

LEGALLY REQUIRED OFFICIAL POSTING  
PLEASE DO NOT REMOVE THIS POSTING UNTIL February 21, 2025

North Hills West Neighborhood Council Regular Board Meeting Agenda

New Horizons  
15725 Parthenia Street, North Hills, CA 91343  
Thursday, February 20, 2025 6:00 P.M.

- Executive Officers: Garry Fordyce – President, Jane Lopez – Vice President, Maria Carrillo – Secretary, Pat Crone – Treasurer.
- Board Members: Linda Erdman, Leticia Martinucci, Kreshell Ramey, Martha Ugarte.
- Vacant Seats: Resident Stakeholder 2025 (2 seats), General Stakeholder 2027 (2 seats), Community Interest Stakeholder 2027 (1 seat)

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker unless adjusted by the presiding officer of the Board.

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION  
BY THE BOARD

Supporting documents are either available on our website at [www.nhwnc.net](http://www.nhwnc.net), and/or in-person during the NHWNC board meetings.

1. Call to order, Welcome, Pledge of Allegiance
2. Roll Call
3. President's Announcements, Comments
  - A. ANNIVERSARY: NHWNC 22 Years (Certified February 25, 2003)
  - B. Trifold: NC Funding Approved \$1012.86 to AM Direct on February 3, 2025
  - C. Financial Officers Training (Mandatory):
    1. Martha Ugarte - 2nd Bank Cardholder
    2. Jane Lopez - Alternate Signer
  - D. EmpowerLA Roster:
    1. Move Martha Ugarte (Residential 2027) to General 2027.
      - a. Eliminate One Residential 2027 Seat
      - b. Create One additional General 2027 Seat
    2. Eliminate One General 2025 Seat

- a. Create One additional Residential 2025 Seat
4. Information about upcoming North Hills West Neighborhood Council Elections, including Candidate Filing dates and Voter Registration dates.
    - A. Candidate Filing Begins January 17, 2025, and Ends March 3, 2025
    - B. Region 2 Election is May 20, 2025
    - C. Vote-By-Mail Registration Begins March 21, 2025 and Ends May 11, 2025
  5. Board Vacancies
    - A. Motion, Discussion, Possible Action to appoint two Stakeholders to fill the General Board Member Vacant Seats, Term Expiring 2027.
    - B. Motion, Discussion, Possible Action to appoint one Stakeholder to fill the Community Interest Board Member Vacant Seat, Term ending 2027.
  6. NHWNC P.O. Box 2091 Key Holders (2)
    - A. Motion, Discussion, Possible Action to remove Linda Erdman as P.O. Box 2091 Key Holder.
    - B. Motion, Discussion, Possible Action to accept Leticia Martinucci resignation as P.O. Box 2091 Key Holder due to personal work obligations.
    - C. Call for two volunteers to accept P.O. Box 2091 mail collection responsibilities in behalf of the NHWNC.
      1. Motion, Discussion, Possible Action to appoint P.O. Box 2091 Key Holder(s).
  7. Motion, Discussion, Possible Action to approve NHWNC Monthly Expenditure Reports (MERs):
    - A. June 2024 MER.
    - B. January 2025 MER.
  8. Motion, Discussion, Possible Action to approve NHWNC Board Meeting Minutes for January 16, 2025.
  9. Motion, Discussion, Possible Action to Terminate Service with Insite Street Media effective March 15, 2025.
    - A. Current Billing Period: February 15 - March 14, 2025
    - B. Cost Per Month: \$596.00 for Four Bus Benches.
  10. General Public Comments on Non-Agenda items within the jurisdiction of the NHWNC.

Each speaker may speak, one time, for up to two (2) minutes unless changed by the presiding officer.

PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST.
  11. Elected Officials, Public Agency Speakers, Field Representatives, and Public

Service Announcements. Up to three (3) minutes per speaker.  
Stakeholders are allotted up to two minutes each for a question, for each Agendized public official who visits. Public Officials who do not give advance notice of their participation in the NHW Neighborhood Council meeting are limited up to two minutes of announcements, which must include their contact information.

- A. Mayor Karen Bass - Mayor LACity / West Valley Area Representative - David Bright
- B. City Council - District 12 - John Lee - CD12 / Field Representative - Lorena Espinal
- C. L.A. County Supervisor - District 3 - Lindsey Horvath
- D. State Senate - District 20 - Caroline Menjivar
- E. State Assembly - District 40 - Pilar Schiavo / Field Representative - Gaby Gurrola
- F. U.S. Congress - District 32 - Brad Sherman
- G. LAUSD School Board - District 3 - Scott Schmerelson
- H. LAUSD School Board - District 6 - Kelly Gonez
- I. LAPD - Devonshire Division - Senior Lead Officer (SLO) - Jerome Knopp
- J. Mid-Valley Regional Library
- K. L.A. Department of Neighborhood Empowerment - NEA - John Darnell
- L. Budget Advocate

- 12. FACT GATHERING: Possible Motion(s), Discussion, Action -
  - A. Regarding: • Existence of; • Location of; • Safety Concerns; • Blocking Public Use of Sidewalks and/or Parking; • Sanitation Concerns  
(WITHIN THE NORTH HILLS WEST NEIGHBORHOOD COUNCIL BOUNDARIES)
    - 1. Sober Living Homes
    - 2. Homeless Encampments
    - 3. Street Vendors
- 13. Update on NHWNC Storage Container (Maria)
- 14. Board Member Announcements / Comments (No Discussion)
- 15. Future Agenda Items (Board) - (No Discussion)
- 16. Adjournment

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided

upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCSUPPORT@LACITY.ORG](mailto:NCSUPPORT@LACITY.ORG)

#### Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

Posted for public review at Uncle Joe's Donuts - 8704 Woodley - North Hills, CA 91343 and posted on the NHWNC website [www.nhwnc.net](http://www.nhwnc.net)

- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Other Neighborhood Council agendas, City Dept, and Agencies agendas can also be subscribed to.

#### Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

#### Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at <http://www.nhwnc.net>  
If you would like a copy of any record related to an item on the agenda, please contact [john.darnell@lacity.org](mailto:john.darnell@lacity.org)

#### Reconsideration and Grievance Process -

For information on the NC's process for Board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and on our website <https://www.nhwnc.net/agendas-minutes/minutes-and-agendas/bylaws/>

For more information about the NHWNC, please call - (818) 369-1708 - or mail P.O. Box 2091 - North Hills, CA 91393-2091 or email: [John.darnell@lacity.org](mailto:John.darnell@lacity.org). We look forward to hearing from you !

