



Northridge West Governing Board

Jorge A Jiménez, President;
Kathleen Edwards, VP Admin;
Janis Kraft, VP Outreach; Joel
Lowel, Treasurer;

Glen Wilson
Jorge Antonio Jiménez,
Brian Cathcart, Janis Kraft,
Angelica Robinson, Kathleen
Edwards, Greg Wood, Aaminah
Babatunde-Bey, Larry
Whitman, Zaven Atashian,
Brian Morgan, Arshia Malek

CITY OF LOS ANGELES
CALIFORNIA



NORTHRIDGE WEST NEIGHBORHOOD COUNCIL



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

Board Special Meeting Agenda - Board Retreat

Tuesday, September 12, 2023
from 4:00 PM - 6:00 PM

in person at The Northridge Christian Church
main sanctuary
18901 Chatsworth St.
Northridge, CA 91326

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jorge Antonio Jiménez, Presidente, at jjimenez@northridgewest.org , o por correo electrónico www.northridgewest.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to minutes per speaker, unless adjusted by the presiding officer of the Board.



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- I. Overview of NWNC (10 Minutes)**
 - a. Presenter: Jorge Antonio Jiménez
 - b. Welcome, introduction, and primary goals for this upcoming fiscal year.

- II. Guidelines for General Neighborhood Council Meeting and Communication procedures (30mins)**
 - a. Presenter: DONE Representative Thomas Soong
 - b. Board procedures,
 - c. requirement for including topics to be consider on an agenda
 - d. Brown Act (ethics)
 - e. By-laws
 - f. Communication Procedures (This would also include Social media/website protocols, & responsible parties regarding email communication, etc.)

- III. Rosenberg Rules (10mins)**
 - a) Presenter: Greg Wood
 - b) Full description of the Rosenberg Rules of order

- IV. Flow Chart/Diagram of how the NC systems work, along with the responsible parties for each department and their contact details (30mins)**
 - a) Presenter: Kathleen Edwards
 - b) A chart/diagram identifying all relevant organizations, departments, relationships that would be relevant to the board explaining how we interact, how the relationship might be useful to the functions of the NWNC.

- V. What are the NC's are responsible for, and specifically what is NWNC responsible for (20mins)**
 - a) Presenter: Glenn Bailey
 - b) Neighborhood Purpose Grants (NPGs)
 - c) Community Impact Projects (CIPs)
 - d) Community Impact Statements (CISs)

VI. NC Budget (10mins)

- a) Presenter: Joel Lowell
- b) Overview of Month Budget Report
- c) Overview of what Budget advocates are and what they do/what is discussed.

VII. Additional Questions (10mins)

- a) Presenter: Jorge Antonio Jiménez

VIII. ADJOURNMENT

- a. Presenter: Jorge Antonio Jiménez

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Matador Credit Union, 9401 Reseda Blvd, Northridge, CA 91324
- www.northridgewest.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records –

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be at our website www.northridgewest.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Jorge Antonio Jiménez, President, at jjimenez@northridgewest.org

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.northridgewest.org