

# CITY OF LOS ANGELES

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### Directors

Tony Wilkinson, Chair  
Michael Hasz, Vice Chair  
Perla Iliana Lagunas Abundez, Treasurer  
Pamela Gibberman, Secretary, VP

Blanca Agustín • Gabriel Avelar  
Roberto Casillas • Yessica Castaneda  
Ronald Collins • John DiGregorio  
Alena Escobedo • Reynaldo Hernández  
Sally Machado • Jonathan Martínez  
María Nieto • Oscar Robles  
Mary Torres • Joe Taylor

### Vacant seats:

Business (2025), Business (2029)\*  
Renter Southeast (2029)\*  
\*No candidate, 2025 election  
Homeowner Center-West (2027)  
Homeowner Center-East (2027)

## CALIFORNIA



**KAREN BASS**  
MAYOR

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### POSTAL MAIL

P.O. Box 4778  
Panorama City, CA 91412

### TELEPHONE

(818) 212-5384\*

### ELECTRONIC MAIL

panoramacitync@gmail.com\*

### ALTERNATES

Alt 1 Tami Damiano  
Alt 2, Imelda Iliana Sicaj Lagunas  
Alt 3, Alt 4, Alt 5 (vacant)

### Youth Representatives

Gerson Lovos

## PANORAMA CITY NEIGHBORHOOD COUNCIL BOARD MEETING AGENDA

**Thursday, May 22, 2025, 6:30 pm**

**\*\*ONLINE VIA ZOOM\*\* (ID = 893 7900 1561, Passcode = 149144)**

<https://us06web.zoom.us/j/89379001561?pwd=loeQbJ0nQnzHn3pcKH0EgGQgDPxYFg.1>

**By Telephone, Dial +1 669 444 9171 to Join the Meeting (more numbers at end of agenda)**

**In conformity with the October 6, 2023, enactment of California Senate Bill 411 (Portantino) and LA City Council approval on November 1, 2023, this meeting will be conducted virtually.**

**Spanish language interpretation will be available at this meeting.**

**La interpretación en español estará disponible en esta reunión.**

The quorum for Panorama City Neighborhood Council Board of Directors meetings is eleven. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the committee's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker or less if declared by the Chair. Action may be taken on any agenda item except Public Comment, announcements and reports. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means if it is not disruptive. Meeting notices and agendas are posted at Plaza del Valle, Community Room (see below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. \*Telephone and email on agenda are for Board Member Tony Wilkinson

**6:30 1. Call to Order and remarks (Tony Wilkinson\* Chair [tonyw.civic@gmail.com])**

**0:00 2. Roll Call of committee members or alternates (the quorum is eleven).**

**0:00 3. General Public Comment and announcements (*Please limit to two minutes per speaker.*)**

Public comment on agenda items will be heard at the time the item is considered.

**0:00 4. Welcome newly elected board members and alternates who will be seated on July 1, with an opportunity for each person to introduce themselves.** Every person who appeared on the May

ballot has gained a role on this Neighborhood Council. If a seat was contested, each person who did not win that seat automatically becomes one of up to 5 numbered alternates, in the order of their vote totals. (Ties will be settled by coin toss at this meeting.) An Alternate can replace any absent board member at any meeting and will count to meet the quorum. As a result, Alternates must meet all the training and other requirements for any member of the board.

- 0:00 5. **Fill vacant seats and Alternate positions by appointment.** Despite the recent election, this Neighborhood Council still has vacant seats and Alternate positions. (Please see the letterhead.) Alternates for the current year will need to be reappointed if they wish to continue after June 30.
- 0:00 6. **Consideration and possible action to approve a renewal agreement with The Web Corner to continue to host the council's website after the new Fiscal Year begins on July 1, 2025, with the provision that the contract will continue to provide for cancelation upon 30 days written notice and that it be for no more than the \$300 monthly fee paid under the existing contract, with the expectation that it may be reduced to \$150 monthly to match Web Corner's fee for at least one other Neighborhood Council because the current \$300 fee supposedly includes 'a second website in Spanish' which has never been requested by this council and which is not used by this council or its participants. *The current website agreement expires on June 30, 2025.*** Execution of a new agreement will ensure that the website remains in service while the council investigates alternative website providers and costs.
- 0:00 7. **Discussion and possible action on arrangements for the council to update the information on its own website, to develop specifications for a new website, and to evaluate and propose at least two prospective new website vendors for consideration by the board.**
- 0:00 8. **Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board.**
- 0:00 9. **Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.**
- 0:00 10. **Reports from representatives of local officials, government entities, and Neighborhood Council organizations including the Budget Advocates.** Please keep reports brief in the interest of time because action items follow on the agenda. At the discretion of the presiding officer, time for reports may be shifted later in the agenda to ensure that action items are completed.
- 0:00 11. **Consideration and possible action on the request of the Education Chair that the board approve a request to Councilwoman Imelda Padilla of Council District 6 to introduce legislation asking that the city adopt an ordinance prohibiting the location of a 'smoke shop' within 1000 feet of any school in order to limit the exposure of young people to the tobacco, vaping, unregulated drug paraphernalia, and banned hemp products including those masquerading as candy that are commonly sold at these retail stores, and further to require a Conditional Use Permit for these retailers due to their potential for becoming a neighborhood nuisance. *Please see the requested letter that was unanimously approved by the Education Committee.*** The San Fernando Valley Partnership, which is a County of Los Angeles contractor for programs to limit youth use of tobacco and related products, reports that about 73% of Los Angeles schools have a smoke shop within 1000 feet of their facility.
- 0:00 12. **Consideration and possible action on proposed arrangements for an in-person 'board retreat' at the June board meeting, including proposed locations and possible dates and program recommendations. At the April meeting, the board approved up to \$3,000 for meeting expenses for a commercial venue, refreshments for the public, and other meeting expenses, including audio and video services. The meeting should probably be held at least a week earlier than the regular date of June 26 because the last day to use the city purchase card for expenses is June 20. Secretary Pam Gibberman will not be available for a meeting which is held later than Friday, June 6. The Board Retreat will be an opportunity for all the newly elected board members and Alternates (everyone now running for a seat will be included) to meet with the current members of the board before the new board is officially seated on July 1 (the first**

