



Northridge West Governing Board

Jorge A Jimenez, President;
Kathleen Edwards, VP Admin;
Janis Kraft, VP Outreach; Joel
Lowell, Treasurer; Secretary

Joel Lowell
Jorge A Jimenez, Janis Kraft,
Angelica Robinson, Kathleen
Edwards, Kevin Herzberg,
Nicolas Haddad, Diana
Delgado, Jeff Diamond,

CITY OF LOS ANGELES
CALIFORNIA



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

NORTHRIDGE WEST NEIGHBORHOOD COUNCIL

Regular General Board Meeting

Tuesday, July 8th, 2025

at 6:15 PM

In-Person at Northridge Toyota

1955 Nordhoff Street

2nd Floor Meeting Room

Northridge, CA 91324

(*Street Parking Only)

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jorge Antonio Jiménez, Presidente, at jjimenez@northridgewest.org , o por correo electrónico www.northridgewest.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to minutes per speaker, unless adjusted by the presiding officer of the Board.



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I. CALL TO ORDER

- a) Pledge of Allegiance
- b) Board Roll Call
- c) Recognition of Outgoing Board

II. SEATING OF THE NEW NEIGHBORHOOD COUNCIL BOARD

- a) Neighborhood Council Board Member Oath

III. ELECTION OF EXECUTIVE OFFICERS

- a) Discussion and/or possible action to appoint President
- b) Discussion and/or possible action to appoint Vice President of Administration
- c) Discussion and/or possible action to appoint Vice President of Outreach
- d) Discussion and/or possible action to appoint Secretary
- e) Discussion and/or possible action to appoint Treasurer

IV. ELECTION OF FINANCIAL OFFICERS

- a) Discussion and/or possible action to designate up to two (2) Bank Card Holders
- b) Discussion and/or possible action to designate a Second Signer
- c) Discussion and/or possible action to designate an Alternate Signer

V. GENERAL PUBLIC COMMENT - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed up to 2 minute(s).

VI. ANNOUNCEMENTS - Comments from the Board Members on non-agenda items within the Board's subject matter jurisdiction

- a) August 5, 2025 NWNC Executive Board Meeting TBD
- b) August 12, 2025 NWNC General Board Meeting
- c) DONE Training Updates for Board Members

VII. APPROVAL OF NWNC MONTHLY GBM MINUTES FOR JUNE 2025

VIII. APPROVAL OF NWNC MONTHLY EXPENDITURE REPORT (MER) FOR JUNE 2025

IX. Presidential Comments -

X. GOVERNMENT REPORTS

- a) Public Safety LAPD Devonshire Division. (non-emergency number 1 877-ASK LAPD)
- b) CD 12 City Council Representative
- c) Other Government Departments/Agencies
- d) Department of Neighborhood Empowerment
- e) Budget Advocate, budgetadvocates.org

XI. NWNC COMMITTEE REPORTS

- a) Executive Committee
- b) Public Safety (Kathleen Edwards)
- c) Government Affairs (Greg Wood)
- d) Planning and Land Use (Diana Delgado)
- e) Elections
- f) Homelessness
- g) Beautification
- h) Budget (Joel Lowell)
- i) Outreach
- j) Education

XII. NEW BUSINESS

- a) Discussion and possible motion to approve the addition of stakeholder Richard Young to the NWNC board to fill a vacant At-Large board member seat that has a term expiration date of 2027.
- b) Discussion on NWNC board member training requirements, expectations, and responsibilities.
- c) Discussion and introduction to incoming board members: NWNC Bylaws, The Brown Act, Robert's Rules of Order, Code of Conduct, Agendas, Motions, NPG's, CIP's, Council Files, and CIS's.
- d) Discussion and possible motion to approve spend of up to \$1000 to purchase NWNC branded outreach giveaway items.
- e) Discussion on logistics and board member participation needs for National Night Out being held at Northridge Park on August 5th, 2025.
- f) Discussion and selection of NWNC committee chairs and committee members.
- g) Discussion on NWNC operational assets management and needs, such as: selecting a new physical location for posting meeting agendas, selecting new storage key holders, understanding mail services, and inventory assets management.

XIII. ADJOURNMENT (BY 9:00PM)

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Matador Credit Union, 9401 Reseda Blvd, Northridge, CA 91324
- www.northridgewest.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records –

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be at our website www.northridgewest.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Jorge Antonio Jiménez, President, at jjimenez@northridgewest.org

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.northridgewest.org

Senate Bill 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public

using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's

control that prevents members of the public from offering public comments using the call-in option or internet-based service

option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access

to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a

disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Government Code Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Government Code Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close

the

Public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately

on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.