

**BOARD OFFICERS:**

**Wil Negrete**, Treasurer  
**Jay Stern**, Vice President  
**Yadira Sanchez**, Secretary  
**Jill Akahoshi**, President

**City of Los Angeles****BOARD MEMBERS:**

**Vacant**, Renter Stakeholder  
**Sonia Alvarez Perez**, Homeowner  
**Jose Sermeno**, Business Owner Stakeholder  
**Yadira Sanchez**, Employee Stakeholder  
**Marcee Chmait**, Organizational  
**Elvira Higuera**, Senior Citizen Community  
**Wil Negrete**, At-Large Stakeholder  
**Jay Stern**, At-Large Stakeholder  
**Edwin Avila**, At-Large Stakeholder  
**Jill Akahoshi**, Region 1 Representative  
**Bonney Klabunde**, Region 2 Representative  
**Vacant**, Region 3 Representative  
**Vacant**, Region 4 Representative

**North Hills East Neighborhood Council****Board regular meeting agenda**

**October 20, 2025 6:30 pm**

**Carl's Jr. 9505 Sepulveda Blvd. North Hills, Ca 91343**

**1. CALL TO ORDER**

Meeting Called to Order by President  
Welcome and meeting overview

(Approximately 4 minutes)

**2. ROLL CALL BY SECRETARY**

Absences as of last regular Board Meeting: Jill Akahoshi (o), Sonia Alvarez Perez (o), Edwin Avila(o), Marcee Chmait (o), Elvira Higuera (o), Bonney Klabunde (o), Wil Negrete (o), Yadira Sanchez (o), Jose Sermeno (o), Jay Stern (o)

(Approximately 4 minutes)

**3. EXECUTIVE AND COMMITTEE REPORT**

- a. President's Report
- b. Vice President's Report
- c. Treasurer's Report
- d. Secretary's Report
- e. Committee Chair Reports
  - 1. Beautification
  - 2. Education
  - 3. Finance
  - 4. Land Use
  - 5. Outreach
    - i. Outreach Materials Development Tools and Equipment
    - ii. Outreach Strategy

6. Public Safety

7. Rules

(Approximately 2 minutes per committee)

#### **4. CITY/STATE/FEDERAL GOVERNMENT REPRESENTATIVES AND COMMUNITY LEADERS ANNOUNCEMENTS**

If present, PLEASE IDENTIFY YOURSELF and limit your comments to three (3) minutes, unless otherwise pre-arranged. One (1) question per stakeholder. For additional questions, please contact the representative directly.

a. LAPD Mission Station — Senior Lead Officer Cuellar #38790

b. U.S. Congresswoman Luz Rivas -

b. State Senator Caroline Menjivar — Katherine Castrejon

d. State Assemblymember Celeste Rodriguez - Marisol Sanchez

c. State Assemblymember Pilar Shiavo — Crystal Carr

d. Mayor Karen Bass — Michelle Vergara

e. CD6 Councilmember Imelda Padilla — Odalys Gomez Field Deputy.

f. CD7 Councilwoman Monica Rodriguez - Roberto Lopez, Area Representative

g. Department of Neighborhood Empowerment — Vincent Autiero, Neighborhood Empowerment Advocate

h. Other Departments and Community Representatives

(Approximately 45 minutes total)

#### **5. Discussion and possible action to approve September 2025 MER**

(Approximately 2 minutes)

#### **6. Discussion and possible Discussion and possible action to approve Minutes for September 22 2025 Special Meeting**

Approval of Minutes for September 22 2025 Special Meeting. (Approximately 2 minutes)

#### **7. Discussion and possible action to approve Minutes for September 22 2025 Special Meeting #2**

(Approximately 2 minutes)

#### **8. Discussion and possible action to approve NHENC to submit a letter of**

## **recommendation to renew the charter for Valor Academy High School.**

Sample letter of support submitted for review. Daniel Abner, Community School Manager, Valor Academy High School presenting (14 minutes presentation and discussion)

## **9. Discussion and possible approval to move NHENC Board of Directors meeting location to Valor Academy Elementary School at 15526 Plummer Street, North Hills, CA in their Community Center, beginning in January 2026.**

(Approximately 4 minutes)

## **10. Discussion and Possible Approval to streamline and cut down the number of NHENC Standing Committees to five and name the five Standing Committees to also be reflected in the Standing Rules, Policies, and Procedures for Committees**

NHENC may later revisit Standing Committees and add or remove from committee list in Standing Rules, Policies, and Procedures for Committees.

