

# CITY OF LOS ANGELES

## Neighborhood Council Governing Board:

## CALIFORNIA

**Mikayeel Khan**, President

**Charles Nelson**, Vice President

**(Vacant)**, Secretary

**Anna Justice**, Treasurer

**Camila Castaneda**,  
Board member

**Fannie Long**, Board  
member

**Jessica Urquiza**, Board  
member

**John Hernandez**, Board  
member

**Josue Guajan Orellana**,  
Board member

**Rebecca Long**, Board  
member

**Reuben Garcia**, Board  
member



## **PACOIMA NEIGHBORHOOD COUNCIL**

[www.PacoimaNC.com](http://www.PacoimaNC.com)

**Regular Board Meeting Agenda**

**Wednesday, May 17, 2023. 6:30pm – 8:30pm**

**Pacoima Community Center**

**11243 Glenoaks Blvd., Pacoima, CA 91331**

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes de levento. Por favor contacte, [PNC@empowerla.org](mailto:PNC@empowerla.org) para avisar al Concejo Vecinal.

### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Los comentarios del público sobre los temas de la agenda se escucharán solo cuando se esté considerando el tema respectivo. Los comentarios del público sobre otros asuntos que no aparecen en la agenda y que están dentro de la jurisdicción de la Junta se escucharán durante el período de Comentarios del Público en General. Tenga en cuenta que en virtud de la Ley Brown, la Junta no puede actuar sobre un asunto que usted señale durante el período de Comentarios del Público General; sin embargo, la cuestión planteada por un miembro del público puede convertirse en el tema de una futura reunión de la Junta. Los comentarios públicos están limitados a 2 minutos por orador, a menos que el presidente de la Junta lo modifique.

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

No formal meeting shall be held, or business conducted, or votes taken, in the absence of a quorum. A quorum shall consist of nine (9) members of the Board. No floating quorums are allowed.

Contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or Board President Email: [mikayeelkhan@gmail.com](mailto:mikayeelkhan@gmail.com)

### **1. WELCOMING REMARKS:**

- a. Call to order
- b. Roll Call

### **2. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:**

(Representatives from government offices, Police Department, and community-based organizations. *Up to (5) minutes per report, the Chair has the authority to adjust, if necessary, to equal time limits*)

- A. California Congressional District 29  
Congressman Tony Cardenas  
Field Deputy: **Lilia Monterrosa**
- B. Los Angeles City Council  
District 7  
Councilwoman Monica Rodriguez  
Field Representative: **Esther Mares**
- C. Los Angeles Police Department,  
Foothill Division: Senior Lead  
**Officers Steve Nunez and Officer**  
**Diana Figueroa**
- D. LAPD Community Safety Partnership  
Senior Lead Officer Luis Garcia and  
**Nancy Escobar**
- E. Department of Neighborhood Empowerment  
Neighborhood Empowerment Advocate:  
**Raul Preciado**
- F. California State Assembly District 39  
Assemblywoman Luz Rivas  
Field Representative: **Jessica Guzman**
- G. LAUSD Board of Education Board Member  
Kelly Gonez Field Deputy: **Maria Flores**
- H. Office of Los Angeles Mayor: Karen  
Ruth Bass. Field Deputy: **Michelle**  
**Vergara.**
- I. Los Angeles County Board of  
Supervisors, Third District: Supervisor  
Lindsey Horvath  
Field Deputy: **Savannah Portillo**
- J. California State Senate District 20  
Senator Caroline Menjivar.  
District Representative: **Katherine Castrejon**
- K. Region 1 Budget Advocate:  
**Kevin Davis**
- L. Department of Health Services  
Olive View-UCLA Medical Center  
Community Relations Lead: **Brenda Yanez**

**3. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:**

*Comments from the public on non-agenda items within the Board's jurisdiction (Up to two (2) minutes per speaker, the Chair has the authority to adjust, if necessary, to equal time limits).*

