

COUNCIL MEMBERS

Zaid Diaz-Arias - **President**

Mel Futrell - **Vice President**

Dylan Meneses - **Secretary**

Michael Coleman - **Treasurer**

Veronica Jimenez - **Parliamentarian**

John Basteghian

Maria Cermeno

Jennifer Clark

SheRise Ford

Marci Marks

Kate Martinez

Guillermo Tejada



**NORTH HOLLYWOOD
NORTHEAST NEIGHBORHOOD
COUNCIL AGENDA**

Meeting Type:
Regular Board Meeting

Date:
Wednesday, February 21, 2024
7:00 PM

Location:

Los Angeles Fire Station 89, Community Room
7063 Laurel Canyon, L.A., CA 91605

**NORTH HOLLYWOOD NORTHEAST
NEIGHBORHOOD COUNCIL**

Meets the 3rd WEDNESDAY
January through December @ 7PM

LA Fire Station 89

7063 Laurel Canyon, L.A., CA 91605
Community Room

*Enter the Fire Station gate to find the
Community Room in the back of the
Station. There is ample parking
available inside the Station.*

Email: Board@NHNENC.org

Website: www.nhnenc.org

*President/Chair reserves the right to move agenda items to accommodate speakers

PUBLIC COMMENTS— Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

CONSENT AGENDA ITEMS—The Consent Agenda items are considered to be routine and non-controversial upon which documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion. It is designated to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The President can call for ayes and nays on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. These items may be moved to the Regular Agenda at the order of the President or at the request of the other members of the Board

Item #	Topic	Person Responsible
1	Call Meeting to Order—Roll Call	President Diaz-Arias
2	Chair Welcome & Brief Review of NC rules	President Diaz-Arias
3	Comments by Government Officials (3 Mins Ea.)	Various
4	Public Comments on Non-Agenda Items (3 Mins Ea.)	Various
Presentations		
5	Presentation, Discussion and Possible Action: Presentation by State Senator Menjivar’s Office on the I-5 Beautification project, the Senator’s comments on the California State Budget, a review of 2023 Accomplishments, and upcoming events for 2024 (10 mins)	SD20 Rep. Raven Thrift/ Board Member Clark
Consent Calendar		
6	Discussion and Possible Action: Review and approve the September 2023 Regular Board Meeting Minutes.	Secretary Meneses
	Discussion and Possible Action: Review and approve the November 2023 Regular Board Meeting Minutes.	Secretary Meneses
	Discussion and Possible Action: Review and approve the December 2023 Regular Board Meeting Minutes.	Secretary Meneses
	Discussion and Possible Action: Review and approve January 2024 Regular Board Meeting Minutes.	Secretary Meneses
	Discussion and Possible Action: Review and approve October 2023 MER	Treasurer Coleman
	Discussion and Possible Action: Review and approve November 2023 MER	Treasurer Coleman
	Discussion and Possible Action: Review and approve the December 2023 MER	Treasurer Coleman
	Discussion and Possible Action: Review and approve the January 2024 MER	Treasurer Coleman
Board Business		
7	<p>Discussion and Possible Action: To vacate the below listed board seat due to excessive absences that violate the North Hollywood Northeast Neighborhood Council (NHNENC) Absence policy and Compliance Policy in the NHNENC bylaws Article V Section 7 and Article XIV Compliance Section 2.</p> <p>1. Resident Representatives Stakeholder - A3 2027 (currently held by G.Tejada)</p> <p>About the board seats (from NHNENC bylaws) Resident Stakeholder Board Members (5) – Four year term seats that "Includes residential property owners and renters who reside in this Council area. Open to Stakeholders eighteen (18) years of age or older who provide satisfactory proof of owning or renting a residence and which is located within the NC boundaries".</p>	President Diaz-Arias
8	Discussion and Possible Action: Review and approve draft of NHNENC Board Member Candidate Application recommended for approval from the ByLaws & Rules Committee	Bylaws Chair Clark
9	Discussion and Possible Action: Appoint and confirm Robert Clark as a Council Member representing a vacant Resident Stakeholder Seat (A3 2027)	President Diaz-Arias

