

CITY OF LOS ANGELES
California

Executive Committee

Glenn Bailey — President
Ken Ross — 1st VP
Philip Dagort — 2nd VP
Stephanie Mills — Secretary
Judy Diamond — Treasurer



Board Members

Sean C. Laird
Brian Patton
Sydney Thiroux
Barbara Nitkin
Carl Petersen
Vacant: Business/Employee; Resident
Victoria Dochoghlian — Appointed CSUN Faculty/Staff
George Radionov — Appointed CSUN Student
William Parnell — Youth
Alternates: Christopher Meredith, (two vacant)



Northridge East Neighborhood Council
Making Northridge a Better Place to Live, Work, Play and Learn

Effective March 30, 2023 NENC Board meetings will resume being held in-person pursuant to the California Government Code and City of Los Angeles policies.

Board Regular Meeting Agenda - Wednesday, May 17, 2023 - 7:00 p.m.
Northridge Woman's Club, 18401 Lassen St., Northridge, CA 91325

Comments from the public on other matters not appearing on this agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the State Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject on a future Board or Committee meeting agenda. General Public Comment is limited to two (2) minutes per speaker, unless adjusted by the Board presiding officer.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal tres (3) días (72 horas) antes del evento. Por favor contacte por correo electrónico info@NENC-LA.org para avisar al Concejo Vecinal.

Members of the public who wish to **listen only** to the meeting audio during this Board meeting may **click this link to join the webinar**: <https://zoom.us/j/92753645271> or call +1 669 900 6833 US (San Jose) or Toll Free numbers 888-475-4499, 877-853-5257, 833-548-0282 or 833-548-0276 and enter **Webinar ID No. 927 5364 5271** and then press #. For this meeting, public comment will be made in-person or alternatively, public comment may be emailed to info@NENC-LA.org at least **four hours prior to the scheduled start time**; include in the email Subject Line "Public Comment" and the agenda item number; such comments received timely will be read aloud (until time limit) during consideration of that agenda item.

1. Start Recording, Call to Order, Pledge of Allegiance and Welcome to Stakeholders; Introductory Comments (Public Comment and Recusal Reminder)
2. Roll Call, Seating of Alternate(s), Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct, Anti-Bias; Gender Expression/Gender Identity training will be required soon ([CF 20-0990](#)); view Board member training status at www.EmpowerLA.org/NENC), Abstentions="No"
 - a. Board member remote participation requests for this or any upcoming NENC meetings pursuant to Government Code Section 54953 (AB 2449) - possible MOTION
3. Agenda Setting Meeting 5/8/23 Participation: Bailey, Diamond, Mills, Ross
4. Approval of Minutes – March 15, 2023, March 29, 2023 (special), April 19, 2023 and any other earlier dates
 - a. Links to Zoom video recordings of Board meetings will be posted on NENC [Agendas and Minutes webpage](#)
5. Approval of April 2023 Monthly Expenditure Report (MER)

(All NC MERs are posted on City Clerk's [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are also posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>)

6. **Acknowledgement With Appreciation to Outgoing Board Members and Alternate:** Carl Petersen, William Parnell and Christopher Meredith
7. **Board Affirmation: Seating of New Board Members In Lieu of an Election:**
 - a. At-Large: Glenn Bailey
 - b. Property Owner: Stephanie Mills
 - c. Residents: Philip Dagort and Brian Patton
8. **Election of Board Officers** ([NENC Bylaws](#) Article VI, Section 3); conducted by DONE NEA Octaviano Rios or designee:
 - a. President
 - b. 1st Vice President
 - c. 2nd Vice President
 - d. Secretary
 - e. Treasurer
9. **Notice of Vacancies** (discussion and possible action)

