

CITY OF LOS ANGELES
CALIFORNIA

**MID-CITY
NEIGHBORHOOD
COUNCIL® OFFICERS**

PRESIDENT
Birgitta Croil-Snell
VICE-PRESIDENT
Roxie McClenton
SECRETARY
Jennifer Goodie
TREASURER
Demetrius Holmes
PARLIAMENTARIAN
Garfield Smith
SERGEANT-AT-ARMS
Avery Estelle



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MINC® BOARD & STAKEHOLDER MEETING AGENDA
Monday, October 13th, 2025 at 6:30 PM
VIRTUAL MEETING: <https://us02web.zoom.us/j/82485570150>
Zoom Meeting Online or By Telephone
Dial (877) 853-5257 to Join the Meeting
Then Enter This Webinar ID: 824 8557 0150 and Press #

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE MID-CITY NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (877) 853-5257, and enter 824 8557 0150 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to ____ minutes per speaker, unless adjusted by the presiding officer of the Board.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

The Mid-City Neighborhood Council (MINC) currently holds its regular meetings on the second Monday of every month. MINC may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at the Eleanor Green Roberts Aquatic Center, 4526 W. Pico Blvd., Los Angeles, CA 90019, and on our website mincla.org and at empowerla.org. The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. The Mid-City Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Mid-City Neighborhood Council will provide

reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (323) 732-5085, or please send an email that states the accommodations that you are requesting to executive@mincla.org.

SI REQUIERE SERVICIOS DE TRADUCCIÓN , FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA ENVIÁNOS UN CORREO ELECTRÓNICO A EXECUTIVE@MINCLA.ORG.

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1. **Call to Order & Roll Call** (3 min)
 - a. Call to Order (President)
 - b. Roll Call of Board Members (Secretary)
2. **Announcements**
 - a. Vacancies: Region 6, Region 7, Region 14, Organizational At-Large (2), General At-Large (1)
 - i. If you would like to fill one of these openings, please fill out the application on our [website](#)
 1. Per MINC's bylaws, any class of stakeholder is eligible to fill the above vacancies for the remainder of the term after they remain open for 60 days (September)
 - i. **Discussion and possible action** regarding reassignment of board seats
 - ii. **Discussion and possible action** on applications to join the MINC Board
 - b. If you would like to fill one of our liaison positions or join a committee please contact our President at b.croil-snell@mincla.org
3. **General Public Comment on Non-Agenda Items** (5 min)
 - a. Comments from the public on non-agenda items within the Board's subject matter jurisdiction.
4. **Government Reports and Announcements** (20 Minutes)
 - a. Mayor's Office
 - b. Council District 10
 - c. State Assembly Member's Office
 - d. State Senator's Office
 - e. LAUSD Board Member's Office
 - f. LAPD
 - g. LAFD
 - h. Department of Neighborhood Empowerment
 - i. MINC has a new Neighborhood Empowerment Advocate starting 10/20 - Erica Gatica-Doughty
 - i. Any other public officials present
5. **Consent Calendar**
 - a. **Motion** to approve September 8th, 2025 minutes
6. **Financial Consent Calendar**
 - a. **Motion** to approve August 2025 MER
 - b. **Motion** to approve September 2025 MER
7. **Presentations, Official Correspondence, and Community Impact Statements**
 - a. **Discussion and possible action** regarding MINC Stakeholder Survey
 - i. Summary of last year's priorities and projects
 - ii. Review of survey results
 - iii. Discussion of MINC priorities for FY 2025-26
 - iv. Discussion of action steps stemming from survey results
 - b. Reminder about CISes – If you'd like a Community Impact Statement or Request for Action on an item, you can either talk to the appropriate committee or write one and send it to the MINC Executive Committee to get it on an upcoming agenda
 - c. **Discussion and possible action** regarding BONC letter on NC Presentation of CISes
 - d. **Discussion and possible action** regarding RFA on limitation of public participation at City Council Meetings and City Council Committee meetings

