

CITY OF LOS ANGELES
California

Executive Committee

Glenn Bailey — President
Ken Ross — 1st VP
Philip Dagort — 2nd VP
Stephanie Mills — Secretary
Judy Diamond — Treasurer



Board Members

Sean C. Laird
Sydney Thiroux

Carl Petersen

Vacant: Business/Employee; Resident (3)
Victoria Dochoghlian — Appointed CSUN Faculty/Staff
George Radionov — Appointed CSUN Student
William Parnell — Youth
Alternates: Christopher Meredith, (two vacant)



Northridge East Neighborhood Council
Making Northridge a Better Place to Live, Work, Play and Learn

**Until further notice, NENC Board meetings will be held as virtual webinars;
public access and public comment details are below.**

Board Regular Meeting Agenda - Wednesday, March 15, 2023 - 7:00 p.m.

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this Northridge East Neighborhood Council Board meeting will be conducted telephonically in a webinar format.

Members of the public who wish to listen to the meeting or to participate in public comment during this Board meeting may **click this link to join the webinar:** <https://zoom.us/j/92753645271> or call +1 669 900 6833 US (San Jose) or Toll Free numbers 888-475-4499, 877-853-5257, 833-548-0282 or 833-548-0276 and enter **Webinar ID No. 927 5364 5271** and then press #.

When prompted by the presiding officer to provide public input at the meeting, the public will be requested to dial *9 or use the Raise Hand option to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the "Public Comment on non-agenda items" period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the "Public Comment on non-agenda items" period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on non-agenda items is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board. Alternatively, public comment *may* also be sent to info@NENC-LA.org **at least two hours prior to the meeting starting time**; include in the email Subject Line "Public Comment" and the appropriate agenda item number; every effort will be made to read such comments aloud during consideration of that agenda item within the announced time limits.

Assembly Bill 361 (Chapter 165) Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Start Recording, Call to Order, Pledge of Allegiance and Welcome to Stakeholders; Introductory Comments (Public Comment and Recusal Reminder)
2. Roll Call, Seating of Alternate(s), Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct, Anti-Bias; view status at www.EmpowerLA.org/NENC), Abstentions="No"
 - a. Notice of Vacancies; discussion and possible action: Three Resident seats (2023 & 2025), one Business/Employee seat (2023) and two Alternate seats (2023). Qualified Stakeholders interested in serving may obtain more information by emailing: info@NENC-LA.org Documentation will be required. Per NENC Bylaws, appointment is made by the President and approved by the Board.

- b. Appointment to Resident (2025) seat: Barbara Nitkin - MOTION
- 3. Agenda Setting Meeting 3/6/23 Participation: Bailey, Diamond, Mills, Ross
- 4. Approval of Minutes – February 15, 2023 and any other earlier dates
 - a. Links to Zoom video recordings of Board meetings will be posted on NENC [Agendas and Minutes webpage](#)
- 5. Financial Item(s) - Discussion and possible action:
 - a. Approval of February 2022 Monthly Expenditure Reports (MER)
(All NC MERs are posted on City Clerk’s [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are also posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>)
- 6. **Presentations/Guest Speakers**
- 7. **Informational Items/Announcements**
 - a. **Neighborhood Council 2023 Elections** - This year’s NC elections will be held both in-person and Vote-By-Mail. The Region 2 (includes NENC) Election Day is Saturday, June 10, 2023.
Open seats: At-Large (1); Business Owner or Employee (1); Property Owner (1); Resident (4); and Youth (1). In addition, three Alternate seats will be filled. Detailed list [linked here](#).
Candidate filing began February 10, 2023 and **ends March 28, 2023**. Candidate information sessions will be held on 3/18/23 at 10 am. - [RSVP](#)
Vote-By-Mail application begins April 11, 2023 and ends May 13, 2023.
Visit NC elections webpages of [City Clerk](#) and [DONE/EmpowerLA](#) for more information.
 - b. **Westbound 118 Freeway Reseda Boulevard Off Ramp Closure** - Caltrans drainage repair work began early October 2022 and due to rain delays now expects to complete Phase 1 by mid-April 2023 which will then allow one lane to be reopened.
 - c. **COVID-19 Resources** - State appointment website: <https://myturn.ca.gov/>; Los Angeles County COVID-19 vaccine website: <http://publichealth.lacounty.gov/media/Coronavirus/vaccine/>; LAUSD COVID-19 information: <https://achieve.lausd.net/covid>
- 8. Public comments on non-agenda items within the NENC’s subject matter jurisdiction (up to two minutes per speaker)
- 9. Comments/Reports from Representatives of Public Officials (please email report in advance of meeting) (up to three minutes each unless arrangement for additional time is made at least six days in advance): Mayor (Erin Seinfeld), City Attorney (Ayelet Feiman/Alin Sahagian), CD 12 (Myrka Martinez); LAUSD BD 3; County SD 3; State - SD 27 (Madeline Khoury), AD 40 (Jenna Sickenius); Federal - CD 32 (Taleen Keuroghlian)
 - a. CD 12: Weekly newsletter with community updates: <https://cd12.org/>
- 10. Comments/Updates/Announcements by Representatives of City Departments such as LAPD/C-PAB), LAFD, DONE (NEA Octaviano Rios octaviano.rios@lacity.org), BONC (North Valley Commissioner Jennifer Valdivia) and Representatives of CSUN and Other Public Agencies and NC-Related Entities (up to three minutes each unless arrangement for additional time is made at least six days in advance)
 - a. CSUN reports and updates - Victoria Dochoghlian and George Radionov
 - b. NC Budget Advocates: NCBA [report](#); NENC City budget and service priorities; NC Budget Day 6/17/23; Budget Representatives (Glenn Bailey/Garry Fordyce). www.budgetadvocates.org/
 - c. DONE: Monthly Update - all Board members need to review every month
 - d. DONE: [Fiscal Year 2023-24 Budget Proposal](#) (186 pages) - possible MOTION
 - e. DONE: General Manager Raquel Beltran resigned effective 3/2/23; Interim General Manager is Vanessa Serrano (formerly NEA with NENC) - extend NENC congratulations to Vanessa Serrano
 - f. DONE: New gender expression and gender identity training will be required soon ([CF 20-0990](#))
 - g. DONE: “Meetings and Public Events ADA Accessibility Checklist” for Northridge Woman’s Club Board meeting location - possible MOTION

