

CITY OF LOS ANGELES  
California

Executive Committee

Glenn Bailey — President  
Ken Ross — 1<sup>st</sup> VP  
Philip Dagort — 2<sup>nd</sup> VP  
Stephanie Mills — Secretary  
Judy Diamond — Treasurer



Board Members

Sean C. Laird  
Sydney Thiroux

Carl Petersen

Vacant: Business/Employee; Resident (3)  
Victoria Dochoghlian — Appointed CSUN Faculty/Staff  
(vacant) — Appointed CSUN Student  
William Parnell — Youth  
Alternates: Christopher Meredith, (two vacant)



**Northridge East Neighborhood Council**  
*Making Northridge a Better Place to Live, Work, Play and Learn*

**Until further notice, NENC Board meetings will be held as virtual webinars;  
public access and public comment details are below.**

**Board Regular Meeting Agenda - Wednesday, September 21, 2022 - 7:00 p.m.**

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this Northridge East Neighborhood Council Board meeting will be conducted telephonically in a webinar format.

Members of the public who wish to listen to the meeting or to participate in public comment during this Board meeting may **click this link to join the webinar:** <https://zoom.us/j/92753645271> or call +1 669 900 6833 US (San Jose) or Toll Free numbers 888-475-4499, 877-853-5257, 833-548-0282 or 833-548-0276 and enter **Webinar ID No. 927 5364 5271** and then press #.

When prompted by the presiding officer to provide public input at the meeting, the public will be requested to dial \*9 or use the Raise Hand option to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the "Public Comment on non-agenda items" period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the "Public Comment on non-agenda items" period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on non-agenda items is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board. Alternatively, public comment *may* also be sent to [info@NENC-LA.org](mailto:info@NENC-LA.org) **at least two hours prior to the meeting starting time**; include in the email Subject Line "Public Comment" and the appropriate agenda item number; every effort will be made to read such comments aloud during consideration of that agenda item within the announced time limits.

Assembly Bill 361 (Chapter 165) Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Start Recording, Call to Order, Pledge of Allegiance and Welcome to Stakeholders; Introductory Comments (Public Comment and Recusal Reminder)
2. Roll Call, Seating of Alternate(s), Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct, Anti-Bias; view status at [www.EmpowerLA.org/NENC](http://www.EmpowerLA.org/NENC)), Abstentions="No"
  - a. Notice of Vacancies; discussion and possible action: Three Resident seats (2023 & 2025), one Business/Employee seat (2023) and two Alternate seats (2023). Qualified Stakeholders interested in serving may obtain more information by emailing: [info@NENC-LA.org](mailto:info@NENC-LA.org) Documentation will be required. Per NENC Bylaws, appointment is made by the President and approved by the Board.