day of the new Fiscal Year). There will also be some background on Neighborhood Council operations, procedures, skills, and opportunities, for board members and alternates and for the general public. This will be an official meeting. The public is welcome to join us. However most of the discussion time will be an opportunity for board members and alternates to get to know each other and to better understand how Neighborhood Councils operate and serve their communities.

- 0:00 13. Consideration and possible action on Council File 24-0867, introduced by Monica Rodriguez of Council District 7, to require term limits for Neighborhood Council board seats and mandate that every Neighborhood Council add a youth seat to its board.** Most Neighborhood Council Community Impact statements that have been filed to date have opposed the motion. The Board of Neighborhood Commissioners must report back to the City Council on this matter and has requested input from as many Neighborhood Councils and NC participants as possible to help guide their recommendations.
- 0:00 14. Officers' reports on Neighborhood Council business: Chair, Vice Chair, Treasurer. Secretary, Equity Officer.** Please limit to 2 minutes or a time specified by the presiding officer. These reports are for information and opinion only. If discussion and action are needed, please request the matter be scheduled at a future committee meeting or board meeting.
- 0:00 15. Discussion and possible action on nomination and selection of committee chairs for the current Fiscal Year, and approval of new committee members appointed by the chairs.** Standing committees are listed in the bylaws and always continue. Special committees are created by the Board as needed, with some popular ones recreated each year. Committee structure will be considered Rules Committee meetings. Recommendations may be made from those meetings. **A motion is needed at this meeting to create or recreate special committees. (Since there is only one more month in the current Fiscal Year and 'board year', it is probably best if this recurring item is continued to the July meeting.)**

Existing and/or newly appointed committee chairs may give a brief 2 minute report and a description of their committee. New regular committee dates may be chosen, probably by coordination through email after the conclusion of this meeting.

**Standing Committees (in bylaws):**

Commerce	(vacant)
Finance	(vacant) [Treasurer, 4 Additional Board Members, 3 stakeholders = 8 total]
Land Use	Tony Wilkinson <a href="mailto:tonyw.civic@gmail.com">tonyw.civic@gmail.com</a> (4 <sup>th</sup> Monday, 7:00 pm)
Outreach	Perla Iliana Lagunas Abundez <a href="mailto:perlita.northhills@gmail.com">perlita.northhills@gmail.com</a> (2nd Wednesday)
Public Safety	Tony Wilkinson <a href="mailto:tonyw.civic@gmail.com">tonyw.civic@gmail.com</a> (2 <sup>nd</sup> Wednesday, 7:00 pm)
Rules	Tony Wilkinson <a href="mailto:tonyw.civic@gmail.com">tonyw.civic@gmail.com</a>

**Special committees (Not in bylaws. These and/or other committees must be recreated each year):**

City Life	(vacant)
Education	Pamela Glibberman <a href="mailto:pgibberman@gmail.com">pgibberman@gmail.com</a> (2nd <sup>h</sup> Monday, 6:00)
Youth	Jonathan Martinez <a href="mailto:jmartinez.pcnc@gmail.com">jmartinez.pcnc@gmail.com</a>

**0:00 16. Adjournment**

**Notice to Paid Representatives:**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Council Process:** The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All

stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected in Spring, 2023. The next election is planned for Spring, 2027. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

**Posting Sites:** California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside windows or steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, [panoramacitync.org](http://panoramacitync.org). This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at:

<http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street. In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

**Americans with Disabilities Act (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Panorama City Neighborhood Council Land Use Chair at least three business days in advance (818-212-5384).

**Agenda-related written materials:** The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cheryl Compton, PCNC - Secretary, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91402 (ComptonPNCN@gmail.com).

**For more information about the Panorama City Neighborhood Council, visit our website:** [panoramacitync.org](http://panoramacitync.org)

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [the Panorama City Neighborhood Council no longer maintains a physical office] and at our website: [panoramacitync.org](http://panoramacitync.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pamela Gibberman at [no phone available] or email: [pgibberman@gmail.com](mailto:pgibberman@gmail.com)

**INFORMATION FOR ONLINE ('VIRTUAL') MEETINGS**

## **SB 411 Information and Public Comment rules:**

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i)An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii)An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii)An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

## **HOW TO JOIN A ZOOM MEETING BY TELEPHONE**

**Use one of the numbers below. Be ready to enter the Meeting ID and (if required) the passcode.**

One tap mobile

+16694449171,,84815815838#,,, \*891752# US  
+13462487799,,84815815838#,,, \*891752# US (Houston)

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### **Dial by your location**

- +1 669 444 9171 US
- +1 346 248 7799 US (Houston)

- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)

- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)

- +1 386 347 5053 US
- +1 507 473 4847 US

- +1 564 217 2000 US
- +1 646 558 8656 US (New York) • +1 646 931 3860 US

- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)

- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)

- +1 360 209 5623 US