- h. BONC: New [Digital Communication Policy](#) became effective 10/4/22; comments due by 4/4/23
 - i. BONC: Proposed [revisions to Code of Conduct Policy dated 7/19/21](#), [12/20/21 DONE memo](#), [links to supporting materials](#) and [red-lined 2/2/22 version](#) - update and possible MOTION
 - j. City Clerk: NENC Election Polling Place location update - possible MOTION
 - k. LAPD: Neighborhood Watch meetings via Zoom (see NENC [website](#) for details); there are four Basic Cars/Senior Lead Officers who cover portions of NENC: 17A95 (SLO Knopp), 17A67 (vacant), 17A35 (SLO Parker), and 17A49 (SLO Sellers) - Email: DevonshireSLO@lapd.online
 - l. LAPD: Valley Traffic Division Community Safety discussion usually second Wednesdays, 6:30 p.m. via Zoom (see NENC [website](#) for details)
 - m. Northridge Vision met 3/8/23; next virtual meeting 4/12/23, 2 pm
 - n. Aliso Canyon Disaster Health Research Study: Environmental Health Research is a related non-profit organization; its [website](#) includes newsletter sign-up
11. Committee Reports - Standing: Beautification (Baker); Education (Peterson); Executive (Bailey); Finance (Diamond); Homelessness (Mills/Ross); Outreach (Mills); Planning and Land Use (Dagort/Diamond); Public Safety (Thiroux) and Sustainability (Bailey/(vacant)). Ad Hoc: Animal Welfare (Ross/Diamond); Dearborn Park (Diamond); Election (Mills/Ross) - Discussion and possible action:
- a. Appointment of Committee Chair or Co-Chairs by President subject to confirmation by Board
 - b. Approval of additional, or removal of, Committee members as requested by Committee Chair/Co-Chairs
 - c. Announcement of upcoming Committee meeting dates: Education 4/8/23, 9 am; Executive 4/10/23, 4:30 pm; any others?
 - d. Executive: MOTION (Ross/Mills) to recommend, in relation to Council File [20-0990](#), that the NENC objects to DONE suspending or removing Neighborhood Council Board, Alternate or Committee members not having completed or renewed any required training. The NENC supports requiring Neighborhood Council input on all future required trainings. (The NENC will continue its “neutral” position on this Council File.) (Passed 4-0-0 on 3/6/23) (Also see Item 13a)
 - e. Executive: MOTION (Bailey/Mills) to recommend support of [Council File 23-0002-S29](#), a Resolution (Blumenfield - Soto-Martinez - Lee) relative to the City including its support in the 2023-24 State Legislative Program for Senate Bill 55 (Umberg) which would prohibit the sale of vehicles without an etched or engraved vehicle identification number on the catalytic converter. (Passed 4-0-0 on 3/6/23)
 - f. Education: MOTION (Meredith/Diamond) to recommend that the NENC Board pass the following motion for communication to the City Council’s Neighborhoods and Community Enrichment Committee: “The NENC expects the LAUSD Board and Superintendent Carvalho to exercise full transparency regarding all intrusions (hacks) into the District’s computer systems. We expect the District to act in good faith and immediately disclose to affected parents, students, employees, and contractors the extent of the breach and assist them in limiting potential damages.” (Passed 5-0-0 on 3/11/23)
 - g. Education: MOTION (Manchester/Meredith) to recommend that the NENC Board pass the following standing rule for funding schools outside our boundaries: “The NENC will prioritize funding for schools within the council’s boundaries. Additionally, the NENC will consider funding for schools outside our boundaries if the following conditions exist:
 - The Neighborhood Council where the school is located has also significantly funded the project.
 - The requestor provides the percentage of the student body residing within the NENC boundaries.

