

**CITY OF LOS ANGELES**  
**CALIFORNIA**

**MID-CITY  
NEIGHBORHOOD  
COUNCIL® OFFICERS**

PRESIDENT  
**Birgitta Croil-Snell**

VICE-PRESIDENT  
**Roxie McClenton**

SECRETARY  
**Jennifer Goodie**

TREASURER  
**Vacant**

PARLIAMENTARIAN  
**Vacant**

SERGEANT-AT-ARMS  
**Milton Sarge Hall**



**MINC®**  
P.O. Box 78642  
Los Angeles, CA 90016  
**(323) 732-5085**  
**info@mincla.org**  
**mincla.org**

**MINC® BOARD & STAKEHOLDER MEETING AGENDA**

**Monday, May 12th, 2025 at 6:30 PM**

**VIRTUAL MEETING: <https://us02web.zoom.us/j/82485570150>**

**Zoom Meeting Online or By Telephone**

**Dial (877) 853-5257 to Join the Meeting**

**Then Enter This Webinar ID: 824 8557 0150 and Press #**

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE MID-CITY NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (877) 853-5257, and enter 824 8557 0150 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to \_\_\_\_ minutes per speaker, unless adjusted by the presiding officer of the Board.

**SB 411 Updates:**

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

The Mid-City Neighborhood Council (MINC) currently holds its regular meetings on the second Monday of every month. MINC may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at the Eleanor Green Roberts Aquatic Center, 4526 W. Pico Blvd., Los Angeles, CA 90019, and on our website [mincla.org](http://mincla.org) and at [empowerla.org](http://empowerla.org). The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. The Mid-City Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Mid-City Neighborhood Council will provide

reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (323) 732-5085, or please send an email that states the accommodations that you are requesting to [executive@mincla.org](mailto:executive@mincla.org).

**SI REQUIERE SERVICIOS DE TRADUCCIÓN , FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA ENVIÁNOS UN CORREO ELECTRÓNICO A [EXECUTIVE@MINCLA.ORG](mailto:EXECUTIVE@MINCLA.ORG).**

**Comments from the public on agenda items will be heard only when the respective item is being considered.**

**Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.**

- 1. Call to Order & Roll Call (3 min)**
  - a. Call to Order (President)
  - b. Roll Call of Board Members (Secretary)
- 2. Announcements**
  - a. Vacancies: Region 4, Region 11, At-Large: General (1)
    - i. If you would like to fill one of these openings, please fill out the application on our [website](#)
      1. Per MINC's bylaws, any class of stakeholder is eligible to fill the above vacancies for the remainder of the term due to length of vacancy
    - i. **Discussion and possible action** regarding reassignment of board seats
    - ii. **Discussion and possible action** on applications to join the MINC Board
  - b. If you would like to fill one of our liaison positions or join a committee please contact our President
- 3. General Public Comment on Non-Agenda Items (5 min)**
  - a. Comments from the public on non-agenda items within the Board's subject matter jurisdiction.
- 4. Government Reports and Announcements (20 Minutes)**
  - a. Mayor's Office
  - b. Council District 10
  - c. State Assembly Member's Office
  - d. LAUSD Board Member's Office
  - e. LAPD
  - f. LAFD
  - g. Department of Neighborhood Empowerment
  - h. Any other public officials present
- 5. Consent Calendar**
  - a. **Motion** to approve the April 14th, 2025 minutes
  - b. **Motion** to approve the April 30th, 2025 minutes
- 6. Presentations, Official Correspondence, and Community Impact Statements**
  - a. **Discussion and possible action** regarding a Community Impact Statement on [CE 25-0600](#) Budget Proposal Fiscal Year 2025-26
  - b. **Discussion and possible action** regarding a letter of support regarding the appointment of Petty Santos to the position of Los Angeles City Clerk
  - c. **Discussion and possible action** regarding BONC letter on NC Presentation of CISEs
  - d. **Discussion and possible action** regarding limitation of public participation at City Council Meetings and City Council Committee meetings
  - e. **Discussion and possible action** regarding a Community Impact Statement on [CE 16-1104-S3](#) City Council Rules / Council Rule 7 / Council Rule 63 / N-Word and C-Word Epithets / Amendments
  - f. **Discussion and possible action** regarding a Community Impact Statement on [CE 25-0002-S14](#) SB 239 (Arreguin) / Ralph M. Brown Act Amendment / Advisory Bodies / Teleconference Meetings, [CE 25-0002-S13](#) AB 467 (Fong) / Neighborhood Councils / Alternate Teleconferencing Provisions / Remote Meetings / Extension, and SB 707 (Durazo) Open meetings: meeting and teleconference requirements (No Council File)

