

COMMITTEE MEMBERS

Jennifer Clark - Chair
Michael Coleman - Vice Chair

Veronica Jimenez

Jennie Palluzzi
Zaid Diaz-Arias (Ex-Officio)

Email: ByLaws@NHNENC.org



**NORTH HOLLYWOOD NORTHEAST
NEIGHBORHOOD COUNCIL AGENDA**

Meeting Type:
ByLaws Committee

Date:
**Wednesday, March 13, 2024
7:30 pm**

Location:
**Los Angeles Fire Station 89,
Community Room
7063 Laurel Canyon, L.A., CA 91605**

**NORTH HOLLYWOOD NORTHEAST
NEIGHBORHOOD COUNCIL**

Regular Board Meetings
the 3rd WEDNESDAY
January through December @ 7PM

**LA Fire Station 89
7063 Laurel Canyon, L.A., CA 91605
Community Room**

**Enter the Fire Station gate to find
the Community Room at the back of
the Station. There is ample parking
available inside the Station. Please
do not drive more than 5 mph and
do not block the driveway.**

Email: Board@NHNENC.org

Website: www.nhnenc.org

*President/Chair reserves the right to move agenda items to accommodate speakers

Public Comments— Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

Item #	Topic	Responsible Person
1	Call Meeting to Order – Roll Call – Welcome - Brief Review of Meeting Rules	Chair
2	Comments by Government Officials (3 min each)	Various
3	Public Comments on Non-Agenda Items (3 min each)	Various
4	Approval of Minutes from January 31, 2024 ByLaws Committee meeting	Chair
ByLaws		
5	<p>Discussion and Possible Action: ByLaws</p> <ul style="list-style-type: none"> ● ByLaws Amendment Application deadline is April 1, 2024, therefore the NHNENC will need to vote on any changes no later than the March 20, 2024 Board meeting. <ul style="list-style-type: none"> ○ Board Member Seats reduced from 15 to 13. Decide what changes to seats and then complete the “Neighborhood Council Board Structure Change Request Form” 	Chair

	<ul style="list-style-type: none"> Other Significant Change: Board Member Attendance - Discussed at last meeting and to be considered with final changes: what constitutes a meeting for the purpose of determining Board Member attendance - Suggestion to remove “where a quorum of the Board is present” <ul style="list-style-type: none"> Current ByLaws In Article V, Section 7, number 4 <ul style="list-style-type: none"> "4. Any meeting of the Neighborhood Council Governing Board, scheduled and noticed as per the Brown Act, where a quorum of the Board is present, shall constitute a meeting for the purpose of determining Board Member attendance." 	
Standing Rules		
6	<p>Discussion and Possible Action: Standing Rules review & update to reflect these significant changes and other minor ones to be finalized to present to the Board:</p> <ul style="list-style-type: none"> ARTICLE II: REGULAR MEETINGS Section 1: Meeting Information A) The Neighborhood Council meets the 2nd Wednesday of every month at 7pm <ul style="list-style-type: none"> The Board voted to move the monthly meetings to the 3rd Wednesday ARTICLE VI: COMMITTEES AND THEIR DUTIES <ul style="list-style-type: none"> Section 1: Standing Committees <ul style="list-style-type: none"> Suggest which committees to dissolve, merge or create to align with current stakeholder concerns 	Chair
Committee Business		
7	<p>Discussion and Possible Action: Stakeholders interested in becoming members of the ByLaws committee will be allotted 2 mins to speak. (To become a committee member, the Chair shall appoint a member and the Board will ratify per Article VII§3 of the bylaws)</p>	Chair
Concluding Statements		
8	Committee Member Announcements	Committee Members
9	Adjourn	Chair

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - NHNENC agendas are posted for public review as follows:

- For viewing during open hours: Valley Plaza Branch, Los Angeles Public Library, 12311 Vanowen Street, North Hollywood, CA 91605
- Our website: NHNENC.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive

listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Zaid Diaz-Arias, Board Secretary, by email dmeneses@nhnenc.org and board@nhnenc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: nhnenc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Zaid Diaz-Arias, Board Secretary, by email dmeneses@nhnenc.org and board@nhnenc.org.

NOTICE TO PAID REPRESENTATIVES — If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the NHNENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NHNENC Bylaws. The Bylaws are available at our Board meetings and our website NHNENC.org.

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacta Zaid Diaz-Arias, Secretaria de la Mesa Directiva, por correo electrónico dmeneses@nhnenc.org y board@nhnenc.org para avisar al Concejo Vecinal.