

**BOARD OFFICERS:**

**Wil Negrete**, Treasurer  
**Edwin Avila**, Vice President  
**Jodene Rubio**, Secretary  
**Bonney Klabunde**, President

**City of Los Angeles****BOARD MEMBERS:**

**Jodene Rubio**, Renter Stakeholder  
**Sonia Alvarez Perez**, Homeowner  
**Vacant**, Business Owner Stakeholder  
**Vacant**, Employee Stakeholder  
**Vacant**, Organizational  
**Elvira Higuera**, Senior Citizen Community  
**Wil Negrete**, At-Large Stakeholder  
**Tina Purwin**, At-Large Stakeholder  
**Edwin Avila**, At-Large Stakeholder  
**Jill Akahoshi**, Region 1 Representative  
**Bonney Klabunde**, Region 2 Representative  
**Eugene Harris**, Region 3 Representative  
**Margarita Lopez Garcia**, Region 4 Representative

**North Hills East Neighborhood Council****Board regular meeting agenda**

**May 12, 2025 6:00 pm**

**Carl's Jr. 9505 Sepulveda Blvd. North Hills, Ca 91343**

**1. CALL TO ORDER**

Meeting Called to Order by President  
Welcome and meeting overview

Approximately 6 minutes

**2. ROLL CALL BY SECRETARY**

Absences as of last regular Board Meeting: Wil Negrete (0), Tina Purwin (0), Jill Akahoshi (1), Margarita Lopez G (2), Elvira Higuera (2), Sonia Alvarez Perez (0), Edwin Avila(1), Jodene Rubio (1), Bonney Klabunde (0)

Approximately 4 minutes

**3. EXECUTIVE AND COMMITTEE REPORT**

- a. President's Report
- b. Vice President's Report
- c. Treasurer's Report
- d. Secretary's Report
- e. Committee Chair Reports
  - 1. Beautification
  - 2. Education
  - 3. Finance
  - 4. Land Use
  - 5. Outreach
    - i. Outreach Materials Development Tools and Equipment
    - ii. Outreach Strategy
  - 6. Public Safety

## 7. Rules

Approximately 2 minutes per committee

### **4. CITY/STATE/FEDERAL GOVERNMENT REPRESENTATIVES AND COMMUNITY LEADERS ANNOUNCEMENTS**

If present, PLEASE IDENTIFY YOURSELF and limit your comments to three (3) minutes, unless otherwise pre-arranged. One (1) question per stakeholder. For additional questions, please contact the representative directly.

- a. LAPD Mission Station — Senior Lead Officer Cuellar #38790
- b. U.S. Congresswoman Luz Rivas - Cynthia Miller
- b. State Senator Caroline Menjivar — Katherine Castrejon
- c. State Assemblymember Pilar Schiavo — Jenna Sickenius
- d. State Assemblywoman Celeste Rodriguez -- Marisol Sanchez
- e. Mayor Karen Bass — Michelle Vergara
- f. CD6 Councilmember Imelda Padilla — Odalys Gomez Field Deputy.
- g. CD7 Councilwoman Monica Rodriguez - Roberto Lopez, Area Representative
- h. Department of Neighborhood Empowerment — Vincent Autiero, Neighborhood Empowerment Advocate
- i. Other Departments and Community Representatives

Approximately 45 minutes

### **5. GENERAL PUBLIC COMMENT**

General Public Comments on non-agenda items within the NHENC's subject matter jurisdiction. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST

Approximately 10 minutes

### **6. Discussion and possible approval of MER for March 2025**

Discussion and possible approval of MER (Monthly Expenditure Report) for March 2025 expenses.

### **7. Discussion and possible approval of MER for April 2025**

Discussion and possible approval of MER (Monthly Expenditure Report) for April 2025 Expenses.

## **8. Discussion and possible approval of Minutes for March 10, 2025**

Discussion and possible approval of Minutes for March 10, 2025 General Board Meeting.

## **9. Discussion and Possible approval of 130.00 Canva Account**

Discussion and Possible approval to approve FY 2025-2026 Canva License Renewal, Canva Pro license will cost approximately \$130 annually. This expenditure will come out of the Office Budget (optional). EmpowerLA has been supplying Neighborhood Councils with one (1) Canva Pro license under the EmpowerLA team account. This license allows Neighborhood Councils to access branded templates and designs to support Neighborhood Council outreach with flyers, social media, and email graphics, and more. In light of the ongoing financial challenges the City of Los Angeles is facing, beginning in Fiscal Year 2025-26, Neighborhood Councils will be required to opt into their Canva Pro license and be invoiced for the license(s) they wish to purchase. Each Canva Pro license will cost approximately \$130. By purchasing Canva Pro licenses through EmpowerLA, Neighborhood Councils will continue to have access to the suite of branded templates and designs created and shared by the EmpowerLA staff.

## **10. Discussion and Possible Approval of up to for 125.00 for a Minute Taker for the NHENC GB Meetings**

Discussion and Possible Approval of up to for 125.00 Minute Taker for the NHENC General Board Meetings. At \$31.15 per hour for 3-4 hours monthly.

## **11. Discussion and Possible Approval of a resolution to allow committee chairs to schedule "Joint Meetings" to accommodate board participation and compliance with the Brown Act**

Discussion and possible approval of a resolution to allow committee chairs to schedule "Joint Meetings" to accommodate board participation and compliance with the Brown Act, any items considered at the joint meeting will only be voted upon by the committee members (not other board members in attendance), and that the matters voted upon will be referred to the full board for discussion and possible action at a future agendaized date and time as per DONE guidelines.

## **12. Discussion and Possible approval of up to 10,000 for a Welcome to North Hills Sign**

Discussion and Possible approval of up to 10,000 for a Welcome to North Hills

Sign to be installed on the Sepulveda Median and Rayen Street. See Quote 35415 #3 from Art Sign Works for 9, 877.00 provided. Contingent on the CD6 and CD7 contributions for the permits, surveying, BOE approval etc. See flyer information for more details on the sign.

### 13. ADJOURNMENT

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**GENERAL PUBLIC COMMENT** Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**TRANSLATE SERVICES** If you require translation services, please notify the Neighborhood Council 3 working days (72 hours) before the event. Please contact, the President of the Board of Directors, at [nhncpresident@gmail.com](mailto:nhncpresident@gmail.com)

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the President, at [nhncpresident@gmail.com](mailto:nhncpresident@gmail.com).

**PUBLIC ACCESS OF RECORDS** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at one of our regularly scheduled meetings or at our website [www.northhillseast.org](http://www.northhillseast.org). In addition, if you would like a copy of any record related to an

item on the agenda, please contact the Secretary, at [Jorubio2024@gmail.com](mailto:Jorubio2024@gmail.com) .

**PUBLIC POSTING OF AGENDAS** Neighborhood Council agendas are posted for public review as follows:

- Penny Lane Rainbow Room 15314 Rayen St., North Hills

<https://northhillseast.org/>

- You can also receive our agendas via email by subscribing to

<https://lacity.gov/government/subscribe-agendas/neighborhood-councils/> / También puede recibir nuestras agendas por correo electrónico suscribiéndose

a <https://lacity.gov/government/subscribe-agendas/neighborhood-councils/>

- <https://empowerla.org/nhenc/>

**NOTICE TO PAID REPRESENTATIVES** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://nhenc.org/about/>

**President/Chair reserves the right to move agenda items / El Presidente/Director se reserva el derecho de mover temas de la agenda.**

**Agenda items not completed may carry to the next General Board Meeting**