

# CITY OF LOS ANGELES CALIFORNIA

## MID-CITY NEIGHBORHOOD COUNCIL® OFFICERS

PRESIDENT  
**Birgitta Croil-Snell**

VICE-PRESIDENT  
**Roxie McClenton**

SECRETARY  
**Vacant**

TREASURER  
**Jennifer Goodie**

PARLIAMENTARIAN  
**Vacant**

SERGEANT-AT-ARMS  
**Milton Sarge Hall**



**MINC®**  
P.O. Box 78642  
Los Angeles, CA 90016  
**(323) 732-5085**  
**info@mincla.org**  
**mincla.org**

## **MINC® BOARD & STAKEHOLDER MEETING AGENDA**

**Monday, July 14th, 2025 at 6:30 PM**

**IN-PERSON MEETING**

**Wilshire LAPD Station – Community Room, 4849 Venice Blvd., Los Angeles, CA 90019**

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE MID-CITY NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (877) 853-5257, and enter 824 8557 0150 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to \_\_\_\_ minutes per speaker, unless adjusted by the presiding officer of the Board.

### SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

The Mid-City Neighborhood Council (MINC) currently holds its regular meetings on the second Monday of every month. MINC may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at the Eleanor Green Roberts Aquatic Center, 4526 W. Pico Blvd., Los Angeles, CA 90019, and on our website [mincla.org](http://mincla.org) and at [empowerla.org](http://empowerla.org). The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. The Mid-City Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Mid-City Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business

days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (323) 732-5085, or please send an email that states the accommodations that you are requesting to [executive@mincla.org](mailto:executive@mincla.org).

**SI REQUIERE SERVICIOS DE TRADUCCIÓN , FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA ENVÍANOS UN CORREO ELECTRÓNICO A [EXECUTIVE@MINCLA.ORG](mailto:EXECUTIVE@MINCLA.ORG).**

Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

1. **Call to Order & Roll Call** (3 min)
  - a. Call to Order (President)
  - b. Roll Call of Board Members (Secretary)
2. **Swearing in of Board Members**
3. **General Public Comment on Non-Agenda Items** (5 min)
  - a. Comments from the public on non-agenda items within the Board's subject matter jurisdiction.
4. **Government Reports and Announcements** (20 Minutes)
  - a. Mayor's Office
  - b. Council District 10
  - c. State Assembly Member's Office
  - d. LAUSD Board Member's Office
  - e. LAPD
  - f. LAFD
  - g. Department of Neighborhood Empowerment
  - h. Any other public officials present
5. **Announcements**
  - a. Vacancies: Region 6, Region 7, Region 11, Region 14, At-Large: General (1), Merchant (2), Organizational (2)
    - i. If you would like to fill one of these openings, please fill out the application on our [website](#)
      1. Per MINC's bylaws, any class of stakeholder is eligible to fill the above vacancies for the remainder of the term after they remain open for 60 days (September)
    - i. **Discussion and possible action** regarding reassignment of board seats
    - ii. **Discussion and possible action** on applications to join the MINC Board
  - b. If you would like to fill one of our liaison positions or join a committee please contact our President
6. **Presentations, Official Correspondence, and Community Impact Statements**
  - a. Recap of Mid-City Arts and Music Festival
7. **Consent Calendar**
  - a. **Motion** to approve June 9th, 2025 minutes
  - b. **Motion** to approve tabling at the discretion of the Outreach Committee
  - c. **Motion** to co-sponsor a Splash Day at Genesee Park on August 9th 10-3pm with CD10
8. **Financial Consent Calendar**
  - a. **Motion** to approve June 2025 MER
  - b. **Motion** to approve up to \$2000 for tabling
  - c. **Motion** to approve up to \$3000 for installation of MINC outdoor message kiosks at Alta Loma and Marvin Elementary Schools
    - i. Kiosks to be used for posting agendas and community announcements/information
  - d. **Motion** to approve up to \$250 for costs associated with setting up the MINC outdoor message kiosks for use (printing of headers, key lockboxes, push pins, etc.)
9. **Board Business**
  - a. **Motion** to approve board member reimbursement to Jennifer Goodie for up to \$300
    - i. 3 items accidentally purchased from Amazon on personal card in June
      1. Keyboard case for iPad (\$76.80)
      2. Ink for printer (\$89.87)

- 3. Double sided tape for festival booth (\$21.62)
- ii. Ice purchased for 6/28/25 (\$104.26)
- iii. Total is \$292.55

b. Back to School nights coming up in August

#### 10. Appointment of MINC Executive Officers

- a. **Motion** to appoint \_\_\_\_\_ as MINC President for the 2025-2027 term
  - i. The President shall act as the chief executive of the MINC and shall preside at all Stakeholder and Board meetings.
- b. **Motion** to appoint \_\_\_\_\_ as MINC Vice President for the 2025-2027 term
  - i. The Vice President shall serve in place of the President if the President is unable to serve.
- c. **Motion** to appoint \_\_\_\_\_ as MINC Secretary for the 2025-2027 term
  - i. The Secretary shall keep minutes of all Board meetings. An Alternate Secretary may be appointed by the Board to serve in the absence of the Secretary, as needed. Unless the person serving as Alternate Secretary is already a Board member, he or she shall not have any of the rights of a Board Member, including the right to vote on matters before the MINC.
- d. **Motion** to appoint \_\_\_\_\_ as MINC Treasurer for the 2025-2027 term
  - i. The Treasurer shall maintain the records of the MINC's finances and books of accounts and perform other duties in accordance with the MINC's Financial Management Plan and the Department's policies and procedures. The Treasurer will maintain a master password list for all accounts.
- e. **Motion** to appoint \_\_\_\_\_ as MINC Parliamentarian for the 2025-2027 term
  - i. The Parliamentarian shall advise the presiding officer, when necessary, concerning questions of By-laws, procedures, and the standing rules of MINC. The Parliamentarian shall be the recognized authority on these matters and if additional resources are needed, the response will be submitted in writing from that authority.
- f. **Motion** to appoint \_\_\_\_\_ as MINC Sergeant-at-Arms for the 2025-2027 term
  - i. The Sergeant-At-Arms shall act on the order of the chair to preserve peace and maintain order during Board meetings.

