

# CITY OF LOS ANGELES

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### Directors

Tony Wilkinson, Chair  
Michael Hasz, Vice Chair  
Perla Iliana Lagunas Abundez, Treasurer  
Pamela Gibberman, Secretary, VP

Blanca Agustín • Gabriel Avelar  
Roberto Casillas • Yessica Castaneda  
Ronald Collins • John DiGregorio  
Alena Escobedo • Reynaldo Hernández  
Sally Machado • Jonathan Martínez  
Maria Nieto • Oscar Robles  
Mary Torres • Joe Taylor

### Vacant seats:

Business (2025), Business (2029)\*  
Renter Southeast (2029)\*  
\*No candidate, 2025 election  
Homeowner Center-West (2027)  
Homeowner Center-East (2027)

## CALIFORNIA



**KAREN BASS**  
MAYOR

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### POSTAL MAIL

P.O. Box 4778  
Panorama City, CA 91412

### TELEPHONE

(818) 212-5384\*

### ELECTRONIC MAIL

panoramacitync@gmail.com\*

### ALTERNATES

Alt 1 Tami Damiano  
Alt 2, Imelda Iliana Sicaj Lagunas  
Alt 3, Alt 4, Alt 5 (vacant)

### Youth Representatives

Gerson Lovos

## PANORAMA CITY NEIGHBORHOOD COUNCIL SPECIAL BOARD MEETING AGENDA

Thursday, June 5, 2025, 6:30 pm

**Liz Galan Community Room (behind central play area)** r-Addr  
**Plaza Del Valle, 8610 Van Nuys Boulevard, Panorama City, CA 91402**  
**\*\*IN-PERSON\*\* (NO online access)**

## Board Member 'Workshop' -- Welcome New Members – How the City Works

**Spanish language interpretation will be available at this meeting.**  
**La interpretación en español estará disponible en esta reunión.**

The quorum for Panorama City Neighborhood Council Board of Directors meetings is eleven. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the committee's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker or less if declared by the Chair. Action may be taken on any agenda item except Public Comment, announcements and reports. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means if it is not disruptive. Meeting notices and agendas are posted at Plaza del Valle, Community Room (see below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. \*Telephone and email on agenda are for Board Member Tony Wilkinson

**6:00 0. Pre-meeting** 'meet and greet', old and new board members and the public. Refreshments.

Online board meetings and the structure of most agendas allow little time for participants to get to know each other or to learn how Neighborhood Councils work. This 'workshop' is designed to give that opportunity to members of the Neighborhood Council Board. **The public is welcome to attend.** There will be opportunities for public participation and questions.

**6:30 1. Call to Order** and remarks (**Tony Wilkinson\* Chair** [tonyw.civic@gmail.com])

**0:00 2. Roll Call** of committee members or alternates (the quorum is eleven).

**0:00 3. General Public Comment** and announcements (*Please limit to two minutes per speaker.*)

Public comment on agenda items will be heard at the time the item is considered.

**0:00 4. Welcome newly elected board members and alternates who will be seated on July 1, with an opportunity for each person to introduce themselves.** Every person who appeared on the May ballot has gained a role on this Neighborhood Council. If a seat was contested, each person who did not win that seat automatically becomes one of up to 5 numbered alternates, in the order of their vote totals. (Ties will be settled by coin toss at this meeting.) An Alternate can replace any absent board member at any meeting and will count to meet the quorum. As a result, Alternates must meet all the training and other requirements for any member of the board.

**0:00 5. Fill vacant seats and Alternate positions by appointment.** Despite the recent election, this Neighborhood Council still has vacant seats and Alternate positions. (Please see the letterhead.) Alternates for the current year will need to be reappointed if they wish to continue after June 30.

**NOTE:** Items **6, 7, and 8** may be considered together as a 'consent agenda' to save time, unless a board member or a member of the public ask for one or more items to be considered separately.

**0:00 6. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board.**

**0:00 7. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.**

**0:00 8. Discussion and possible action to approve the Administrative Packet (which includes the annual budget) for the new 2025-2026 Fiscal Year.** The proposed document essentially repeats the current Admin packet and budget, reducing the city funding from \$32,000 to \$25,000, with zero dollars for election expense. (Whatever funds are not used by June 20 will "roll over" into the new Fiscal Year to supplement the reduced city allocation.) Failure to approve this document so that it can be uploaded to the City Clerk's NC Funding portal on July 1 will severely reduce funding. The budget and the recurring operations expense information can be revised at any time by a Board vote, monthly if needed.

