



LEGALLY REQUIRED OFFICIAL POSTING
PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME

North Hills West Neighborhood Council

Regular Board Meeting Agenda

New Horizons Sam's Cafe

15725 Parthenia Street, North Hills, CA 91343

Thursday, May 18, 2023 6:00 PM

PLEASE NOTE: This meeting will be conducted in person, not virtually on Zoom.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period: however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

All agenda items are subject to discussion and possible action by the Board. Please note the Board may take items out of order. The public is required to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes action. Please submit a speaker card to the Board Secretary.

Supporting documents available on our website at: www.nhwnc.net
Agenda items not completed may carry to next GBM on June 15, 2023

NHWNC Executive Officers:

Madlena Minasian – President, Maggie Elliott – Vice President, Pat Crone – Treasurer, Dave Brown – Secretary

Board Members:

Linda Erdman, Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Kreshell Ramey

1. Welcome, Call to Order and Flag Salute.

2. Roll Call, Determination of Quorum, Voting Eligibility Report and call for agenda item(s) recusals.

3. President's Comments, Announcements and Meeting Logistics – Madlena Minasian, President.

- Call for new Board Members: We're currently seeking applicants for two (2) vacant Board Seats One (1) Residential 2025 & One (1) General 2025 (to apply see the link below). <https://www.nhwnc.net/board-vacancies-seeking-new-board-member-nominees/>
- Neighborhood Council(s) (Region 2) Election Day is June 10, 2023.
- Board members please announce when leaving meeting before adjournment.

4. Elected Officials, Public Agency Speakers, Field Representatives and Public Service Announcements. Up to three (3) minutes per speaker.

Stakeholders are allotted one (1) minute each for a question for each Agendized public official who visits. Questions do not count against public comment time totals.

- a. Mayor of Los Angeles Karen Bass / West Valley Representative - Erin Seinfeld

- erin.seinfeld@lacity.org <https://mayor.lacity.gov/>
- b. Council District 12 John Lee / Field Representative – Lorena Espinal
Lorena.Espinal@lacity.org <https://councildistrict12.lacity.gov/>
 - c. County Supervisor [District 3: Lindsey Horvath](#)
 - d. State Senate [District 20: Caroline Menjivar](#)
 - e. Assembly District 40 – Pilar Schiavo / Field Representative - Gaby Gurrola
gaby.gurrola@asm.ca.gov <https://a40.asmdc.org/>
 - f. US Congress [District 32: Brad Sherman](#)
 - g. LAUSD School Board [District 3: Scott Schmerelson](#)
 - h. LAPD Devonshire Division Senior Lead Officer (SLO) - Jerome Knopp 37244@lapd.online
<https://www.lapdonline.org/lapd-contact/valley-bureau/devonshire-community-police-station/>
 - i. Mid Valley Regional Library
<https://www.lapl.org/branches/mid-valley>
 - j. Department of Neighborhood Empowerment / NEA - John Darnell
john.darnell@lacity.org <https://empowerla.org/>
 - k. Report from Region 2 Budget Advocate or Budget Representative
<https://www.budgetadvocates.org/>
 - l. To find your Elected Representatives, City Agencies, Departments and more, click here:
<https://neighborhoodinfo.lacity.org> Additional neighborhood information at:
<https://knowyourcommunity.lacity.org>

5. General Public Comment: Each speaker may speak one time for up to one (1) minute.

PLEASE ADVISE IF YOU ARE A PAID LOBBYIST, THANK YOU.

6. Guest Speakers and Information Presentations. Please email confirm ahead of time before the meeting. Presentation from LANCC/WG4CC regarding the draft Declaration of Neighborhood Council Rights. Discussion and possible action to support the LANCC/WG4CC Declaration of Neighborhood Council Rights.
<https://www.nhwnc.net/agendas/may-18-2023-general-board-meeting/>

7. Discussion and possible action to approve the April 20, 2023 Board Meeting Draft Minutes.
<https://www.nhwnc.net/minutes/april-20-2023-draft-minutes/>

8. Discussion and possible action to approve the April 2023 Monthly Expenditure Report
<https://www.nhwnc.net/reports/april-2023-monthly-expense-report/>

9. Discussion and possible action: recommendation from the NHWNC Budget & Finance Committee to approve an NPG for \$5,000 for Vintage Magnet School's Robotics Program. Presenter - Samantha Trainor.
<https://www.nhwnc.net/agendas/may-18-2023-general-board-meeting/>

10. Discussion and possible action to purchase a pre-approved NC Zoom account NTE \$200.
<https://zoom.us/pricing>

11. Discussion and possible action to purchase Emergency Preparedness (EP) items from SOS Survival Products such as Sensi-Wraps, 1 Day Student Emergency Kits, Triangle Bandages, Drinking Water Pouches, and Metal Whistles NTE \$1,800. <https://www.sosproducts.com/>

