

BOARD OFFICERS:

Wil Negrete, Treasurer
Edwin Avila, Vice President
Jodene Rubio, Secretary
Bonney Klabunde, President

City of Los Angeles



BOARD MEMBERS:

Jodene Rubio, Renter Stakeholder
Sonia Alvarez Perez, Homeowner
Norma Cruz, Business Owner Stakeholder
Vacant, Employee Stakeholder
Vacant, Organizational
Elvira Higuera, Senior Citizen Community
Wil Negrete, At-Large Stakeholder
Tina Purwin, At-Large Stakeholder
Edwin Avila, At-Large Stakeholder
Jill Akahoshi, Region 1 Representative
Bonney Klabunde, Region 2 Representative
Eugene Harris, Region 3 Representative
Margarita Lopez Garcia, Region 4 Representative

North Hills East Neighborhood Council

Board regular meeting agenda

February 10, 2025 6:00 pm

Carl's Jr. 9505 Sepulveda Blvd. North Hills, Ca 91343

1. CALL TO ORDER

Meeting Called to Order by President,
Welcome and meeting overview

Approximately 6 minutes

2. ROLL CALL BY SECRETARY

Absences as of last regular Board Meeting: Wil Negrete (0,) Tina Purwin (0), Jill Akahoshi (1), Margarita Lopez G (1), Norma Cruz (4) Elvira Higuera (2) Sonia Alvarez Perez (0) Edwin Avila(1), Jodene Rubio (1), Bonney Klabunde (0), Eugene Harris (1)

Approximately 4 minutes

3. EXECUTIVE AND COMMITTEE REPORT

- a. President's Report
- b. Vice President's Report
- c. Treasurer's Report
- d. Secretary's Report
- e. Committee Chair Reports
 - 1. Beautification
 - 2. Education
 - 3. Finance
 - 4. Land Use
 - 5. Outreach
 - i. Outreach Materials Development Tools and Equipment
 - ii. Outreach Strategy

6. Public Safety

7. Rules

Approximately 2 minutes per committee

4. CITY/STATE/FEDERAL GOVERNMENT REPRESENTATIVES AND COMMUNITY LEADERS ANNOUNCEMENTS

If present, PLEASE IDENTIFY YOURSELF and limit your comments to three (3) minutes, unless otherwise pre-arranged. One (1) question per stakeholder. For additional questions, please contact the representative directly.

a. LAPD Mission Station — Senior Lead Officer Cuellar #38790

b. U.S. Congressman Tony Cardenas - Laura Juarez

b. State Senator Caroline Menjivar — Katherine Castrejon

c. State Assemblymember Pilar Schiavo — Crystal Carr

d. Ca. State Assemblywoman Celeste Rodriguez -- Marisol Sanchez

e. Mayor Karen Bass — Michelle Vergara

f. CD6 Councilmember Imelda Padilla — Odalys Gomez Field Deputy.

g. CD7 Councilwoman Monica Rodriguez -- Roberto Lopez, Area Representative

h. LAUSD Board Member-- Kelly Gonez

i. Department of Mayor Karen Bass — Michelle Vergara Empowerment — Vincent Autiero, Neighborhood Empowerment Advocate

j. Budget Advocate Region 1-- Lionel Mares

k. Other Departments and Community Representatives

Approximately 45 minutes

5. GENERAL PUBLIC COMMENT

General Public Comments on non-agenda items within the NHENC's subject matter jurisdiction. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST

Approximately 10 minutes

6. Discussion and possible approval of MER for January 2025

Discussion and possible approval of MER (Monthly Expenditure Report) for January 2025 prepared by our Treasurer Wil Negrete.

7. Discussion and Possible approval of Minutes for January 13, 2025 General Board Meeting

Discussion and Possible approval of Minutes for January 13, 2025 General Board Meeting

8. Discussion and Possible Approval of Appointing Edwin Avila as a Second Signer for Funding Purposes.

Discussion and Possible Approval of Appointing Edwin Avila as a second signer for Funding purposes.