3. Agenda Setting Meeting 9/12/22 Participation: Bailey, Ross, Mills, Diamond (and Dagort)
4. Approval of Minutes – August 17, 2022, July 20, 2022 and any other earlier dates
  - a. Links to Zoom video recordings of Board meetings will be posted on NENC [Agendas and Minutes webpage](#)
5. Treasurer’s Report and Financial Items - Discussion and possible action:
  - a. Approval of [July 2022](#) and [August 2022](#) Monthly Expenditure Reports (MER) (All NC MERs are posted on City Clerk’s [NC Funding System Dashboard](#); click on MER tab. Recent NENC MERs with back up documentation are also posted on the NENC website under Finance Committee: <https://www.nenc-la.org/committees/budget-and-finance-committee/>)
  - b. Consideration of Neighborhood Purposes Grant to the Friends of West Los Angeles for the 4th Annual Greater Los Angeles Safety and Preparedness Fair to be held on November 13, 2022 at Exposition Park Green Lot; \$4,000 requested. (No Committee recommendation.) - MOTION
6. **Presentations/Guest Speakers/Announcements** (informational items only)
  - a. **Closure of Northridge Main Post Office and Construction of Mixed Use/Northridge Student Apartments Project Update** - The Post Office formerly at 9534 Reseda Boulevard was vacated June 1, 2022; no replacement retail location has been announced yet. Post Office Boxes have been temporarily relocated to the Granada Hills Post Office. This Post Office served the 91324, 91325, 91326 and 91330 (CSUN) ZIP Codes. Telephone callers to 818-349-0331 are being temporarily referred to three other Post Office locations based upon the caller’s Northridge ZIP Code. [Northridge Student Apartments](#) mixed-use project (CPC-2015-3702-GPA-VZC-SPR [Staff Report](#)) is excavating for the subterranean parking; haul route is Reseda Blvd north to 118 freeway.
  - b. **Metro North San Fernando Valley Transit Corridor/BRT Network Improvements Project update** - Statutory Exemption through Senate Bill 288 (SB 288) and the California Environmental Quality Act (CEQA process) is subject of a [community meeting](#) to be held Thursday, 9/29/22, 6–8pm Link: [bit.ly/nsfvmtg](http://bit.ly/nsfvmtg) Call-in: 888-788-0099 (toll free) ID: 844 0052 0533.
  - c. **Westbound 118 Freeway Reseda Boulevard Offramp Closure** - Caltrans will begin the drainage repair work the first week of October 2022 and expects to complete work by the end of this year.
  - d. **LA DWP Water Conservation** - Yard watering is now restricted to two specific days a week depending upon the property street address. Visit LADWP [website](#) for more details.
  - e. **COVID-19 Resources** - State appointment website: <https://myturn.ca.gov/>; Los Angeles County COVID-19 vaccine website: <http://publichealth.lacounty.gov/media/Coronavirus/vaccine/>; Los Angeles City COVID-19 website: <https://corona-virus.la/>; vaccination appointments encouraged but not required: <https://carbonhealth.com/covid-19-vaccines/los-angeles>; LAUSD COVID-19 information: <https://achieve.lausd.net/covid>
  - f. **Monkeypox Resources** - Los Angeles County monkeypox information website: <http://publichealth.lacounty.gov/media/monkeypox/>
7. Public comments on non-agenda items within the NENC’s subject matter jurisdiction (up to two minutes per speaker)
8. Comments/Reports from Representatives of Public Officials (please email report in advance of meeting) (up to three minutes each unless arrangement for additional time is made at least six days in advance): Mayor (Erin Seinfeld - on leave until 10/3/22), City Attorney (Ayelet Feiman/Alin Sahagian), CD 12 (Myrka Martinez); LAUSD BD 3; County SD 3 (Jessica Orellana); State (SD 18, 27; AD 38 (Diana Oganessian), 45 (Alberto Vargas), 46); Federal (CD 25, 29, 30) (*NOTE: State and Federal redistricting boundary changes will be effective December 2022/January 2023*)
  - a. CD 12: All Board members and stakeholders are encouraged to subscribe to and read the Council District 12 weekly newsletter to obtain community updates: <https://cd12.org/>
9. Comments/Updates/Announcements by Representatives of City Departments such as LAPD (SLO/C-PAB), LAFD, DONE (NEA Octaviano Rios [octaviano.rios@lacity.org](mailto:octaviano.rios@lacity.org)), BONC (North Valley

Commissioner Jennifer Valdivia) and Representatives of CSUN and Other Public Agencies and NC-Related Entities (up to three minutes each unless arrangement for additional time is made at least six days in advance)

