

CITY OF LOS ANGELES
CALIFORNIA

**MID-CITY
NEIGHBORHOOD
COUNCIL® OFFICERS**

PRESIDENT
Birgitta Croil-Snell
VICE-PRESIDENT
Roxie McClenton
SECRETARY
Jennifer Goodie
TREASURER
Vacant
PARLIAMENTARIAN
Vacant
SERGEANT-AT-ARMS
Milton Sarge Hall



MINC®
P.O. Box 78642
Los Angeles, CA 90016
(323) 732-5085
info@mincla.org
mincla.org

MINC® BOARD & STAKEHOLDER MEETING AGENDA

Monday, April 14th, 2025 at 6:30 PM

VIRTUAL MEETING: <https://us02web.zoom.us/j/82485570150>

Zoom Meeting Online or By Telephone

Dial (877) 853-5257 to Join the Meeting

Then Enter This Webinar ID: 824 8557 0150 and Press #

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE MID-CITY NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (877) 853-5257, and enter 824 8557 0150 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to ____ minutes per speaker, unless adjusted by the presiding officer of the Board.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

The Mid-City Neighborhood Council (MINC) currently holds its regular meetings on the second Monday of every month. MINC may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at the Eleanor Green Roberts Aquatic Center, 4526 W. Pico Blvd., Los Angeles, CA 90019, and on our website mincla.org and at empowerla.org. The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. The Mid-City Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Mid-City Neighborhood Council will provide

reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (323) 732-5085, or please send an email that states the accommodations that you are requesting to executive@mincla.org.

SI REQUIERE SERVICIOS DE TRADUCCIÓN , FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA ENVÍANOS UN CORREO ELECTRÓNICO A EXECUTIVE@MINCLA.ORG.

Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

1. **Call to Order & Roll Call** (3 min)
 - a. Call to Order (President)
 - b. Roll Call of Board Members (Secretary)
2. **Announcements**
 - a. Vacancies: Region 4, Region 11, At-Large: General (1)
 - i. If you would like to fill one of these openings, please fill out the application on our [website](#)
 1. Per MINC's bylaws, any class of stakeholder is eligible to fill the above vacancies for the remainder of the term due to length of vacancy
 - i. **Discussion and possible action** regarding reassignment of board seats
 - ii. **Discussion and possible action** on applications to join the MINC Board
 - b. If you would like to fill one of our liaison positions or join a committee please contact our President
 - i. MINC Homelessness liaison appointment
3. **General Public Comment on Non-Agenda Items** (5 min)
 - a. Comments from the public on non-agenda items within the Board's subject matter jurisdiction.
4. **Government Reports and Announcements** (20 Minutes)
 - a. Mayor's Office
 - b. Council District 10
 - c. State Assembly Member's Office
 - d. LAUSD Board Member's Office
 - e. LAPD
 - f. LAFD
 - g. Department of Neighborhood Empowerment
 - h. Any other public officials present
5. **Consent Calendar**
 - a. **Motion** to approve the March 10th, 2025 minutes
 - b. **Motion** to approve up to \$300 for 2025-2026 Zoom license
6. **Presentations, Official Correspondence, and Community Impact Statements**
 - a. Presentation on Mid-City Art and Musical Festival
 - i. **Motion** to approve moving up to \$20,000 from the MINC account to (a) special account(s) controlled by Council District 10 to be exclusively used for MINC's sponsorship of the Mid-City Art and Music Festival
 1. Budget Committee recommends \$20,000
 2. After consultation with the City Clerk's Office, the Budget Committee recommends transfer of funds to CD10 as the best way to accomplish the goal of sponsoring the Mid-City Art and Music Festival due to the timeline and MINC's lack of Treasurer. Other options are funding as an event through the Clerk's approval process or funding an NPG to a fiscal sponsor.
 - b. **Discussion and possible action** regarding a letter of support regarding the appointment of Petty Santos to the position of Los Angeles City Clerk
 - c. **Discussion and possible action** regarding BONC letter on NC Presentation of CISEs
 - d. **Discussion and possible action** regarding limitation of public participation at City Council Meetings and City Council Committee meetings

- e. **Discussion and possible action** regarding a Community Impact Statement on [CF 16-1104-S3](#) City Council Rules / Council Rule 7 / Council Rule 63 / N-Word and C-Word Epithets / Amendments
 - f. **Discussion and possible action** regarding a Community Impact Statement on [CF 25-0002-S14](#) SB 239 (Arreguin) / Ralph M. Brown Act Amendment / Advisory Bodies / Teleconference Meetings, [CF 25-0002-S13](#) AB 467 (Fong) / Neighborhood Councils / Alternate Teleconferencing Provisions / Remote Meetings / Extension, and SB 707 (Durazo) Open meetings: meeting and teleconference requirements (No Council File)
 - g. **Discussion and possible action** regarding a Community Impact Statement on [CF 23-0600-S9](#) 2023 Budget Recommendation / Sanitation / Fee Study / Preserve Operations
 - h. **Discussion and possible action** regarding a Community Impact Statement on [CF 25-0002-S27](#), AB 812 (Lowenthal) / Incarcerated Firefighters / Recall / Resentencing / Rehabilitation and AB 247 (Bryan) Incarcerated individual hand crew members: wages (No Council File)
7. **Board Business**
- a. President
 - i. **Motion** to appoint _____ as MINC Treasurer
 - ii. **Motion** to appoint _____ as MINC 1st Signer
 - iii. **Motion** to appoint _____ as MINC Parliamentarian
 - b. Vice President
 - c. Secretary
 - d. Treasurer
 - i. **Motion** to approve March 2025 MER
 - e. Parliamentarian
 - f. Sergeant-at-Arms
 - g. Budget Committee
 - i. Committee updates
 - ii. **Motion** to approve up to \$1800 for the installation of of the MINC message kiosks
 - iii. **Motion** to approve up to \$300 for printing and supplies for the MINC message kiosks (printed headers, push pins, key lockboxes, etc.)
 - h. Outreach Committee
 - i. Committee updates
 - ii. Website & Social Media updates
 - iii. Community Clean-Ups
 - 1. Mayor Bass - 4/26
 - 2. Council Woman Hutt - 4/27
 - 3. Assembly Member Bryan -
 - iv. Canva
 - 1. **Motion to approve** up to \$150 for Canva licensing
 - a. We currently pay for our own license (\$120/yr)
 - b. DONE is asking us if we would like to renew through them for \$130/yr
 - i. DONE was emailed for clarification on added value and did not respond (attached)
 - i. Election Ad-Hoc Committee
 - i. Election Updates
 - j. Planning and Land Use Management (PLUM)
 - i. Committee updates
 - k. Youth Committee
 - i. Committee Updates
 - l. Quality of Life
 - i. Committee Updates
 - ii. Recognition of First Responders, Elected Officials Team members.
 - m. Response to public comment
 - n. Brief announcements on Boardmembers' own activities.
 - o. Board Action Items