- The requestor demonstrates that the funding will directly benefit students who live within the NENC boundaries.”

(Passed 5-0-0 on 3/11/23) [If approved, the NENC Standing Rules may be amended as follows: “After consideration and possible recommendation by the NENC Bylaws Committee and/or the NENC Executive Committee, a Standing Rule may be adopted, amended, or repealed at any regular Board meeting by the affirmative vote of at least eight (8) Board members.”]

- h. Planning: Update on previously considered or new/pending cases within/adjacent to NENC including but not limited to:
 - i. **NEW:** Case No. [ZA-2023-873-CUB](#) located at 9224 Reseda Blvd. to allow sale of alcohol for off-site consumption in conjunction with a 12,500 square foot specialty retail market operating from 7am to 10pm daily. Applicant: Wing Ming Properties Ltd. (Informational only; to be considered NENC in future.)
 - ii. Proposed 50 foot wireless telecommunication facility located at 18473 Devonshire St. (Case No. [ZA-2022-1310-CUW](#)) Applicant: Verizon. (Board voted 12/21/22) No public hearing date announced yet.
 - iii. [Northridge Student Apartments](#) mixed-use project (CPC-2015-3702-GPA-VZC-SPR [Staff Report](#)) is constructing its subterranean parking levels.
 - iv. New Home Depot Store in North Hills Shopping Center - This project proposes to demolish the easterly portion of the shopping center and replace it with a new 136,009 square foot store. It is located at 16830 Devonshire Street which is within the boundaries of the [Granada Hills South NC](#) (GHSNC) (Balboa Boulevard is the dividing line between the two NCs in this area). The Case Number is [CPC-2022-1981-CU-SPP-SPR](#). More project information is posted on GHSNC webpage, [linked here](#) and the Town Hall slide show is [linked here](#).
 - v. PlanCheckNC monthly meeting report - website: <https://plancheckncla.com/>
 - vi. [Northridge Community Plan](#) update process is anticipated to begin in 2024
 - i. Planning: Pending citywide proposals and [monthly update](#) (Planning.Liaison@lacity.org). Visit the PlanCheckNC [website](#) for planning updates and meeting notices (second Saturdays at 10 am).
 - j. Ad Hoc Dearborn Park: Report on second community meeting held on 3/1/23; update on any ongoing maintenance and enforcement efforts at the park.
 - k. Reports by other Committees listed above
12. NENC President, Treasurer, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to: (Discussion and possible action)
- a. President’s Report:
 - i. Virtual/in-person/hybrid meetings ([CF 22-1070](#)); New state legislation, Senate Bill 411
 - 1. MOTION, related to Council Files [23-0002-S16](#) and [23-0002-S17](#), that the NENC request that the City support amendments to Senate Bill 411 (Portantino), which would add Section 54953.4 to the Government Code relating to local government, to specifically include elected and selected Neighborhood Council Board members.
 - ii. MOTION (if required) to approve any additional NENC in-person meeting locations
 - iii. Municipal Lobbying Ordinance ([CF 22-0560](#)) update; City Council referred back to Ad Hoc Committee 2/15/23; new exemptions for 501c(3) nonprofit and 501c(5) labor organizations - possible MOTION
 - b. Treasurer’s Report and any other Financial Items
 - i. Neighborhood Purposes Grant Application submitted by the Friends of the Northridge Library in the amount of \$1,500 for the purchase of books, DVDs, etc. - MOTION (May be considered as last item just prior to Adjournment)

