

**BOARD OFFICERS:**

**Wil Negrete**, Treasurer  
**Edwin Avila**, Vice President  
**Jodene Rubio**, Secretary  
**Bonney Klabunde**, President

City of Los Angeles



**BOARD MEMBERS:**

**Jodene Rubio**, Renter Stakeholder  
**Sonia Alvarez Perez**, Homeowner  
**Norma Cruz**, Business Owner Stakeholder  
**Vacant**, Employee Stakeholder  
**Vacant**, Organizational  
**Elvira Higuera**, Senior Citizen Community  
**Wil Negrete**, At-Large Stakeholder  
**Tina Purwin**, At-Large Stakeholder  
**Edwin Avila**, At-Large Stakeholder  
**Jill Akahoshi**, Region 1 Representative  
**Bonney Klabunde**, Region 2 Representative  
**Eugene Harris**, Region 3 Representative  
**Margarita Lopez Garcia**, Region 4 Representative

**North Hills East Neighborhood Council**

**Board special meeting agenda**

**November 15, 2024 6:00 pm**

**11121 Sepulveda Boulevard, Mission Hills, CA 91345**

**1. CALL TO ORDER**

Meeting Called to Order by President  
Welcome and meeting overview

Approximately 6 minutes

**2. ROLL CALL BY SECRETARY**

Absences as of last regular Board Meeting: Wil Negrete (0,) Tina Purwin (0), Jill Akahoshi (1), Margarita Lopez G (0), Norma Cruz (3) Elvira Higuera (2) Sonia Alvarez Perez (4) Edwin Avila(1), Jodene Rubio (0), Bonney Klabunde (0), Eugene Harris (0)

Approximately 4 minutes

**3. EXECUTIVE AND COMMITTEE REPORT**

- a. President's Report
- b. Vice President's Report
- c. Treasurer's Report
- d. Secretary's Report
- e. Committee Chair Reports
  - 1. Beautification
  - 2. Education
  - 3. Finance
  - 4. Land Use
  - 5. Outreach
    - i. Outreach Materials Development Tools and Equipment
    - ii. Outreach Strategy

6. Public Safety

7. Rules

Approximately 2 minutes per committee

#### **4. CITY/STATE/FEDERAL GOVERNMENT REPRESENTATIVES AND COMMUNITY LEADERS ANNOUNCEMENTS**

If present, PLEASE IDENTIFY YOURSELF and limit your comments to three (3) minutes, unless otherwise pre-arranged. One (1) question per stakeholder. For additional questions, please contact the representative directly.

- a. LAPD Mission Station — Senior Lead Officer Cuellar #38790
- b. U.S. Congressman Tony Cardenas - Laura Juarez
- b. State Senator Caroline Menjivar — Katherine Castrejon
- c. State Assemblymember Pilar Shiavo — Crystal Carr
- d. Mayor Karen Bass — Michelle Vergara
- e. CD6 Councilmember Imelda Padilla — Odalys Gomez Field Deputy.
- f. CD7 Councilwoman Monica Rodriguez -Roberto Lopez, Area Representative
- g. Department of Neighborhood Empowerment — Vincent Autiero, Neighborhood Empowerment Advocate
- h. Other Departments and Community Representatives

Approximately 45 minutes

#### **5. Discussion and possible approval of Minutes for October 15, 2024 Special Board Meeting**

Discussion and Possible approval of Minutes for the October 15, 2024 Special Board Meeting.

#### **6. Discussion and Possible Approval of MER for October 2024**

Discussion and Possible Approval of the October 2024 MER

#### **7. Discussion and Possible Approval to Fill Vacant Treasurer Board Seat**

Discussion and Possible Approval to Fill Vacant Treasurer Board Seat

#### **8. Discussion and possible approval of up to 132.00 for 11 Board Member Name tags**

Up to 132.00 for 11 Board Member Name tags for NHENC Outreach Events

**9. Discussion and possible approval of up to 600.00 for 200 Count for 11 Board Member Business Cards**

up to 600.00 for 200 Count for 11 Board Member Business Cards for Outreach and events

**10. Discussion and possible approval of up to 324.00 for 50 Natural Cotton Tote Bag**

Up to 324.00 will go to the cost of purchasing 50 Tote Bags as a promotional item for NHENC Outreach for Events.

**11. Discussion and possible approval of up to 227.00 for 100 pieces - Planet LED Flashlights with Metal Keyrings**

Discussion and Possible Approval of up to 227.00 for 100 Planet LED Flashlights with metal Keyrings

**12. Discussion and possible approval of up to 170.00 for 100 pieces - Jumbo Power Clips**

Discussion and Possible Approval of up to 170.00 for 100 pieces-Jumbo Power Clips

**13. Discussion and possible approval of up to 350.00 for 75 Lanyards with Snap Trigger Attachment**

Discussion and Possible Approval of up to 350.00 for 75 Lanyards with Snap Trigger Attachment.

**14. Discussion and possible approval of up to 175.00 for 150 Stylex Design Wrap Ballpoint Pens**

Up to 175.00 for 150 Stylex Design Wrap Ballpoint Pens

**15. Discussion and possible approval of up to 55.00 for 1 Corrugated A-Frame Sign**

Up to 55.00 for 1 Corrugated A-Frame Sign for Outreach of NHENC

**16. Discussion and possible approval of up to 64.00 for 100 Count Roll Labels**

Up to 64.00 for 100 Count Roll Labels, for Outreach materials

**17. Discussion and possible approval of a Neighborhood Purpose Grant up to \$5,000 for Plaza Comunitaria Sinaloa to provide adult students with**

## Computer learning skills

Up to 5,000 to provide adult learners with foundational computer skills for the community of North Hills

### 18. GENERAL PUBLIC COMMENT

General Public Comments on non-agenda items within the NHENC's subject matter jurisdiction. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST

Approximately 10 minutes

### 19. ADJOURNMENT

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**GENERAL PUBLIC COMMENT** Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**TRANSLATE SERVICES** If you require translation services, please notify the Neighborhood Council 3 working days (72 hours) before the event. Please contact, the President of the Board of Directors, at [nhencpresident@gmail.com](mailto:nhencpresident@gmail.com)

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the President, at

nhencpresident@gmail.com.

**PUBLIC ACCESS OF RECORDS** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at one of our regularly scheduled meetings or at our website [www.northhillseast.org](http://www.northhillseast.org). In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary, at [Jorubio2024@gmail.com](mailto:Jorubio2024@gmail.com).

**PUBLIC POSTING OF AGENDAS** Neighborhood Council agendas are posted for public review as follows:

- Penny Lane Rainbow Room 15314 Rayen St., North Hills

<https://northhillseast.org/>

- You can also receive our agendas via email by subscribing to

<https://lacity.gov/government/subscribe-agendas/neighborhood-councils/> / También

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a <https://lacity.gov/government/subscribe-agendas/neighborhood-councils/>

- <https://empowerla.org/nhenc/>

**NOTICE TO PAID REPRESENTATIVES** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://nhenc.org/about/>

**President/Chair reserves the right to move agenda items / El Presidente/Director se reserva el derecho de mover temas de la agenda.**

**Agenda items not completed may carry to the next General Board Meeting**