

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Tony Wilkinson, Chair
Wendy Flores, Vice Chair
John DiGregorio, Treasurer, VP
Pamela Gibberman, Secretary, VP
Gabriel Avelar, Equity Officer

Perla Iliana Lagunas Abundez
Blanca Agustin • Roberto Casillas
Yessica Castaneda • Ronald Collins
Alena Escobedo • Imelda Iliana Sicaj Lagunas
Sally Machado • Maria Nieto
Oscar Robles • Jessie Rojas
Mary Torres

Vacant seats:

Homeowner Center-West (2027)
Homeowner Center-East (2027)
Homeowner Southwest (2029)*
Business (2029)

CALIFORNIA



KAREN BASS
MAYOR

PANORAMA CITY NEIGHBORHOOD COUNCIL

POSTAL MAIL

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Panorama City, CA 91412

TELEPHONE

(818) 212-5384*

ELECTRONIC MAIL

panoramacitync@gmail.com*

ALTERNATES

Alt 1 Luis Alvarez, Jared Massie (tie)
Alt 2, (determined by lot on September 3)
Alt 3, Alt 4, Alt 5 (vacant)

Youth Representatives

Gerson Lovos

PANORAMA CITY NEIGHBORHOOD COUNCIL SPECIAL BOARD MEETING AGENDA -rev-Renum

Wednesday, September 3, 2025, 6:30 pm

****ONLINE VIA ZOOM** (ID = 893 7900 1561, Passcode = 149144)**

<https://us06web.zoom.us/j/89379001561?pwd=loeQbJ0nQnzHn3pcKHoEgGQgDPxYFg.1>

By Telephone, Dial +1 669 444 9171 to Join the Meeting (more numbers at end of agenda)

In conformity with the October 6, 2023, enactment of California Senate Bill 411 (Portantino) and LA City Council approval on November 1, 2023, this meeting will be conducted virtually.

Spanish language interpretation will be available at this meeting.

La interpretación en español estará disponible en esta reunión.

The quorum for Panorama City Neighborhood Council Board of Directors meetings is eleven. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the committee's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker or less if declared by the Chair. Action may be taken on any agenda item except Public Comment, announcements and reports. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means if it is not disruptive. Meeting notices and agendas are posted at Plaza del Valle, Community Room (see below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. *Telephone and email on agenda are for Board Member Tony Wilkinson

6:30 1. Call to Order and remarks (Tony Wilkinson* Chair [tonyw.civic@gmail.com])

0:00 2. Roll Call of board members and alternates (the quorum is eleven).

0:00 3. General Public Comment and announcements (*Please limit to two minutes per speaker.*)

Public comment on agenda items will be heard at the time the item is considered.

0:00 4. Welcome new Alternate board members who are qualified to serve in this new Fiscal Year beginning on July 1. New Alternates are Luis N. Alvarez and Jared Massie. If a seat was

contested in the May election, each person who did not win that seat automatically became one of up to 5 numbered alternates, in the order of their vote totals. **A tie will be settled by coin toss at this meeting for Alternate 1 and Alternate 2 (Luis Alvarez, Jared Massie).** An Alternate can replace any absent board member at any meeting and will count to meet the quorum. As a result, Alternates must meet all the training and other requirements for any member of the board.

- 0:00 5. **Discussion and possible action to remove board members with excessive absences as specified in the bylaws. This includes the following board members, who will have received an email notice of this possible action from the secretary. Each holds an At-Large Director seat that expires in 2027.**

Alena Escobedo (REMOVAL) Four consecutive unexcused absences: 4/24/25, 5/22/25, 6/5/25, 7/24/25.

Mary Torres (REMOVAL) Four unexcused absences within six months: 3/27/25, 5/22/25, 6/5/25, 7/24/25.

[The bylaws rule for removal on absences states: A Board member or Alternate may be removed upon two (2) consecutive absences, excused or unexcused, of regularly scheduled meetings of the Board or upon three (3) unexcused absences within a rolling six (6) month period, or upon three (3) absences, excused or unexcused, within a rolling twelve (12) month period. ... An excused absence must be requested in writing via email to both the Chair and Secretary of the Board no less than 24 hours prior to the Board meeting.]

- 0:00 6. **Fill vacant seats and Alternate positions by appointment.** Despite the recent election, this Neighborhood Council still has vacant seats and Alternate positions. (Please see the letterhead.) Alternates for the past fiscal year must be reappointed to continue (**affects Tami Damiano**).

- 0:00 7. **Discussion and possible action to approve an Administrative Packet (which includes the annual budget) for the new 2025-2026 Fiscal Year.** The document that was approved by the board on May 22 repeated the prior Admin packet and budget, reducing the city funding from \$32,000 to \$25,000, with zero dollars for election expenses. This **NEW Administrative Packet and Budget (1) includes the new officers, financial officers and signers and card holders** that were approved at the July 24 board meeting, and **(2) includes \$15,595.12 in unspent “roll over” funds** from the prior fiscal year, as stated in the notice of August 25 from the City Clerk’s Neighborhood Council Funding section. Line items in the proposed new budget have been increased as follows.

Line item \$25k budget + New = \$40k budget

Website \$3,600 + \$1,500 = \$5,100

Mtg Food \$400 + \$1,000 = \$1,400

Mtg Interp \$5,300 + \$8,500 = \$13,800

Ofc Equip \$1,580 + \$1,595.12 = \$3,175.12

NPGs \$3,000 + \$3,000 = \$6,000

The budget and the recurring operations expense information can be revised at any time by a Board vote, monthly if needed.