12. Discussion and possible action to purchase NHWNC logo Polo Shirts from Quality Logo NTE \$1,200.
<https://www.qualitylogoproducts.com/>
13. Discussion and possible action to purchase an outreach “Spinning Wheel” from Amazon NTE \$100.
<https://a.co/d/ftvNVQU>
14. Discussion and possible action to purchase blank Board Member name cards from Amazon NTE \$20.
<https://a.co/d/3LFEGVa>
15. Renew Adobe Creative Cloud All Apps editing software annual subscription NTE \$650.
16. Discussion and possible action to purchase an iPad for teleconferencing meetings, including a separate webcam, cabling and any adapters including thumb drives for presentations NTE \$2,500.
<https://www.apple.com/shop/buy-ipad/ipad-pro/12.9-inch-display-512gb-space-gray-wifi>
<https://thecentercam.com/products/center-cam-standard-package>
<https://a.co/d/clXuiNz>
17. Discussion and possible action to reallocate NHWNC funds to accommodate expenditure approvals.
*****IMPORTANT FISCAL 22-23 DATES*****
- May 20th – Final date to submit an event request for approval.
 - June 1st - Final date to submit a check payment request including NPGs.
 - June 20th – Final date to make purchases with the NC bank card.
18. Discussion and possible action to submit a Community Impact Statement (CIS) supporting Council File CF 22-1489 Van Nuys Airport (VNY) / Development Projects / Community Impact / VNY Citizens Advisory Council.
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=22-1489>
19. Discussion and possible action to submit a Community Impact Statement (CIS) opposing Council File CF 20-0990 Diversity, Equity, and Inclusion Training / Anti-Bias Training / Los Angeles Neighborhood Council Members.
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-0990>
20. Discussion and possible action to submit a Community Impact Statement (CIS) supporting Council File CF 22-1547 Coastal Live Oak (Quercus agrifolia) / City of Los Angeles / Official Tree.
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=22-1547>
21. Discussion and possible action to submit a Community Impact Statement (CIS) supporting Council File CF 23-0002-S54, SB 434 (Min) / Ridership Survey Data / Harassment / Asian American Pacific Islander Month / May 2023 (Lee – Raman – Hernandez).
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=23-0002-S54>
22. Update from Kreshell Ramey regarding the Volunteers Cleaning Communities (VCC) NPG approved April 2022 for \$1,500 for tools and supplies.
23. Board member announcements and comments. Up to two (2) minutes each.

24. Discussion and possible action on NHWNC/Committee/Liaison/CIS filers appointments to add/remove.

25. Committee, Liaison, Alliances, Coalitions and CIS filer Reports. Up to two (2) minutes each.

Committees

- a) Beautification & Infrastructure
- b) Budget & Finance
- c) Emergency Preparedness & Public Safety
- d) Outreach/Events/Marketing
- e) Planning & Land Use Management
- f) Rules & Elections
- g) Ad hoc Board Retreat
- h) Ad hoc Executive
- i) Ad hoc Homeless Liaison
- j) Ad hoc Legislative

Liaisons / Alliances and Coalitions

- a) CIS Filers
- b) DWP Advocacy and MOU Oversight Committee
<https://empowerla.org/DWPMOU/>
- c) Board of Neighborhood Commissioners (BONC)
<https://empowerla.org/commission/policies-and-meetings/>
- d) Los Angeles Neighborhood Council Coalition (LANCC)
<http://www.lancc.org/>
- e) Neighborhood Council Emergency Preparedness Alliance (NCEPA)
<https://www.ncsa.la>
- f) Neighborhood Council Sustainability Alliance (NCSA)
<https://www.ncsa.la>
- g) Plan Check Neighborhood Councils
<https://empowerla.org/planchecknc/>
- h) Valley Alliance of Neighborhood Councils (VANC)
<https://vanc34.org/>
- i) West Valley Neighborhood Alliance on Homelessness (WVNAH)
<https://wvnah.org/>
- j) 2022 Congress of Neighborhood Councils videos and upcoming 2023 Congress
<https://www.neighborhoodcongress.la/>

26. Request for Future Agenda Items.

Send to: President@nhwnc.net minimum 10 days before desired meeting date, with “**AGENDA REQUEST**” in the subject line. Please attach documents, along with sufficient information, and links to support adequate description for discussion.

27. Upcoming events: In-person unless otherwise noted

Tuesday, May 16 CERT Battalion 15 Meeting 6:30pm at Fire Station 87, 10124 Balboa Bl.

Saturday, May 20 Turtle & Tortoise Show , 11am-4pm, 5920 Shoup Ave & Oxnard.

Thursday, May 25 6:30pm Basic Car 17A95 Neighborhood Watch Meeting, Zoom (link on NHWNC/Calendar).

28. Finishing Roll Call and Adjournment.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by [contacting](#) the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

Posted for public review at Uncle Joe's Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website www.nhwnc.net

● You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)
Other Neighborhood Council agendas, City Dept and Agencies agendas can also be subscribed to

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at <https://www.nhwnc.net>

If you would like a copy of any record related to an item on the agenda, please contact secretary@nhwnc.net

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.nhwnc.net/agendas-minutes/minutes-and-agendas/bylaws/>

For more information about the NHWNC please call – 818-903-2259 – or send mail to P.O. Box 2091 – North Hills CA 91393-2091. Or email to: board@nhwnc.net. We look forward to hearing from you!

Please Do Not Remove Before Friday, May 19, 2023