



**Mission Hills
Neighborhood Council
Governing Board**

Joe Fuchs, President
Vacant, Vice-President
Rebecca Ruiz-Penuela, Secretary
Stephanie Ruiz-Perez, Treasurer

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**CITY OF LOS ANGELES
CALIFORNIA**



NEIGHBORHOOD COUNCIL

In-Person Meeting Agenda Template
Version March 28, 2023



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

**Special Board Meeting
Agenda
Mission Community Police Station
1121 Sepulveda Blvd., Mission Hills, CA 91345
Thursday, May 25, 2023
7:00 pm**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Rebecca Ruiz-Penuela, Secretaria, por correo electrónico Board@MHNCOnline.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **3** minutes per speaker, unless adjusted by the presiding officer of the Board.

- I. **Call to Order/Introductions (Facilitator – (Department of Neighborhood Empowerment)**
- II. **Welcome Remarks (Facilitator – (Department of Neighborhood Empowerment)**
 - a. **Roll Call**
- III. **Public Comment on non-agenda items (1 minute per speaker)**
- IV. **Selection of open board positions for the Mission Hills Neighborhood Council (MHNC)**
 - a. The Members of the Board shall be as follows:
 - i. Per the MHNC bylaws in Article V, Section 1: Composition - The Board shall consist of fourteen (14) Stakeholders elected, selected or appointed by the Board and/or Community Stakeholders. The composition of the Board shall be as follows:
 1. Homeowner Stakeholder Board Members (4) – Open to Stakeholders eighteen (18) years of age or older who own a residence located within the NC boundaries.

2. Renter Stakeholder Board Members (1) – Open to Stakeholders eighteen (18) years of age or older who rent a residence located within the NC boundaries.
3. Business Owner Stakeholder Board Members (2) – Open to Stakeholders eighteen (18) years of age or older who work or own a business or business property within the NC boundaries.
4. Organizational Stakeholder Board Members or otherwise known as the Employee Position (In the MHNC Board Category) (1) – Open to Stakeholders eighteen (18) years of age or older who participate in a community organization such as but not limited to religious institution, educational institution, community organization, non-profit organization, neighborhood association, school/parent group, faith based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NC boundaries.
5. Youth Board Member (1) – Open to Stakeholders between the ages of fourteen (14) and seventeen (17) on the day of the election or selection. See Admin. Code § 22.814(c). If less than eighteen (18) years of age, the Youth Board Seat member shall be precluded from voting on financial matters, such as neighborhood council expenditures, financial reports, annual budgets, contracts, and recommendations to enter into contracts.
6. At-Large Stakeholder Board Members (5) – Open to Stakeholders at least eighteen (18) years of age who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder.

ii. Please see the MHNC bylaws for more information:

<https://www.mhnconline.org/about-mhnc/bylaws/>

- b. Discussion and possible action for the board to choose which seat(s) to fill to get to the number of seats needed to re-establish quorum. The board currently has six (6) board members and eight (8) is the number needed to re-establish quorum for a board meeting per the Mission Hills Neighborhood Council's (MHNC) Bylaws. (See bylaws: <https://www.mhnconline.org/about-mhnc/bylaws/>)

i. Seats available:

1. Business Owner Stakeholder Board Member
2. Homeowner Stakeholder Board Member
3. Youth Board Member
4. At-Large Stakeholder Board Member
5. Renter Stakeholder Board Member
6. Organizational Stakeholder Board Member

- ii. Candidates should declare their intention to be on the board, what seat they would like to be appointed to, and will be able to speak on the public benefit they provide to the community by becoming a member of the Mission Hills Neighborhood Council (MHNC).
- iii. Each stakeholder must verify their stakeholder status through documentation. See “2023 Neighborhood Council Election Handbook” with how to do this:
https://clkrep.lacity.org/election/2023_NC_Election_Handbook.pdf
- iv. The board will vote on who they believe to be the best candidate, and the candidate with the most votes wins.
- v. The Department will confirm their selection.

V. ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- MHNCOOnline.org
- Menchie’s Frozen Yogurt, 10386 Sepulveda Blvd., Mission Hills, CA 91345
- www.MHNCOOnline.org
- You can also receive our agendas via email by subscribing to L.A. City’s [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.MHNCOOnline.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Rebecca Ruiz-Penuela, Secretary, by email at: Board@MHNCOOnline.org.

Reconsideration and Grievance Process -

For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.MHNCOOnline.org