10	Discussion and Possible Action: Appoint and confirm Jennie Palluzzi as a Council Member representing a vacant Resident Stakeholder Seat (A5 2027)	President Diaz-Arias
Community Impact Statements and Letters		
11	Discussion and Possible Action: Review and approve a Community Impact Statement for Council File 23-0968 on supporting the <i>Convergent Technologies, LLC / Security Camera and Badge Access / Central and Branch Libraries / Contract</i> .	Board Member Clark
12	Discussion and Possible Action: Review Community Impact Statement process. Appoint up to Three (3) additional Community Impact Statement (CIS) Filers. Every Neighborhood Council is designated 5 Community Impact Statement Filers. NHNENC currently has two appointed Board Members to this role. Attachment: Public Comment Card	President Diaz-Arias/ Board Member Clark
Budgetary Items		
13	Presentation, Discussion and Possible Action: Review and approve purchasing Two (2) 100 ft Extension cord(s) for indoor/outdoor use of the Speakers/Wireless Mic system and One (1) 20 ft Extension cord to use with the projector, not to exceed \$100	Board Member Clark
14	Discussion and Possible Action: Review and approve the purchase of various storage bags as itemized to protect and provide easier transportation of inventory items to meetings & events not to exceed \$700. Recommended for approval from the Outreach & Beautification Committee.	Outreach Chair Cermeno/Vice Chair Clark
15	Discussion and Possible Action: Review and approve purchasing official LA City Name Badges from Anderson Trophy for up to \$250 for current Board Members. To use as needed for Meetings, Events, and Public Identification. https://andersontrophy.com/	Outreach Chair Cermeno/ Board Member Clark
16	Discussion and Possible Action: Review and approve purchasing a monthly service to use with our WiFi Hotspot device not to exceed \$300 a year for the NHNENC to use as needed for Meetings, Events, and other approved necessities.	Board Member Clark
17	Discussion and Possible Action: Review and approve the purchase of three (3) A Frame Signs and four (4) Custom Sign Inserts to use for meetings and events not to exceed \$500." Recommended for approval from the Outreach & Beautification Committee.	Outreach Chair Cermeno/Vice Chair Clark
18	Discussion and Possible Action: To participate with an outreach table at the Spring Resource Fair to be held at Fair Avenue Early Education Center on Friday, April 5, 2024 from 9:30am - 11:30am, with a budget of up to \$300 for the following itemized items: \$90 for Knitted Hacky Balls ; \$180 for Boxed Water bottles , \$30 for blank circle labels to print with our printer to mark items for promotion. (The goal of the event is to connect families with community resources. The theme is "Meeting the Needs of Young Children")	President Diaz-Arias/ Chair Cermeno and Vice Chair Clark
19	Discussion and Possible Action: Review and approve a beautification project at Fair Ave. Elementary with a budget not to exceed \$10,000 from the NHNENC. The total project will cost \$20,000 with the remaining of the funds coming from a CD2 Matching Grant. (The Outreach & Beautification Committee recommends this motion. Council District 2, CD2, has approved the Matching Grant and has set aside \$10,000 for us to match up to)	Outreach Chair Cermeno/Vice Chair Clark
20	Discussion and Possible Action: Participate with an Outreach table at the East Lankershim Neighborhood Watch's My311 Reporting Event and approve a budget not to exceed \$500 for light refreshments of fruit, pastries, drinks and necessary paper goods. Date TBD.	Outreach Chair Cermeno/Vice Chair Clark

21	Discussion and Possible Action: To approve a Neighborhood Purpose Grant (NPG) for \$1,839.70 for Valley Plaza Recreation Center's Community Spring Event.	Board Member Clark
22	Discussion and Possible Action: Participate with an Outreach table at the Valley Plaza Recreation Center's Community Spring Event on 3/30/24, and approve a budget not to exceed \$300 for 200 mini plants to be given as promotional items with custom NHNENC sticker labels. Example: https://a.co/d/44qZ126	Outreach Chair Cermeno/Vice Chair Clark
Committee Business		
23	Discussion and Possible Action: Stakeholders or Council members interested in becoming members of any committee will be allotted 2 mins to speak. (Review Vacancies)	Committee Chairs
24	Committee Reports: (if applicable) <ul style="list-style-type: none"> ● Bylaws Committee ● Cultural Affairs ● Digital ● SOUP ● Executive ● Elections ● Outreach ● PLUM ● Youth & Minority Empowerment 	Committee Chairs
Concluding Statements		
25	Board Member Announcements	Board Members
26	Adjournment	President Diaz-Arias

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - NHNENC agendas are posted for public review as follows:

- For viewing at any hour: Valley Plaza Branch, Los Angeles Public Library, 12311 Vanowen Street, North Hollywood, CA 91605
- Our website: NHNENC.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Dylan Meneses, Board Secretary, by email dmeneses@nhnenc.org and board@nhnenc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: nhnenc.org or at the

scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dylan Meneses, Board Secretary, by email dmeneses@nhnenc.org and board@nhnenc.org.

NOTICE TO PAID REPRESENTATIVES — If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the NHNENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NHNENC Bylaws. The Bylaws are available at our Board meetings and our website NHNENC.org.

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacta Dylan Meneses, Secretaria de la Mesa Directiva, por correo electrónico dmeneses@nhnenc.org y board@nhnenc.org para avisar al Concejo Vecinal.