#### 11. Appointment of MINC Financial Officers

- a. **Motion** to appoint \_\_\_\_\_ as MINC Second Signer
- b. **Motion** to appoint \_\_\_\_\_ as MINC Alternate Signer
- c. **Motion** to appoint \_\_\_\_\_ as MINC 1st Cardholder
- d. **Motion** to appoint \_\_\_\_\_ as MINC 2nd Cardholder

#### 12. Appointment of MINC Community Impact Statement (CIS) Filers (Max 5)

- a. **Motion** to appoint \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ as MINC CIS Filers

#### 13. MINC Committees

- a. Budget Committee
  - i. **Motion** to appoint \_\_\_\_\_ and \_\_\_\_\_ as Co-Chairs of the MINC Budget Committee
  - ii. Committee member sign-ups
- b. Outreach Committee
  - i. **Motion** to appoint \_\_\_\_\_ and \_\_\_\_\_ as Co-Chairs of the MINC Outreach Committee
  - ii. Committee member sign-ups
- c. Planning and Land Use Management (PLUM)
  - i. **Motion** to appoint \_\_\_\_\_ and \_\_\_\_\_ as Co-Chairs of the MINC PLUM Committee
  - ii. Committee member sign-ups
- d. Public Arts Committee
  - i. **Motion** to appoint \_\_\_\_\_ and \_\_\_\_\_ as Co-Chairs of the MINC Public Arts Committee
  - ii. Committee member sign-ups
- e. Youth Committee
  - i. **Motion** to appoint \_\_\_\_\_ and \_\_\_\_\_ as Co-Chairs of the MINC Youth Committee

- ii. Committee member sign-ups
- f. Quality of Life
  - i. **Motion** to appoint \_\_\_\_\_ and \_\_\_\_\_ as Co-Chairs of the MINC Quality of Life Committee
  - ii. Committee member sign-ups
- 14. MINC Liaisons**
  - a. Per MINC Standing Rules, Liaisons are appointed by the MINC President and do not require a board vote. Please see the last page of the agenda for a non-exhaustive list. At the minimum we need 2 Budget Representatives, a LANCC representative, and SLAANC representatives.
- 15. Response to public comment
- 16. Brief announcements on Boardmembers' own activities.
- 17. Board Action Items
- 18. Social Media, website and mailing list account administration decisions are made by the Outreach Committee.
- 19. Complete/Update Required Trainings
  - a. board member training status can be verified at <https://empowerla.org/MINC/>
- 20. Future Agenda Items and Other Calendar Events
- 21. Adjournment**

**PROCESS FOR RECONSIDERATION:** For information on MINC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matter related to MINC, please consult the MINC Bylaws. The Bylaws are available in the notebook marked "MINC documents for public viewing" in the back of this meeting room and on our website [www.mincla.org](http://www.mincla.org).

**PUBLIC ACCESS TO RECORDS:** In compliance with Government Code § 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website: [www.mincla.org](http://www.mincla.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an agenda item, please contact the Board Correspondence Secretary.

**NOTICE TO PAID REPRESENTATIVES:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Title II of the Americans with Disabilities Act:** The Mid City Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Mid City Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by sending an e-mail that states the accommodations that you are requesting to [executive@mincla.org](mailto:executive@mincla.org).

## **MINC Liaisons**

### **ANIMAL SERVICES LIAISON**

**LAANC** (LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

### **BUDGET REPRESENTATIVES**

Jennifer Goodie  
Skei Saulnier

### **Parks**

### **CANNABIS**

### **PUBLIC SAFETY**

### **C-PAB**

(COMMUNITY POLICE ADVISORY BOARD)

### **PUBLIC WORKS**

### **DATA LIAISON**

### **PURPOSEFUL AGING**

### **FILM LIAISON**

### **RESILIENCE**

**SLAANC** (SOUTH LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

### **HOMELESSNESS LIAISON**

### **SUSTAINABILITY**

### **LADWP-NC MOU COMMITTEE**

### **TRANSPORTATION**

## **MINC Committees**

### **PUBLIC ARTS AdHoc**

[arts@mincla.org](mailto:arts@mincla.org)

- VACANT (Co-Chair)
- VACANT (Co-Chair)

### **BUDGET**

[budget@mincla.org](mailto:budget@mincla.org)

- Jennifer Goodie (Co-Chair)
- ,Laura Rhinehart (Co-Chair)

### **OUTREACH**

[outreach@mincla.org](mailto:outreach@mincla.org)

- Jennifer Zelazny (Co-Chair)
- Renee Harris (Co-Chair)

### **PLANNING AND LAND USE MANAGEMENT (PLUM)**

[plum@mincla.org](mailto:plum@mincla.org)

- Skei Saulnier (Co-Chair)
- Kirsten Albrect (Co-Chair)

### **RACIAL JUSTICE**

[rjc@mincla.org](mailto:rjc@mincla.org)

- VACANT (Co-Chair)
- VACANT (Co-Chair)