- c. NC Liaisons Reports: Animal Services (Ross/Diamond); Data (Kaiser/Bailey); Emergency Preparedness; Film (Dagort); Homelessness (Zaroff/Aguirre/Lundquist/Diamond/Laird/ Ross); Public Works (Bailey); Purposeful Aging (Dwiggins); Resilience (Dwiggins/Lundquist) and approval of additional and/or replacement NENC Liaisons
 - d. NC Alliance and Coalition Reports: [Valley Alliance of NCs](#) (VANC) (next meeting 4/13/23, 6:30 pm), [DWP MOU/Advocacy Committees](#) (next meeting 4/1/23, 8:30 am), [LA NC Coalition](#) (LANCC) (next meeting 4/1/23, 10 am), [PlanCheckNC](#) (next meeting 4/8/23, 10 am), NC Emergency Preparedness Alliance 3/22/23), [NC Sustainability Alliance](#) (next meeting 4/9/23, 6:30 pm), [West Valley Neighborhood Alliance on Homelessness](#) (WVNAH) (next meeting 3/26/23, 4 pm), NC Public Safety Chairs Alliance
 - i. MOTION to ratify the [revised Memorandum of Understanding \(MOU\)](#) between the Department of Water and Power and Neighborhood Councils for an additional five years and appoint/ratify the NENC Representative and Alternate to the DWP/NC MOU Oversight Committee.
 - ii. MOTION to support in concept the establishment of a “Neighborhood Council Bill of Rights” as proposed by the Los Angeles Neighborhood Council Coalition on March 4, 2023.
13. Council Files (CF) and City Council Motions - Community Impact Statements (CIS) - Discussion and possible action:
- a. [CF 20-0990](#) City Attorney report R23-0078, dated February 28, 2023, relative to a revised draft Ordinance amending the Los Angeles Administrative Code to authorize the Department of Neighborhood Empowerment to enforce all Neighborhood Council (NC) training requirements and to require anti-bias, gender expression, and gender identity training for NCs. (See item 11d)
 - b. [CF 21-0407](#) Department of Neighborhood Empowerment report, dated October 14, 2022, relative to Neighborhood Council bylaws and election rules.
 - c. [CF 22-1070](#) Department of Neighborhood Empowerment report, dated January 27, 2023, relative to viable options for the conduct of in-person, virtual, and/or hybrid NC meetings.
 - d. **NEW** [CF 23-0002-S30](#) Resolution (Yaroslavsky - Raman) relative to including in the City's 2023-24 State Legislative Program a position on SB 4 (Wiener), the Affordable Housing on Faith Land Act.
14. Upcoming NC or NENC Co-sponsored Events: NC Budget Advocates Budget Day 6/17/23; Congress of Neighborhoods 9/23/23
15. Public comments on non-agenda items within the NENC's subject matter jurisdiction (continued from item 8; up to two minutes per speaker)
16. Board Member announcements and requests for future agenda items/reconsideration of any motion
- a. Remote participation requests for upcoming meetings pursuant to Government Code Section 54953 (AB 2449) - possible MOTION
17. Adjournment (by 10:00 p.m.)
- Next NENC Board regular meeting (third Wednesday): April 19, 2023, 7 pm (in-person).
 Subsequent Board regular meetings: May 17, 2023 and June 21, 2023.

All items on this agenda are considered possible action items, and a vote may be taken on any item listed on this agenda. A reasonable effort will be made to end the meeting by 10:00 pm; any items not discussed will likely be carried over to the next Board meeting.

Public Comments: The presiding officer will offer an offer an opportunity for the public to comment on each agenda item before action is taken; click on Raise Hand on Zoom or if on the phone, enter *9 which prompted to do so. Comments from the public on matters relating to the Northridge community within the subject matter jurisdiction of the NENC, but not appearing on the Agenda, will be heard during the Public Comment on Non-Agenda Items which is limited to two minutes per speaker, unless waived by the presiding officer of the Board. Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Agenda Items and Public Posting: All items on this agenda are considered possible action items, and a vote may be taken on any item listed on this agenda. Comments from the public on Agenda items will be heard only when the respective item is being considered. The regular month's agenda is posted for public review at least 72 hours before the meeting. Current posting sites are: Northridge Recreation Center and the Northridge Branch Library and on our website: www.NENC-LA.org Interested persons may subscribe to receive Neighborhood Council meeting agendas from the City's Early Notification System: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

Public Access to Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all of the board members in advance of a meeting, may be linked from the agenda or may viewed at www.NENC-LA.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at smillsnenc@gmail.com, or other Executive Board member using the contact information below.

Reconsideration and Grievance Process: For information on the NENC's process for Board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NENC Bylaws. The Bylaws are available at in-person Board meetings and on the webpage: www.EmpowerLA.org/NENC

ADA Compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Secretary at smillsnenc@gmail.com, or other Executive Board member, using the contact information below.

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: info@nenc-la.org. Events and calendar postings should be sent to events@nenc-la.org. The NENC monthly agenda setting (Executive Committee) meeting is held on the Monday nine days prior to the third Wednesday (unless otherwise announced) at 4:30 pm as a virtual meeting until further notice. If you wish to request that an issue be placed on the agenda, please make sure the request is submitted in writing to the officers prior to the agenda setting meeting.

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