Current Standing Committees:

- ☒Executive Committee – made up of the Board President, Vice President, Treasurer and Secretary
- ☒Budget and Finance Committee – Chaired and co-chaired by the Treasurer and the Vice President, respectively
- ☒Educational and Youth Resources Committee – Connecting students with resources for higher education, tutoring; building relationships with school principals, parent centers; working with churches and non-profits on projects that serve our students
- ☒Outreach Committee
  - o Outreach Strategy Subcommittee
  - o Outreach Materials Development, Tools and Equipment Subcommittee
- ☒Land Use Committee – Zoning, Early Notification System monitoring, new development, etc.
- ☒Public Safety Committee – Emergency/disaster preparation, traffic lights, crosswalks at schools, child protection, Neighborhood Watch, Community

Emergency Response Team training, Safer City Initiative, Captain's Quarterly Meetings, etc.

- ☒ Beautification – Gateway project, bulky item pick up, Adopt-A-Basket, graffiti removal and reporting, potholes, lights, sanitation and other city services
- ☒ Rules and Election Committee – serve as the experts of NHENC Bylaws, Standing Rules, Code of Civility, Brown Act, Roberts Rules, Empower L.A. Code of Ethics and other rules and guidelines governing NHENC's activities; advising Board Members, Committee members, stakeholders when necessary
- ☒ City Life Committee – Cultural Affairs, The Environment, Social Health and Welfare, The Internet and Social Media.  
(10 Minutes)

#### **11. Discussion and possible action to designate a “committee meeting day”**

Multiple committee meetings may be held on this night or none at all. Having a set day will help with planning and scheduling committee meetings more often. Special committee meetings may still be held on a different day as needed. (Approximately 4 minutes)

#### **12. Discussion and possible action to approve submitting a Letter/Resolution/Community Impact Statement (CIS) to Council File 25-1136 in support of the Neighborhood Prosecutor Program / Crime Prevention / Local Engagement / Reestablishing (Chávez)**

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=25-1136>

[https://cityclerk.lacity.org/onlinedocs/2025/25-1136\\_misc\\_09-30-25.pdf](https://cityclerk.lacity.org/onlinedocs/2025/25-1136_misc_09-30-25.pdf)  
(Approximately 4 minutes)

#### **13. Discussion and possible action to approve up to \$250 for decorations and refreshments for an NHENC altar at Councilwoman Monica Rodriguez, Council District 7 Dia de Los Muertos celebration on November 1, 2025 at San Fernando Mission Cemetery, 11160 Stranwood Avenue, Mission Hills, CA on Saturday, November 1, 2025 from 1:30 p.m to 6:00 pm**

At San Fernando Mission Cemetery, 11160 Stranwood Avenue, Mission Hills, CA on Saturday, November 1, 2025 from 1:30 p.m to 6:00 pm (Approximately

4 minutes)

**14. Discussion and possible action to designate Elvira Higuera to coordinate NHENC altar for this year's Dia de Los Muertos celebration at San Fernando Mission Cemetery.**

(Approximately 3 minutes)

**15. GENERAL PUBLIC COMMENT**

General Public Comments on non-agenda items within the NHENC's subject matter jurisdiction. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST

Approximately 10 minutes

**16. ADJOURNMENT**

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**GENERAL PUBLIC COMMENT** Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**TRANSLATE SERVICES** If you require translation services, please notify the Neighborhood Council 3 working days (72 hours) before the event. Please contact, the President of the Board of Directors, at [nhencpresident@gmail.com](mailto:nhencpresident@gmail.com)

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive

listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the President, at [nhencpresident@gmail.com](mailto:nhencpresident@gmail.com).

**PUBLIC ACCESS OF RECORDS** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at one of our regularly scheduled meetings or at our website [www.northhillseast.org](http://www.northhillseast.org). In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary, at [ysanchez@nhenc.org](mailto:ysanchez@nhenc.org).

**PUBLIC POSTING OF AGENDAS** Neighborhood Council agendas are posted for public review as follows:

- Penny Lane Rainbow Room 15314 Rayen St., North Hills  
<https://northhillseast.org/>
- You can also receive our agendas via email by subscribing to  
<https://lacity.gov/government/subscribe-agendas/neighborhood-councils>
- <https://empowerla.org/nhenc/>

**NOTICE TO PAID REPRESENTATIVES** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://nhenc.org/about/>

**President/Chair reserves the right to move agenda items**

**Agenda items not completed may carry to the next General Board Meeting**