Two Resident seats (2027), one Business/Employee seat (2025), one Youth seat (2025) and three Alternate seats (2025). Qualified Stakeholders interested in serving may obtain more information by emailing: info@NENC-LA.org Documentation will be required. Per NENC Bylaws, appointment is made by the President and approved by the Board.
10. **Appointment of NC Funding Program Officers** (all positions require Financial Officers training)
 - a. Second Signer (currently Glenn Bailey)
 - b. Alternate Signer (optional) (currently Philip Dagort)
 - c. Primary Cardholder (currently Glenn Bailey)
 - d. Secondary Cardholder (optional) (currently Judy Diamond)
11. Appointment of Authorized Community Impact Statement Filers (maximum of 5); current filers on record are Glenn Bailey and Stephanie Mills.
12. **Presentations/Guest Speakers**
 - a. [Street Tree Inventory for Northridge East NC](#) - StreetsLA Urban Forestry Division (invited; may instead present at June 21, 2023 NENC Board meeting)
13. Public comments on non-agenda items within the NENC's subject matter jurisdiction (up to two minutes per speaker)
14. Comments/Reports from Representatives of Public Officials (please email report in advance of meeting) (up to three minutes each unless arrangement for additional time is made at least six days in advance): Mayor (Erin Seinfeld), City Attorney (Ayelet Feiman/Alin Sahagian), CD 12 (Myrka Martinez); LAUSD BD 3; County SD 3; State - SD 27 (Madeline Khoury), SD 20 "deferred" (Andrés Garcia), AD 40 (Jenna Sickenius); Federal - CD 32 (Taleen Keuroghlian)
15. Comments/Updates/Announcements by Representatives of City Departments such as LAPD/C-PAB), LAFD, DONE (NEA Octaviano Rios octaviano.rios@lacity.org), BONC (North Valley Commissioner Jennifer Valdivia) and Representatives of CSUN and Other Public Agencies and NC-Related Entities (up to three minutes each unless arrangement for additional time is made at least six days in advance)
 - a. CSUN reports and updates - Victoria Dochoghlian and George Radionov
 - b. NC Budget Advocates: NCBA May 2023 [report](#); NC Budget Day 6/17/23, [register here](#); NENC City budget and service priorities (Fiscal Year 2023-24 proposed Budget is posted at [CF 23-0600](#)); Budget Representatives (Glenn Bailey/Garry Fordyce). www.budgetadvocates.org
 - c. BONC: New [Digital Communication Policy](#) became effective 10/4/22
 - i. MOTION to approve a list of government programs and organizations and to approve specified events, projects and activities pursuant to Section 8.7 of the adopted BONC Digital Communications Policy for Neighborhood Councils.