- a. CSUN reports and updates - Victoria Dochoghlian and CSUN Student Member
    - i. New traffic signal being installed at Plummer Street and Darby Avenue- update
  - b. NC Budget Advocates: NCBA report; NENC City budget and service priorities; Budget Representatives (Glenn Bailey and Garry Fordyce). [www.budgetadvocates.org/](http://www.budgetadvocates.org/)
10. Committee Reports - Standing: Beautification (Baker); Education (Peterson); Executive (Bailey); Finance (Diamond); Homelessness (Mills/Ross); Outreach (Mills); Planning and Land Use (Dagort/Diamond); Public Safety (Thiroux) and Sustainability (Dwiggins/Bailey). Ad Hoc: Animal Welfare (Ross/Diamond); Dearborn Park (Diamond); Election (Mills/Ross) - Discussion and possible action:
- a. Appointment of Committee Chair or Co-Chairs by President subject to confirmation by Board
  - b. Approval of additional, or removal of, Committee members as requested by Committee Chair/Co-Chairs
  - c. Announcement of upcoming Committee meeting dates: Education 10/8/22, 9 am; Executive 10/10/22, 4:30 pm; any others?
  - d. Education: MOTION (Petersen/Manchester) to recommend that the NENC support the essay and art contests organized by Amnesty International USA (San Fernando Valley) for school children within the NENC's boundaries. (Passed 4-0-0 on 9/10/22)
  - e. Education: MOTION (Manchester/Diamond) to recommend that the NENC express concern about the contract signed between the LAUSD and the Florida Virtual School, an entity controlled by the Florida Department of Education. We urge the City of Los Angeles to investigate and scrutinize the origins of this contract, the way in which the Florida Department of Education was selected, and the process followed for the approval of the contract. Further, it should be evaluated whether this contract meets the educational standards of the State of California and if it violates the civil rights of Los Angeles students. (Passed 4-0-0 on 9/10/22)
  - f. Executive: MOTION (Bailey/Mills) to recommend that the NENC request the Board of Water and Power Commissioners consider renewing the Memorandum of Understanding with Neighborhood Councils which appears to have expired in April 2022. (Passed 4-0-0 on 9/12/22)
  - g. Ad Hoc Dearborn Park: Consideration of Board of Recreation and Parks Commissioners Report [22-232](#): Dearborn Park – Children's Play Area Fencing Installation (PRJ21659) Project – Commitment of Park Fees \$69,712.34 - possible MOTION
  - h. Beautification: Planters on east side of Reseda Boulevard (at Nordhoff, Dearborn, Prairie, Plummer (south and north) and Superior Streets) are being watered, weeded and trash removed by members; additional volunteers are needed and are welcome.
  - i. Planning: Update on previously considered or new/pending cases within NENC including but not limited to:
    - i. Proposed 50 foot wireless telecommunication facility at 18473 Devonshire St. (Case No. [ZA-2022-1310-CUW](#)) Applicant: Verizon (for information only at this time)
    - ii. Former restaurant building at 9224 Reseda Blvd. demolished; will be new grocery store
    - iii. Proposed demolition at 18320 Citronia St. (Applicant: Richard Stockton 818-288-3809)
    - iv. PlanCheckNC monthly meeting report - website: <https://plancheckncla.com/>
    - v. [Northridge Community Plan](#) update process is anticipated to begin in 2024
    - vi. New Home Depot Store in North Hills Shopping Center - This project proposes to demolish the easterly portion of the shopping center and replace it with a new 136,009 square foot store. It is located at 16830 Devonshire Street which is within the boundaries of the [Granada Hills South NC](#) (GHSNC) (Balboa Boulevard is the dividing line between the two

- NCs in this area). The Case Number is [CPC-2022-1981-CU-SPP-SPR](#). More project information is posted on GHSNC webpage, [linked here](#).
- j. Planning: Pending citywide proposals and any updates ([Planning.Liaison@lacity.org](mailto:Planning.Liaison@lacity.org)). Visit the PlanCheckNC [website](#) for planning information, updates and meeting notices.
    - i. Proposed Processes and Procedures Ordinance (Case No. [CPC-2016-3182-CA](#); [CF 12-0460-S4](#)) [Fact Sheet](#); [Website](#); [Annotated Draft](#) CPC approved 4/6/21; City Council approved committee report 6/22/21; Ordinance pending.
    - ii. Citywide Sign Ordinance update (Case Number [CPC-2015-3059-CA](#); [CF 11-1705](#)) [Fact Sheet](#); City Planning Commission approved 2/25/21; pending in City Council Planning and Land Use Management Committee; Planning Department report submitted 8/10/22.
    - iii. [Draft Sustainability Guidelines for Developers](#) for NC Land Use Committee use - Dagort
  - k. Reports by other Committees listed above
11. NENC President, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to:
- a. President's Report:
    - i. Due to delivery challenges at the Northridge Woman's Club, NENC mail is temporarily being forwarded.
    - ii. ADA inspection report still pending; Virtual/in-person/hybrid meetings - [Readiness Survey results](#) and [StoryMap](#); BONC EVG Hybrid Work Group 2.0 update; [CF 22-1070](#) (below)
    - iii. December meeting is scheduled for 12/21/22 - do we need to reschedule? - MOTION
  - b. NC Liaisons Reports: Animal Services (Ross/Diamond); Data (Kaiser/Bailey); Emergency Preparedness; Film (Dagort); Homelessness (Zaroff/Aguirre/Lundquist/Diamond/Laird/ Ross); Public Works (Bailey); Purposeful Aging (Dwiggins); Resilience (Dwiggins/Lundquist) and approval of additional and/or replacement NENC Liaisons
  - c. NC Alliance and Coalition Reports: [Valley Alliance of NCs](#) (VANC), DWP MOU/Advocacy, [LA NC Coalition](#) (LANCC), [PlanCheckNC](#), NC Emergency Preparedness Alliance, [NC Sustainability Alliance](#), [West Valley Neighborhood Alliance on Homelessness](#) (WVNAH), NC Public Safety Chairs Alliance
    - i. VANC has a new website: <https://vanc34.org/>
12. Council Files (CF) and City Council Motions - Community Impact Statements (CIS) - Discussion and possible action:
- a. [CF 20-0990](#) DONE and Civil + Human Rights, and Equity Department joint report, dated March 8, 2022, relative to implementing mandatory diversity, equity, inclusion, anti-bias, and gender expressions and gender training for all members of LA Neighborhood Councils.
  - b. **NEW** [CF 22-1070](#) Motion (Lee - Buscaino) relative to instructing the Department of Neighborhood Empowerment, with assistance from the City Attorney, to report on viable options for conducting Neighborhood Council meetings in the future, and how these approaches would relate to emergency declarations.
13. Items from City Departments and Other Public Agencies - Discussion and possible action:
- a. DONE: Monthly Update - all Board members need to review every month
  - b. DONE: Workplace Violence and Working with Difficult People Workshop 9/28/22 - [register](#)
  - c. DONE: Review names of Board members appointed to attend Civic U 1.0 scheduled to be held October 6, 13 and 27, 2022 at 6:30 pm for any changes - possible MOTION
  - d. BONC: Proposed [revisions to Code of Conduct Policy dated 7/19/21](#), [12/20/21 DONE memo](#), [links to supporting materials](#) and [red-lined 2/2/22 version](#) - update and possible MOTION
  - e. City Clerk: 2023 Ballot Voting Model (pending) - possible MOTION
  - f. LAPD: Neighborhood Watch meeting via Zoom (date TBD)