**0:00 9. Reports from representatives of local officials, government entities, and Neighborhood Council organizations including the Budget Advocates.** Please keep reports brief in the interest of time.

**0:00 10. Discussion and possible action on arrangements for the council to update information on its own website, to develop specifications for a new website, and to evaluate and propose at least two prospective new website vendors for consideration by the board.**

**0:00 11. Consideration and possible action on the issue of the location 'smoke shops' close to most city schools. These unregulated retail stores expose young people to tobacco, vaping, unregulated drug paraphernalia, and banned hemp products, including those masquerading as candy.** Possible presentation by The San Fernando Valley Partnership, which is a County of Los Angeles contractor for programs to limit youth use of tobacco and similar products. The Partnership is a local leader in parent education about vaping and hemp products.

**0:00 12. Discussion and possible action on nomination and selection of committee chairs for the current Fiscal Year, and approval of new committee members appointed by the chairs. *Because new board members are seated on July 1, committee organization is best done at the July board meeting. This item is included so committee actions can be taken in June if needed, and to allow incoming board members to consider their committee interests.*** Standing committees are listed in the bylaws and always continue. Special committees are created by the Board as needed, with some popular ones recreated each year. Committee structure will be considered in Rules Committee meetings. Recommendations may be made from those meetings. A motion is needed at this meeting or at the July meeting to create or recreate all special committees.

Existing and/or newly appointed committee chairs may give a brief 2 minute report and a description of their committee. New regular committee dates may be chosen, probably by coordination through email after the conclusion of this meeting.

**Standing Committees (in bylaws):**

Commerce	(vacant)	
Finance	(vacant)	[Treasurer, 4 Additional Board Members, 3 stakeholders = 8 total]
Land Use	Tony Wilkinson	<a href="mailto:tonyw.civic@gmail.com">tonyw.civic@gmail.com</a> (4 <sup>th</sup> Monday, 7:00 pm)
Outreach	Perla Iliana Lagunas	Abundez <a href="mailto:perlita.northhills@gmail.com">perlita.northhills@gmail.com</a> (2nd Wednesday)
Public Safety	Tony Wilkinson	<a href="mailto:tonyw.civic@gmail.com">tonyw.civic@gmail.com</a> (2 <sup>nd</sup> Wednesday, 7:00 pm)
Rules	Tony Wilkinson	<a href="mailto:tonyw.civic@gmail.com">tonyw.civic@gmail.com</a>

**Special committees (Not in bylaws. These and/or other committees must be recreated each year):**

City Life	(vacant)	
Education	Pamela Glibberman	<a href="mailto:pglibberman@gmail.com">pglibberman@gmail.com</a> (2nd <sup>h</sup> Monday, 6:00)
Youth	Jonathan Martinez	<a href="mailto:jmartinez.pcnc@gmail.com">jmartinez.pcnc@gmail.com</a>

**0:00 13. Officers' reports on Neighborhood Council business: Chair, Vice Chair, Treasurer. Secretary, Equity Officer.** Please limit to 2 minutes or a time specified by the presiding officer. These reports are for information and opinion only. If discussion and action are needed, please request the matter be scheduled at a future committee meeting or board meeting.

**0:00 14. How do Neighborhood Councils work (or fail to work)? How does the city REALLY work? What special opportunities exist for everyone (including people not on the board) to learn more about local issues and to have a personal impact on government work?**

PRESENTATIONS and DISCUSSIONS about Neighborhood Councils, their history, their future, and their role in city government, and about paths to participation in government that start at your Neighborhood Council. ***This is the 'workshop' section of this meeting.***

**0:00 15. Adjournment**

**Notice to Paid Representatives:**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Council Process:** The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected in Spring, 2025. The next election is planned for Spring, 2027. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

**Posting Sites:** California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside windows or steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, [panoramacitync.org](http://panoramacitync.org). This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at:

<http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street. In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

**Americans with Disabilities Act (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Panorama City Neighborhood Council Land Use Chair at least three business days in advance (818-212-5384).

**Agenda-related written materials:** The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cheryl Compton, PCNC - Secretary, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91402 (ComptonPNCN@gmail.com).

**For more information about the Panorama City Neighborhood Council, visit our website:** [panoramacitync.org](http://panoramacitync.org)

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [the Panorama City Neighborhood Council no longer maintains a physical office] and at our website: [panoramacitync.org](http://panoramacitync.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pamela Gibberman at [no phone available] or email: [pgibberman@gmail.com](mailto:pgibberman@gmail.com)