16. Committee Reports - Standing: Beautification (Baker); Education (Peterson); Executive (Bailey); Finance (Diamond); Homelessness (Mills/Ross); Outreach (Mills); Planning and Land Use (Dagort/Diamond); Public Safety (Thiroux/Nitkin) and Sustainability (Bailey/(vacant)). Ad Hoc: Animal Welfare (Ross/Diamond); Dearborn Park (Diamond/Nitkin) - Discussion and possible action:
- a. Establishment of new Ad Hoc committees (including Bylaws) and possible renewal of existing ones
 - b. Appointment of Committee Chairs or Co-Chairs by President subject to confirmation by Board
 - c. Approval of Committee members as requested by Committee Chair/Co-Chairs
 - d. Announcement of upcoming Committee meeting dates: Education 6/10/23, 9 am; Executive 6/12/23, 4:30 pm (all dates/times subject to confirmation)
 - e. Executive: MOTION (Mills/Diamond) to recommend that the NENC authorize up to \$150 for purchase of a shelving unit for the new storage space. (Passed 4-0-0 on 5/8/23)
 - f. Executive: MOTION (Mills/Diamond) recommending that the NENC object to the City Clerk NC Funding Program's denial of our \$2,000 contribution to the NC Budget Advocates. (Passed 4-0-0 on 5/8/23)
 - g. Education: MOTION (Diamond/Manchester) recommends that the NENC Board pass the following motion for communication to the City Council's Neighborhoods and Community Enrichment Committee: "The NENC urges the LA City Council to ask the LAUSD School Board why the Primary Promise literacy/numeracy program is being phased out and to get additional information about the program that is slated to replace it." (Passed 3-0-0 on 5/13/2023)
 - h. Executive: MOTION to authorize standard size mailbox rental at A1 Live Scan Notary Shipping located at 9250 Reseda Boulevard Suite 2B, Northridge 91324 for a term of 12 months at the current annual rate of \$144. (Discussed but no vote taken)
 - i. Executive: MOTION to authorize obtaining a filing cabinet from the City General Services Department Salvage at no cost to NENC for use in storage space. (Discussed but no vote taken)
 - j. Executive/Outreach: MOTION to authorize purchase of up to 2,000 pens for outreach purposes for an amount not to exceed \$1,500 including set up, tax and shipping. Vendor: 4imprint or similar. (Discussed at Executive Committee but no vote taken)
 - k. Executive/Outreach: MOTION to authorize purchase of up to 1,000 souvenir notepads (9" x 3", 50 sheets each) for outreach purposes for an amount not to exceed \$1,500 including set up, tax and shipping. Vendor: 4imprint or similar. (Discussed at Executive Committee but no vote taken)
 - l. Outreach: MOTION to authorize purchase of up to 500 power clips (translucent) for outreach purposes for an amount not to exceed \$800 including set up, tax and shipping. Vendor: 4imprint or similar.
 - m. Planning: Update on new/pending or previously considered cases within/adjacent to NENC including but not limited to:
 - i. **NEW** Case No. ZA-2023-2542-CUB located at 18473 Devonshire St. to allow the sale of full-line alcohol beverages in conjunction with an existing mini mart/services station with hours of operation from 8:00 a.m.-11:00 p.m., daily. (Informational item - no hearing date set yet)
 - n. Ad Hoc Dearborn Park: update on installation of new signs and enforcement efforts at the park
 - o. Reports by other Committees listed in item 16 above
17. NENC President, Treasurer, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to: (Discussion and possible action)
- a. President's Report:
 - i. Virtual/in-person/hybrid meetings ([CF 22-1070](#)); Pending state legislation [Senate Bill 411](#) (as amended) update (related to Council Files [23-0002-S16](#) and [23-0002-S17](#))