- g. LAPD: Valley Traffic Division Community Safety discussion usually second Wednesdays, 6:30 p.m. via [Zoom](#)
  - h. Northridge Vision met 9/14/22; next virtual meeting 10/12/22, 2 pm
  - i. Aliso Canyon Disaster Health Research Study Community Advisory Group (CAG [website](#); LA County [website](#)) - Don Dwiggins/Phil Dagort and Cristina Vega (CAG meetings on hold)
14. Upcoming NC or NENC Co-sponsored Events: [Congress of Neighborhoods](#) 9/24/22
    - a. WVNAH: Upcoming candidate forums 10/16/22 (County Supervisorial District 3)
  15. Public comments on non-agenda items within the NENC's subject matter jurisdiction (continued from item 7; up to two minutes per speaker)
  16. Board Member announcements and requests for future agenda items/reconsideration of any motion
  17. Adjournment (by 10:00 p.m.)

Next NENC Board regular meeting (third Wednesday): October 21, 2022, 7 pm.

Subsequent Board regular meetings: November 16, 2022 and December 21, 2022

All items on this agenda are considered possible action items, and a vote may be taken on any item listed on this agenda. A reasonable effort will be made to end the meeting by 10:00 pm; any items not discussed will likely be carried over to the next Board meeting.

**Public Comments:** The presiding officer will offer an opportunity for the public to comment on each agenda item before action is taken; click on Raise Hand on Zoom or if on the phone, enter \*9 which prompted to do so. Comments from the public on matters relating to the Northridge community within the subject matter jurisdiction of the NENC, but not appearing on the Agenda, will be heard during the Public Comment on Non-Agenda Items which is limited to two minutes per speaker, unless waived by the presiding officer of the Board. Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**Agenda Items and Public Posting:** All items on this agenda are considered possible action items, and a vote may be taken on any item listed on this agenda. Comments from the public on Agenda items will be heard only when the respective item is being considered. The regular month's agenda is posted for public review at least 72 hours before the meeting. Current posting sites are: Northridge Recreation Center and the Northridge Branch Library and on our website: [www.NENC-LA.org](http://www.NENC-LA.org) Interested persons may subscribe to receive Neighborhood Council meeting agendas from the City's Early Notification System: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

**Public Access to Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all of the board members in advance of a meeting, may be linked from the agenda or may viewed at [www.NENC-LA.org](http://www.NENC-LA.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com), or other Executive Board member using the contact information below.

**Reconsideration and Grievance Process:** For information on the NENC's process for Board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NENC Bylaws. The Bylaws are available at in-person Board meetings and on the webpage: [www.EmpowerLA.org/NENC](http://www.EmpowerLA.org/NENC)

**ADA Compliance:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Secretary at [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com), or other Executive Board member, using the contact information below.

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: [info@nenc-la.org](mailto:info@nenc-la.org). Events and calendar postings should be sent to [events@nenc-la.org](mailto:events@nenc-la.org). The NENC monthly agenda setting (Executive Committee) meeting is held on the Monday nine days prior to the third Wednesday (unless otherwise announced)

at 4:30 pm as a virtual meeting until further notice. If you wish to request that an issue be placed on the agenda, please make sure the request is submitted in writing to the officers prior to the agenda setting meeting.

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