- 0:00 8. **Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER’s), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board.**

- 0:00 9. **Discussion and possible action to approve a new website contact with the existing vendor, The Web Corner, with the provision that (1) the supposed “second website in Spanish” that is not in use be deleted and the monthly support fee be reduced from \$300 to \$150, and (2) the new contract may be cancelled with 30 days written notice, as provided under the Fiscal Year 2024-2025 contract.** This contract is included in the ongoing regular operations expense items in both the approved \$25,000 budget and the new \$40,595 budget. However, in an Administrative Packet webinar conducted by the City Clerk, Board Chair Tony Wilkinson was told that the City Attorney requires a separate line item and board action to approve a new website contract, even though it may appear in the board-approved Administrative Packet. It is the intention

of this board to evaluate new website vendors and to seek better service in this new Fiscal Year. However, renewal of the existing contract is essential to protect against loss of the current website.

0:00 10. Reports from representatives of local officials, government entities, and Neighborhood Council organizations including the Budget Advocates. Please keep reports brief in the interest of time.

0:00 11. Discussion and possible action on nomination and selection of committee chairs for the current Fiscal Year, and approval of new committee members appointed by the chairs.

Standing committees are listed in the bylaws and always continue. Special committees are created by the Board as needed, with some popular ones recreated each year. **A motion is needed at this meeting to create or recreate all special committees.**

Standing Committees (in bylaws):

Commerce	(vacant)	
Finance	(vacant)	[Treasurer, 4 Additional Board Members, 3 stakeholders = 8 total]
Land Use	Tony Wilkinson	tonyw.civic@gmail.com (2 nd Monday, 7:00 pm)
Outreach	Perla Iliana Lagunas Abundez	perlita.northhills@gmail.com (appointed July 24)
Public Safety	(vacant – Jesse Rojas has expressed interest)	
Rules	Tony Wilkinson	tonyw.civic@gmail.com (as needed)

Special committees (Not in bylaws. These and/or other committees must be recreated each year):

City Life	John DiGregorio (appointed at July 24 meeting)
Education	Pamela Glibberman pgibberman@gmail.com (2 nd Monday, 6:00) (appointed July 24)

0:00 12. Discussion and possible action to appoint board members and/or stakeholders to serve as representatives to various Neighborhood Council alliances and coalitions. For the list, please see below and click here for more information: <https://empowerla.org/alliances/>

a. Budget Representatives (two) – Meets 1st Monday & 3rd Saturday

Gabriel Avelar and **Perla Iliana Lagunas Abundez** appointed July 24. **Wendy Flores** will also participate.

b. LADWP Advocacy and Oversight (primary and alternate) – Meets 1st Saturday

c. Los Angeles Neighborhood Council Coalition (LANCC) – Meets 1st Saturday

d. Neighborhood Council Emergency Preparedness Alliance (NCEPA) Meets 4th Saturday

e. Neighborhood Council Sustainability Alliance (NCSA) Meets 2nd Sunday

f. Plan Check NC – Meets 2nd Saturday

g. Valley Alliance of Neighborhood Councils (VANC) Meets 2nd Thursday

0:00 13. Discussion and possible action to appoint board members and stakeholders to serve as liaisons to certain city departments and programs. City of Los Angeles elected officials, departments, and even other Neighborhood Councils (NC) are frequently looking for a contact person to work with on a particular subject matter. During the year, agencies will ask the Department of Neighborhood Empowerment (DONE) for liaison contact information for the purpose of sending invitations to meetings or events of interest, to receive feedback, or simply to request help in sharing information with NCs and stakeholders. Your willingness to be that contact person will help your NC improve government responsiveness to your community's needs. Thank you again for doing your part to EmpowerLA! The official list of liaison positions are the following:

a. Aging Liaison

b. Animal Services Liaison

c. Emergency Preparedness Liaison

d. Film

e. Homelessness Liaison (next meeting Thursday, September 18, 6:00–8:00 PM via Zoom)

f. Public Works

g. Resilience Liaison

0:00 14. Officers' reports on Neighborhood Council business: Chair, Vice Chair, Treasurer. Secretary, Equity Officer. Please limit to 2 minutes or a time specified by the presiding officer. These reports are for information and opinion only. If discussion and action are needed, please request the matter be scheduled at a future committee meeting or board meeting.

0:00 15. Adjournment

Notice to Paid Representatives:

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected in Spring, 2025. The next election is planned for Spring, 2027. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

Posting Sites: California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside windows or steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at:

<http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street. In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

Americans with Disabilities Act (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Panorama City Neighborhood Council Land Use Chair at least three business days in advance (818-212-5384).

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 400,

Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cheryl Compton, PCNC - Secretary, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91402 (ComptonPNCN@gmail.com).

For more information about the Panorama City Neighborhood Council, visit our website: panoramacitync.org

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [the Panorama City Neighborhood Council no longer maintains a physical office] and at our website: panoramacitync.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pamela Gibberman at [no phone available] or email: pgibberman@gmail.com

INFORMATION FOR ONLINE ('VIRTUAL') MEETINGS

SB 411 Information and Public Comment rules:

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i)An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii)An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii)An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

HOW TO JOIN A ZOOM MEETING BY TELEPHONE

Use one of the numbers below. Be ready to enter the Meeting ID and (if required) the passcode.

One tap mobile

+16694449171,,84815815838#,,,,*891752# US

+13462487799,,84815815838#,,,,*891752# US (Houston)

Dial by your location

- +1 669 444 9171 US
- +1 346 248 7799 US (Houston)

- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)

- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)

- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York) • +1 646 931 3860 US

- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)

- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)

- +1 360 209 5623 US