- ii. If required: Approve any additional NENC in-person meeting locations - MOTION
 - b. Treasurer's Report
 - i. MOTION to approve the NENC's NC Funding Program Administrative Packet for Fiscal Year 2023-2024
 - ii. Consideration of donation to S.O.L.I.D. (Supporters Of Law Enforcement In Devonshire) for an outreach plaque to be permanently installed on the LAPD Devonshire Station wall at either the [Silver \(\\$500\), Gold \(\\$1,000\) or Platinum \(\\$2,000\) Level](#). - possible MOTION
 - iii. Possible consideration of a Neighborhood Purposes Grant Application from LA Compost for CSUN Compost Hub Site maintenance (infrastructure repair, tools and materials replacements) for \$1,000 - MOTION
 - iv. Possible consideration of a Neighborhood Purposes Grant Application from the [Los Angeles Fire Department Foundation](#) or the [Southern California Preparedness Foundation](#) for backpacks ([Pro 2 CERT Kit](#) at \$64.13 each) for CERT graduates in the Northridge area for an amount not to exceed \$5,000. - MOTION
 - c. NC Liaisons Reports: Animal Services (Ross/Diamond); Data (Kaiser/Bailey); Emergency Preparedness; Film (Dagort); Homelessness (Zaroff/Aguirre/Lundquist/Diamond/Laird/ Ross); Public Works (Bailey); Purposeful Aging (Dwiggins); Resilience (Dwiggins/Lundquist) and approval of additional and/or replacement NENC Liaisons
 - d. NC Alliance and Coalition Reports: [Valley Alliance of NCs](#) (VANC) (next meeting 6/8/23, 6:30 pm), [DWP MOU/Advocacy Committees](#) (next meeting 6/3/23, 8:30 am), [LA NC Coalition](#) (LANCC) (next meeting 6/3/23, 10 am), [PlanCheckNC](#) (next meeting 6/10/23, 10 am), NC Emergency Preparedness Alliance 5/27/23), [NC Sustainability Alliance](#) (next meeting 6/11/23, 6:30 pm), [West Valley Neighborhood Alliance on Homelessness](#) (WVNAH) (next meeting TBD, 4 pm), NC Public Safety Chairs Alliance
 - i. LANCC "Neighborhood Council Bill of Rights" update
18. Council Files (CF) and City Council Motions - Community Impact Statements (CIS) - Discussion and possible action:
- a. [CF 21-0407](#) Department of Neighborhood Empowerment revised report, dated February 10, 2023, relative to voter identification and other participation requirements in Neighborhood Council elections.
 - b. [CF 11-1020-S3](#) City Attorney report R22-0427, dated November 29, 2022, relative to a draft Ordinance amending the Los Angeles Administrative Code to substitute the term Budget Advocacy for The Budget Advocates, and authorizing the Department of Neighborhood Empowerment to promulgate rules and regulations to administer and appropriate funds.
 - c. [CF 22-1070](#) Department of Neighborhood Empowerment report, dated January 27, 2023, relative to viable options for the conduct of in-person, virtual, and/or hybrid NC meetings.
 - d. [CF 22-1196-S1](#) Chief Legislative Analyst report 22-10-0613, dated March 10, 2023, relative to Independent Redistricting Charter Reform. (Ad Hoc Committee on City Governance Reform ["listening sessions"](#) will be held on 5/22/23 (10 am at Van Nuys City Hall), 6/1/23 and 6/12/23.)
 - e. [CF 23-0359](#) Motion (Raman - et al. - Hernandez - et al.) relative to instructing the Chief Legislative Analyst, in consultation with the Ethics Commission and relevant City departments, as needed, to report on the feasibility of establishing a Democracy Vouchers program in the City of Los Angeles. (Advocacy organization Los Angeles for Democracy Vouchers [website](#))
19. Informational Items/Announcements
- a. Westbound 118 Freeway Reseda Boulevard Off Ramp Closure - Caltrans drainage repair work began early October 2022 and due to rain delays and a second sinkhole, the completion of Phase 1 (which would allow one lane to be reopened) has been postponed again to a date TBA.
 - b. CD 12: Weekly newsletter with community updates: <https://cd12.org/>