**4. ADMINISTRATIVE/MOTIONS/UPDATES:**

- a. **Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER's) for: January 2023 by Anna Justice. (5 Minutes).**
- b. **Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER's) for: February 2023 by Anna Justice. (5 Minutes).**
- c. **Motion/Discussion/vote for the approval Monthly Expenditure Reports (MER's) for: March 2023 by Anna Justice. (5 Minutes).**
- d. **Motion/Discussion/vote for Pens with PNC logos on them. A total of 500 not to exceed 1000.00. By Anna Justice.**
- e. **Motion/ discussion/vote for PNC lanyards, 250 of them not to exceed 250.00. By Anna Justice.**
- f. **Motion/ discussion/vote for PNC water sports bottles 150 not to exceed 1500.00. By Anna Justice.**
- g. **Motion/ /discussion/vote for on-the-go PNC blankets 100 of them not to exceed 1200.00. By Anna Justice.**
- h. **Motion/Discussion/vote for the approval of 2500 for the Pacoima Little League. By Mikayeel Khan**
- i. **Motion/Discussion/vote on reimbursement to Anna Justice for water and snacks for the neighborhood watch meeting. Credit card was canceled and reissued due to fraud. Didn't received a new card yet. By Anna Justice (5 Minutes)**
- j. **Moti Discussion/vote for the approval of February 2023 minutes. By Apple One (5 minute)**
- k. **Motion/Discussion/vote for the approval of March 2023 minutes. By Apple One (5 minute)**
- l. **Motion/Discussion/vote for the approval of November 2022 minutes. By Mikayeel Khan (5 Minutes).**
- m. **Motion/Discussion/vote for the approval of January 2023 minutes. By Mikayeel Khan (5 Minutes).**
- n. **Motion/Discussion/vote for the approval of April 2023 minutes. By Charles Nelson.**

5. **BOARD MEMBER AND COMMITTEE COMMENTS/ANNOUNCEMENTS:**

President's Report  
Vice-president's Report  
Treasurer' Report  
Secretary's Report  
Outreach Committee – Announce Upcoming Meeting Date  
Public Health and Safety Committee – Announce Upcoming Meeting  
Date Arts & Culture Committee –Announce Upcoming Meeting Date  
Bylaws Committee - Announce Upcoming Meeting Dates  
Housing, Economic Development and Land Use Committee – Announce Upcoming Meeting  
Youth and Education Development Committee  
Board Member Comments/Announcements

6. **ADJOURNMENT**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make

your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or Board President Email: [mikayeelkhan@gmail.com](mailto:mikayeelkhan@gmail.com)

**PUBLIC POSTING OF AGENDAS** - PNC agendas are posted for public review at the following community locations and our website.

- El Nido Family Center, 11243 Glenoaks Blvd, Pacoima, CA 91331
- [www.PacoimaNC.com](http://www.PacoimaNC.com)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11243 Glenoaks Boulevard, #1, Pacoima, California, at our website: [www.PacoimaNC.com](http://www.PacoimaNC.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or Board President Email: [mikayeelkhan@gmail.com](mailto:mikayeelkhan@gmail.com)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the PNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the PNC Bylaws. The Bylaws are available at our Board meetings and our website [www.PacoimaNC.com](http://www.PacoimaNC.com).

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Pacoima NC

**SECTION I - APPLICANT INFORMATION**

1a) PACOIMA YOUTH ATHLETIC FOUNDATION 95-3925997 CA 1/12/2023  
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 11243 KAMLOOPS ST. LAKE VIEW TERRACE CA 91342  
Organization Mailing Address City State Zip Code

1c) \_\_\_\_\_  
Business Address (if different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**

RUBEN CARRANZA 818-624-8579 rcarr11995@aol.com  
Name Phone Email

2) Type of Organization- Please select one:

- Public School (not to include private schools) or  501(c)(3) Non-Profit (other than religious institutions)  
Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) PYAF Pacoima Little League 11243 KAMLOOPS ST., LAKE VIEW TERRACE CA 91342  
Name/Address of Affiliated Organization (if applicable) City State Zip Code

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the purpose and intent of the grant.

The purpose of the grant is to purchase much needed equipment for the baseball/softball teams in the league. We intent to buy baseball equipment to develop our players' skills. It will help keep players in a safe and healthy environment. The young players will directly benefit from this equipment to play baseball/softball.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The grant will be used directly to benefit players. It supports the community at-large because it keeps youth involved in a positive playing environment away from negative influences, gangs, and drugs. The league belongs to the community. It is a place for families and players to come together and build positive relations, have fun and promote the well-being of our children. When children are doing fine, the community is healthy.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
N/A	\$	\$
	\$	\$
	\$	\$

  

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Baseball/Softball Equipment (See attachment)	\$2,500	\$2,500
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

 No  Yes If Yes, please list names of NCs: \_\_\_\_\_8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources of funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: **\$2500.00**10a) Start date: 2 /01 /2023 10b) Date Funds Required: 2 /01 /2023 10c) Expected Completion Date: 02 /01 /2023  
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

 Yes  No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)***SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

<u>RUBEN CARRANZA</u>	<u>PRESIDENT</u>	<u>Ruben Carranza</u>	<u>1/13/2023</u>
PRINT Name	Title	Signature	Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

<u>Mika Lett</u>	<u>SECRETARY</u>	<u>Mika Lett</u>	<u>1/13/2023</u>
PRINT Name	Title	Signature	Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form