628 Van Nuys Boulevard Suite 201, Panorama City, CA 91402 (Contact: Jacqueline Paniangua, jackie@plazasinaloa.org, 831-818-1216) to support the development and implementation of accessible ESL (English as a Second Language) classes for adult learners in our neighborhood.**
- 0:00 20. Discussion and possible action to consider a contribution of up to \$5,000 to the "Budget Day" account (at EmpowerLA) for the Neighborhood Council Budget Advocates.**
- 0:00 21. Discussion and possible action to consider a contribution of up to \$5,000 to the Congress of Neighborhoods (at EmpowerLA). This is the Neighborhood Councils' September Convention.**
- 0:00 22. Discussion and possible action on the request of board members Blanca Augustin, Maria Nieto and Perla Iliana Lagunas Abundez to create a Music, Arts and Culture Committee (Comité de Música, Artes y Cultura) to better engage Spanish speakers with local civic issues, including both arts and governance. Meetings of this committee would be conducted in Spanish with a Spanish-English interpreter.** This committee might also partially fill the void that will be left by the decision of First 5 Los Angeles (the county's tobacco tax for kids organization) to stop funding all "Best Start" communities in Los Angeles County. Best Start Panorama City and Neighbors has been operating for over a decade and has provided online meetings and local events to connect young families with services and activities.

0:00 23. Discussion and possible action to consider up to \$500 for imprinted balloons, helium, and small sticker-imprinted toys or crafts for kids for use at the Mothers Day event at the Plaza Del Valle shopping Center on Sunday, May 10. An invitation to participate with an outreach table has been extended by shopping center management, but the invitation too late for inclusion in the regular Board meeting agenda.

0:00 24. Discussion and possible action on nomination and selection of committee chairs for the current Fiscal Year, and approval of new committee members appointed by the chairs.

Standing committees are listed in the bylaws and always continue. Special committees are created by the Board as needed, with some popular ones recreated each year. **A motion is needed at this meeting to create or recreate any additional special committees.**

Standing Committees (in bylaws):

Commerce	(vacant)	
Finance	(vacant)	[Treasurer, 4 Additional Board Members, 3 stakeholders = 8 total]
Land Use	Tony Wilkinson	tonyw.civic@gmail.com (2 nd Monday, 7:00 pm)
Outreach	Sally Machado	machado.sally.nc@gmail.com (Wed Oct29 6:30pm Zoom)
Public Safety	(vacant – Jesse Rojas has expressed interest – now handled by Outreach)	
Rules	Tony Wilkinson	tonyw.civic@gmail.com (as needed)

Special committees (Not in bylaws. These and/or other committees are created or recreated each year):

City Life	John DiGregorio	lohndPCNC@gmail.com (appointed July 24)
Education	Pamela Glibberman	pglibberman@gmail.com (2 nd Monday, 6:00 pm) (appointed July 24)

0:00 25. Discussion and possible action to appoint board members and/or stakeholders to serve as representatives to various Neighborhood Council alliances and coalitions. For the list, please see below and click here for more information: <https://empowerla.org/alliances/>

a. **Budget Representatives** (two) – Meets 1st Monday & 3rd Saturday

Gabriel Avelar and **Alena Escobedo** appointed July 24 and September 3, respectively. **Wendy Flores** will also participate.

NOTE: Gabriel Avelar has been elected as a Region 1 Budget Advocate!

b. **LADWP Advocacy and Oversight** (primary and alternate) – Meets 1st Saturday, 8:30 am

c. **Los Angeles Neighborhood Council Coalition (LANCC)** – Meets 1st Saturday, 10:00 am

d. **Neighborhood Council Emergency Preparedness Alliance (NCEPA)** Meets 4th Saturday

e. **Neighborhood Council Sustainability Alliance (NCSA)** Meets 2nd Sunday

f. **Plan Check NC** – Meets 2nd Saturday

g. **Valley Alliance of Neighborhood Councils (VANC)** Meets 2nd Thursday, 6:30 pm

0:00 26. Discussion and possible action to appoint board members and stakeholders to serve as liaisons to certain city departments and programs. City of Los Angeles elected officials, departments, and even other Neighborhood Councils (NC) are frequently looking for a contact person to work with on a particular subject matter. During the year, agencies will ask the Department of Neighborhood Empowerment (DONE) for liaison contact information for the purpose of sending invitations to meetings or events of interest, to receive feedback, or simply to request help in sharing information with NCs and stakeholders. Your willingness to be that contact person will help your NC improve government responsiveness to your community's needs. Thank you again for doing your part to EmpowerLA! The official list of liaison positions are the following:

a. **Aging Liaison**

b. **Animal Services Liaison**

c. **Emergency Preparedness Liaison**

d. **Film**

e. Homelessness Liaison

On September 3, **Tony Wilkinson** and **Alena Escobedo** were appointed. We can have one more.

f. Public Works

g. Resilience Liaison

0:00 27. Officers' reports on Neighborhood Council business: Chair, Vice Chair, Treasurer, Secretary, Equity Officer. Please limit to 2 minutes or a time specified by the presiding officer. These reports are for information and opinion only. If discussion and action are needed, please request the matter be scheduled at a future committee meeting or board meeting.

0:00 28. Adjournment

TELECOMMUNICATIONS MEETING INSTRUCTIONS AND PUBLIC COMMENT

In conformity with the January 1, 2026 enactment of California Senate Bill 707 (Durazo) and LA City Council file 23-1114, Neighborhood Council meetings may be conducted virtually if the Board takes action to choose this option for its meetings.

Every person wishing to address the Board must dial the Zoom dial-in number listed in the agenda title and enter the Zoom meeting ID number listed in the agenda title and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 if on telephone or use the Raise Hand option in an online Zoom meeting to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to ____ minutes per speaker, unless adjusted by the presiding officer of the Board.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. California Government Code Section 54953.8(b)(3).

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. California Government Code Section 54953.8(b)(4).

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. California Government Code Section 54953.8(b)(5),

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. California Government Code Section 54953.8(b)(6)(A),

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to

paragraph (5), or otherwise be recognized for the purpose of providing public comment. California Government Code Section 54953.8(b)(6)(B).

Notice to Paid Representatives:

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected in Spring, 2025. The next election is planned for Spring, 2027. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

Posting Sites: California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside windows or steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at:

<http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street. In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

Americans with Disabilities Act (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Panorama City Neighborhood Council Land Use Chair at least three business days in advance (818-212-5384).

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed at the scheduled meeting. In addition, if you would like a copy of any public record related to an item on the agenda, please contact Pamela Gibberman, Secretary, (pgibberman@gmail.com).

For more information about the Panorama City Neighborhood Council, visit our website: panoramacitync.org

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCSupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [the Panorama City Neighborhood Council no longer maintains a physical office] and at our website: panoramacitync.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pamela Gibberman at [no phone available] or email: pgibberman@gmail.com

HOW TO JOIN A ZOOM MEETING BY TELEPHONE

Use one of the numbers below. Be ready to enter the Meeting ID and (if required) the passcode.

One tap mobile

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Dial by your location

• +1 669 444 9171 US

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• +1 253 215 8782 US (Tacoma)

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