8. Board Business

- a. President
 - i. General updates
- b. Vice President
 - i. General updates
- c. Secretary
 - i. Motion to appoint _____ and _____ as Budget Representatives for MINC
 - ii. MINC Email reminder
 - 1. You need to check your MINC email regularly and use it for all board business. If you need assistance, please let Jennifer G. **Do NOT** use your personal email address for board business.
 - 2. Do not reply-to-all on emails that contain information that may be future board business - it is a Brown Act violation.
 - iii. General updates
- d. Treasurer
 - i. General updates
 - ii. LAUSD has cashed our check for kiosk installation
- e. Parliamentarian
 - i. General updates
 - ii. Standing Rules
 - 1. **Motion** to update MINC Standing Rules to incorporate new engagement rules as proposed by Garfield Smith
 - iii. Bylaws
 - 1. Bylaws change window has opened
 - a. If you have suggestions for modifications to the Bylaws, please send to Garfield
 - iv. EmpowerLA Awards application
- f. Sergeant-at-Arms
 - i. General updates
- g. Budget Committee
 - i. Committee updates
 - 1. There will be a meeting this month to reforecast the budget to align with our priorities and reflect our rollover
- h. Outreach Committee
 - i. Committee updates
 - ii. Mid-City clean-ups second Saturday of every month
 - 1. We need someone from MINC to be the main point of contact for clean-ups
 - 2. January clean-up is being planned as a Shine LA event in conjunction with Mayor Bass and Council Member Hutt
 - iii. Survey tabling recap
 - iv. Marvin Elementary Hispanic Heritage month art show - MINC to table with popsicles 10/16 2:30-4:00
 - v. Taste of Soul (October 18th, 2025) - we need volunteers
 - vi. Halloween (October 31st, 2025) - tabling in Lafayette Square
- i. Planning and Land Use Management Committee (PLUM)
 - i. Committee updates
 - 1. 5412 Washington Blvd, Los Angeles, CA 90016 (The Pigpen Club - Adult Entertainment)
 - ii. New Construction notices
- j. Public Arts Committee
 - i. Committee updates
- k. Youth Committee
 - i. Committee updates
- l. Quality of Life Ad-Hoc
 - i. Committee updates

9. MINC Committee Chair Appointment

- a. Youth Committee
 - i. **Motion** to appoint _____ and _____ as Co-Chairs of the MINC Youth Committee
 - ii. Committee member sign-ups

10. MINC Liaisons

- a. Per MINC Standing Rules, Liaisons are appointed by the MINC President and do not require a board vote. Please see the last page of the agenda for a non-exhaustive list. At the minimum we need 2 Budget Representatives, a LANCC representative, and SLAANC representatives.

11. Response to public comment

12. Brief announcements on Boardmembers' own activities.

13. Board Action Items

14. Social Media, website and mailing list account administration decisions are made by the Outreach Committee.

15. Complete/Update Required Trainings

- a. board member training status can be verified at <https://empowerla.org/MINC/>

16. Future Agenda Items and Other Calendar Events

17. Adjournment

PROCESS FOR RECONSIDERATION: For information on MINC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matter related to MINC, please consult the MINC Bylaws. The Bylaws are available in the notebook marked "MINC documents for public viewing" in the back of this meeting room and on our website www.mincla.org.

PUBLIC ACCESS TO RECORDS: In compliance with Government Code § 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website: www.mincla.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an agenda item, please contact the Board Correspondence Secretary.

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Title II of the Americans with Disabilities Act: The Mid City Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Mid City Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by sending an e-mail that states the accommodations that you are requesting to executive@mincla.org.

MINC Liaisons

ANIMAL SERVICES LIAISON

LAANC (LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

BUDGET REPRESENTATIVES

Jennifer Goodie
Skei Saulnier

Parks

CANNABIS

Vanessa Blais

PUBLIC SAFETY

C-PAB

(COMMUNITY POLICE ADVISORY BOARD)

PUBLIC WORKS

DATA LIAISON

PURPOSEFUL AGING

Roxie McClenton

FILM LIAISON

Avery Estelle
Demetrius Holmes

RESILIENCE

SLAANC (SOUTH LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

HOMELESSNESS LIAISON

SUSTAINABILITY

LADWP-NC MOU COMMITTEE

TRANSPORTATION

MINC Committees

PUBLIC ARTS AdHoc

arts@mincla.org

- John McDavid Lehman (Co-Chair)
- Renee Harris (Co-Chair)

BUDGET

budget@mincla.org

- Jennifer Goodie (Co-Chair)
- Demetrius Holmes (Co-Chair)

OUTREACH

outreach@mincla.org

- Jennifer Zelazny (Co-Chair)
- Vanessa Trice Blais (Co-Chair)

PLANNING AND LAND USE MANAGEMENT (PLUM)

plum@mincla.org

- Birgitta Croil-Snell (Co-Chair)
- Wendell Greer (Co-Chair)

Youth

youth@mincla.org

- Avery Estelle (Co-Chair)
- VACANT (Co-Chair)