9. Discussion and Possible approval to Fill Treasurer Vacant Board Seat

Discussion and Possible approval to Fill Treasurer Vacant Board Seat

10. Discussion and Possible Approval to hire a Minute taker for NHENC Board Meetings

Discussion and Possible Approval to hire a Minute taker for NHENC Board Meetings

11. Discussion and Possible Approval to Fill Vacant Secretary Seat

Discussion and Possible Approval to Fill Vacant Secretary Seat

12. Discussion and Possible Action to remove Norma Cruz from NHENC Board due to absences, according to our Bylaws.

Discussion and Possible Action to remove Norma Cruz from NHENC Board (Business Owner Stakeholder Board Seat) due to 4 absences, according to our Bylaws.

13. Discussion and Possible Approval to move GBM to NVCS Fireside Room

Discussion and Possible Approval to move GBM (General Board Meetings) to NVCS Fireside Room. Located at the United Methodist Church 15435 Rayen Street North Hills, Ca 91343

14. Discussion and Possible approval of up to 130.00 for Business Cards for 11 Board Members

Discussion and Possible approval of up to 130.00 for Business Cards for 11 Board Members. Spoke to Mike Domash from the Business of Mike the Printer, 6933 Woodley Ave Van Nuys 91406
100 Cards with City and Council Logo

15. Discussion and Possible Approval of up to \$1300 for a one year subscription to POPL for a team subscription which includes digital business cards for all board members (13) and one full team administrator (possibly NHENC webmaster), lead capture and management.

Digital business cards save on waste from printing paper cards and can be reassigned when board members leave the board, new ones join or positions on the board change without printing new ones. Board members can easily collect information from stakeholders at outreach events which can just as easily be uploaded to the newsletter database when giving out digital business cards. There is a free 30 day trial offered (a credit card is required to start the trial and cancellation would be needed before the end of the 30 days).

16. Discussion and Possible Approval to Partner with CD6 and CD7 to move forward with the Project for the Welcome to North Hills Sign

Discussion and Possible Approval to Partner with CD6 and CD7 to move forward with the Project for the "Welcome to North Hills" Sign. Location on the Sepulveda Median and Rayen Street. Providing all criteria for the BOE and Permits and Design is approved.

17. Discussion and Possible Approval to approve the City-Approved Mail- In Process, for our 2025 Election Cycle of the NHENC Board Positions

Discussion and Possible Approval to approve the City-Approved Mail- In Process, for our 2025 Election Cycle of the NHENC Board Positions

18. ADJOURNMENT

GENERAL PUBLIC COMMENT Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General

Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

TRANSLATE SERVICES If you require translation services, please notify the Neighborhood Council 3 working days (72 hours) before the event. Please contact, the President of the Board of Directors, at nhencpresident@gmail.com

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the President, at nhencpresident@gmail.com.

PUBLIC ACCESS OF RECORDS In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at one of our regularly scheduled meetings or at our website www.northhillseast.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary, at Jorubio2024@gmail.com.

PUBLIC POSTING OF AGENDAS Neighborhood Council agendas are posted for public review as follows:

- Penny Lane Rainbow Room 15314 Rayen St., North Hills

<https://northhillseast.org/>

- You can also receive our agendas via email by subscribing to

<https://lacity.gov/government/subscribe-agendas/neighborhood-councils/> / También puede recibir nuestras agendas por correo electrónico suscribiéndose

a <https://lacity.gov/government/subscribe-agendas/neighborhood-councils/>

- <https://empowerla.org/nhenc/>

NOTICE TO PAID REPRESENTATIVES If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://nhenc.org/about/>

President/Chair reserves the right to move agenda items / El Presidente/Director se reserva el derecho de mover temas de la agenda.

Agenda items not completed may carry to the next General Board Meeting