- g. **Discussion and possible action** regarding a Community Impact Statement on [CF 23-0600-S9](#) 2023 Budget Recommendation / Sanitation / Fee Study / Preserve Operations
  - h. **Discussion and possible action** regarding a Community Impact Statement on [CF 25-0002-S27](#), AB 812 (Lowenthal) / Incarcerated Firefighters / Recall / Resentencing / Rehabilitation and AB 247 (Bryan) Incarcerated individual hand crew members: wages (No Council File)
7. **Board Business**
- a. President
    - i. **Motion** to appoint \_\_\_\_\_ as MINC Treasurer
    - ii. **Motion** to appoint \_\_\_\_\_ as MINC Parliamentarian
  - b. Vice President
  - c. Secretary
  - d. Treasurer
    - i. **Motion** to approve April 2025 MER
  - e. Parliamentarian
  - f. Sergeant-at-Arms
  - g. Budget Committee
    - i. Committee updates
      - 1. Deadline to spend is fast approaching
        - a. 6/1 for check request
        - b. 6/20 for card
        - c. We may need to have a special meeting this month to approve expenditures
        - d. Committee will be meeting to create budget for next year prior to our June board meeting. Will likely be after 5/22 as we will need the City Budget to be out so we know how much NCs get next year.
    - ii. **Motion** to approve up to \$350 for [MINCLA.org](#) hosting
      - 1. Price increased to \$348/yr, previous year was \$324
    - iii. **Motion** to approve up to \$2200 for the installation of of the MINC message kiosks
    - iv. **Motion** to approve up to \$300 for printing and supplies for the MINC message kiosks (printed headers, push pins, key lockboxes, etc.)
    - v. **Motion** to approve Neighborhood Purpose Grant for up to \$2600 for The Healthy Community Project
  - h. Outreach Committee
    - i. Committee updates
      - 1. LAPD Open House 6/1 12-4pm
    - ii. Website & Social Media updates
    - iii. Canva
      - 1. **Motion to approve** up to \$150 for Canva licensing
        - a. We currently pay for our own license (\$120/yr)
        - b. DONE is asking us if we would like to renew through them for \$130/yr
    - iv. **Motion** to approve up to \$2000 for outreach printing
  - i. Public Arts Committee
    - i. Committee updates
    - ii. Mid-City Arts and Music Festival updates
  - j. Planning and Land Use Management (PLUM)
    - i. Committee updates
  - k. Youth Committee
    - i. Committee Updates
  - l. Quality of Life
    - i. Committee Updates
    - ii. Recognition of First Responders, Elected Officials Team members.
  - m. Response to public comment
  - n. Brief announcements on Boardmembers' own activities.
  - o. Board Action Items

- p. Social Media, website and mailing list account administration decisions are made by the Outreach Committee.
- q. Complete/Update Required Trainings
  - i. board member training status can be verified at <https://empowerla.org/MINC/>
- r. Future Agenda Items and Other Calendar Events

## 8. Adjournment

**PROCESS FOR RECONSIDERATION:** For information on MINC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matter related to MINC, please consult the MINC Bylaws. The Bylaws are available in the notebook marked "MINC documents for public viewing" in the back of this meeting room and on our website [www.mincla.org](http://www.mincla.org).

**PUBLIC ACCESS TO RECORDS:** In compliance with Government Code § 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website: [www.mincla.org](http://www.mincla.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an agenda item, please contact the Board Correspondence Secretary.

**NOTICE TO PAID REPRESENTATIVES:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Title II of the Americans with Disabilities Act:** The Mid City Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Mid City Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by sending an e-mail that states the accommodations that you are requesting to [executive@mincla.org](mailto:executive@mincla.org).

## Re: <ACTION REQUIRED> Renewing Your Neighborhood Council Canva License for FY 2025-26



◆ Summarize this email



**Jennifer Goodie** <j.goodie@mincla.org>  
to EmpowerLA ▼

Mar 14, 2025, 10:54 AM



We currently pay \$120/yr going through the **Canva** website. Why is it \$130 through DONE? Is DONE going to start providing templates on a regular basis? It has been pretty sparse over the years. I need this information so that the MINC Budget Committee can advise our board on the best course of action.

Thank you

## **MINC Liaisons**

### **ANIMAL SERVICES LIAISON**

**LAANC** (LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

### **BUDGET REPRESENTATIVES**

Jennifer Goodie  
Skei Saulnier

### **Parks**

### **CANNABIS**

### **PUBLIC SAFETY**

### **C-PAB**

(COMMUNITY POLICE ADVISORY BOARD)

### **PUBLIC WORKS**

### **DATA LIAISON**

### **PURPOSEFUL AGING**

### **FILM LIAISON**

### **RESILIENCE**

**SLAANC** (SOUTH LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

### **HOMELESSNESS LIAISON**

### **SUSTAINABILITY**

### **LADWP-NC MOU COMMITTEE**

### **TRANSPORTATION**

## **MINC Committees**

### **PUBLIC ARTS AdHoc**

[arts@mincla.org](mailto:arts@mincla.org)

- VACANT (Co-Chair)
- VACANT (Co-Chair)

### **BUDGET**

[budget@mincla.org](mailto:budget@mincla.org)

- Jennifer Goodie (Co-Chair)
- ,Laura Rhinehart (Co-Chair)

### **OUTREACH**

[outreach@mincla.org](mailto:outreach@mincla.org)

- Jennifer Zelazny (Co-Chair)
- Renee Harris (Co-Chair)

### **PLANNING AND LAND USE MANAGEMENT (PLUM)**

[plum@mincla.org](mailto:plum@mincla.org)

- Skei Saulnier (Co-Chair)
- Kirsten Albrect (Co-Chair)

### **RACIAL JUSTICE**

[rjc@mincla.org](mailto:rjc@mincla.org)

- VACANT (Co-Chair)
- VACANT (Co-Chair)