- c. City Council: Municipal Lobbying Ordinance ([CF 22-0560](#)) update; City Council referred back to Ad Hoc Committee on City Governance Reform which re-considered on 3/20/23; new exemptions for 501c(3) nonprofit and 501c(5) labor organizations
 - d. DONE: Monthly Update - all Board members need to review every month
 - e. BONC: Proposed [revisions to Code of Conduct Policy dated 7/19/21](#), [12/20/21 DONE memo](#), [links to supporting materials](#) and [red-lined 2/2/22 version](#); BONC Ad Hoc Committee virtual meetings scheduled for 5/20/23, 1:30 pm and 5/30/23, 6:30 pm virtually via Zoom
 - f. LAPD: Neighborhood Watch meetings via Zoom (see NENC [website](#) for details); there are four Basic Cars/Senior Lead Officers who cover portions of NENC: 17A95 (SLO Knopp) (next meeting TBA), 17A67 (vacant), 17A35 (SLO Parker), and 17A49 (SLO Sellers) - Email: DevonshireSLO@lapd.online
 - g. LAPD: Valley Traffic Division Community Safety discussion usually second Wednesdays, 6:30 p.m. via Zoom (see NENC [website](#) for details)
 - h. Sanitation: Proposed citywide Comprehensive Plastics Reduction Program; scoping comments deadline is 5/30/23 - [website](#).
 - i. Northridge Vision met 5/10/23; next virtual meeting 6/14/23, 2 pm
 - j. Aliso Canyon Disaster Health Research Study: Environmental Health Research is a related non-profit organization; its [website](#) includes newsletter sign-up
 - k. Planning: Update on previously considered or new/pending cases within/adjacent to NENC including but not limited to:
 - i. Case No. [ZA-2023-873-CUB](#) located at 9224 Reseda Blvd. to allow sale of alcohol for off-site consumption in conjunction with a 12,500 square foot specialty retail market operating from 7am to 10pm daily. Applicant: Wing Ming Properties Ltd. (Referred to NENC Planning and Land Use Committee) (Informational only)
 - ii. Proposed 50 foot wireless telecommunication facility located at 18473 Devonshire St. (Case No. [ZA-2022-1310-CUW](#)) Applicant: Verizon. (Board voted 12/21/22) No public hearing date announced yet.
 - iii. [Northridge Student Apartments](#) mixed-use project (CPC-2015-3702-GPA-VZC-SPR [Staff Report](#)) is under construction. Expected completion July 2024.
 - iv. New Home Depot Store in North Hills Shopping Center - This project proposes to demolish the easterly portion of the shopping center and replace it with a new 136,009 square foot store. It is located at 16830 Devonshire Street which is within the boundaries of the [Granada Hills South NC](#) (GHSNC) (Balboa Boulevard is the dividing line between the two NCs in this area). The Case Number is [CPC-2022-1981-CU-SPP-SPR](#). More project information is posted on GHSNC webpage, [linked here](#) and the Town Hall slide show is [linked here](#). Local residents in opposition have created a [website](#).
 - v. [Northridge Community Plan](#) update process is anticipated to begin in 2024
 - l. Planning: Pending citywide proposals and [monthly update](#) (Planning.Liaison@lacity.org). Visit the PlanCheckNCLA [website](#) for planning updates and meeting notices (second Saturdays at 10 am).
 - m. Upcoming NC or NENC Co-sponsored Events: NC Budget Advocates Budget Day 6/17/23; Congress of Neighborhoods 9/23/23
20. Public comments on non-agenda items within the NENC's subject matter jurisdiction (continued from item 13; up to two minutes per speaker)
21. Board Member announcements and requests for future agenda items/reconsideration of any motion
22. Adjournment (by 10:00 p.m.)
- Next NENC Board regular meeting (third Wednesday): June 21, 2023, 7 pm (in-person).
 Subsequent Board regular meetings: July 19, 2023 and August 16, 2023.

A reasonable effort will be made to end this meeting by the announced adjournment time; any items not discussed will be carried over to the next Board meeting, or referred to a committee.

Public Comments: The presiding officer will offer an opportunity for the public to comment on each agenda item before action is taken. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters under the Board's jurisdiction, but not appearing on the agenda, will be heard during Public Comment on Non-Agenda Items which is limited to two minutes per speaker, unless waived by the presiding officer. Alternatively, public comment may be emailed to info@NENC-LA.org at least four hours prior to the meeting starting time; include in the email Subject Line "Public Comment" and the agenda item number; such comments received timely will be read aloud (until time limit) during consideration of that agenda item.

Agenda Items and Public Posting: All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. The agenda is posted for public review at least 72 hours before regularly scheduled meetings (or at least 24 hours before special meetings) at the Northridge Recreation Center, 18300 Lemarsh Street, Northridge and the Northridge Branch Library, 9051 Darby Avenue, Northridge and on our website: www.NENC-LA.org

You can receive NENC agendas via email by subscribing to the City's [Early Notification System \(ENS\)](#).

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all Board members in advance of a meeting, may be viewed on our website at www.NENC-LA.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: info@NENC-LA.org.

Reconsideration and Grievance Process: For information on the NENC's process for Board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NENC Bylaws. The Bylaws are available at in-person Board meetings, on our website www.NENC-LA.org and on the webpage www.EmpowerLA.org/NENC

ADA Compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by calling 213-978-1551 or emailing: NCsupport@lacity.org

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: info@NENC-LA.org. Events and calendar postings should be sent to events@NENC-LA.org.

Mailing Address: 18401 Lassen St., Northridge, CA 91325 • www.NENC-LA.org • Email: info@NENC-LA.org