- p. Social Media, website and mailing list account administration decisions are made by the Outreach Committee.
- q. Complete/Update Required Trainings
 - i. board member training status can be verified at <https://empowerla.org/MINC/>
- r. Future Agenda Items and Other Calendar Events

8. Adjournment

PROCESS FOR RECONSIDERATION: For information on MINC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matter related to MINC, please consult the MINC Bylaws. The Bylaws are available in the notebook marked "MINC documents for public viewing" in the back of this meeting room and on our website www.mincla.org.

PUBLIC ACCESS TO RECORDS: In compliance with Government Code § 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website: www.mincla.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an agenda item, please contact the Board Correspondence Secretary.

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Title II of the Americans with Disabilities Act: The Mid City Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Mid City Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by sending an e-mail that states the accommodations that you are requesting to executive@mincla.org.

Re: <ACTION REQUIRED> Renewing Your Neighborhood Council Canva License for FY 2025-26



◆ Summarize this email



Jennifer Goodie <j.goodie@mincla.org>
to EmpowerLA ▼

Mar 14, 2025, 10:54 AM



We currently pay \$120/yr going through the **Canva** website. Why is it \$130 through DONE? Is DONE going to start providing templates on a regular basis? It has been pretty sparse over the years. I need this information so that the MINC Budget Committee can advise our board on the best course of action.

Thank you

Monthly Expenditure Report



Reporting Month: March 2025

Budget Fiscal Year: 2024-2025

NC Name: Mid City Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$50525.65	\$520.80	\$50004.85	\$317.11	\$0.00	\$49687.74

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$42317.55	\$520.80	\$35004.85	\$0.00	\$34687.74
Outreach		\$0.00		\$317.11	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$15000.00	\$0.00	\$15000.00	\$0.00	\$15000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$6791.90	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_MINCLA.O	03/01/2025	Email for board as approved in the admin packet	General Operations Expenditure	Office	\$208.80
2	MAILCHIMP	03/05/2025	Bulk email platform as approved in the admin packet	General Operations Expenditure	Office	\$39.00
3	USPS PO 0545570016	03/26/2025	PO Box as approved in the admin packet	General Operations Expenditure	Office	\$273.00
	Subtotal:					\$520.80

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Jennifer Goodie	10/15/2024	Motion to approve reimbursement for board member Jennifer Goodie in the amount of \$317.11 for tabling supplies.	General Operations Expenditure	Outreach	\$317.11
	Subtotal: Outstanding					\$317.11



Invoice

Invoice number: 5189172967

Google LLC

1600 Amphitheatre Pkwy

Mountain View, CA 94043

United States

Federal Tax ID: 77-0493581

Bill to

President Birgitta Croil-Snell

Mid-City Neighborhood Council (MINC)

PO Box 78642

Los Angeles, CA 90016

United States

Details

Invoice number5189172967

Invoice dateFeb 28, 2025

Billing ID5136-3718-0972

Domain namemincla.org

Google Workspace

Total in USD **\$208.80**

Summary for Feb 1, 2025 - Feb 28, 2025

Subtotal in USD \$208.80

Tax (0%) \$0.00

Total in USD \$208.80

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Feb 1 - Feb 28	29	208.80
Subtotal in USD				\$208.80
Tax (0%)				\$0.00
Total in USD				\$208.80

Need help understanding the charges on your invoice? [Click here for detailed explanations](#)

<https://support.google.com/a?p=gsuite-bills-and-charges>

Mailchimp Invoice

MC20001231

Issued to

Jennifer Goodie
Mid-City Neighborhood Council (MINC)
j.goodie@mincla.org
Office phone:
200 N Spring St Los Angeles, CA 90012

Issued by

Mailchimp
c/o The Rocket Science Group, LLC
675 Ponce de Leon Ave NE
Suite 5000
Atlanta, GA 30308
www.mailchimp.com
Tax ID: US EIN 58-2554149

Details

Order# 20001231
Date Paid: March 04, 2025 10:30 PM
Los Angeles

Billing statement

Monthly plan

1001 - 1500 subscribers.

\$39.00

Intuit Assist for Mailchimp*

AI-powered marketing

\$0.00

Paid via Mast ending in **4372** which expires **12/2026**
on March 05, 2025

\$39.00

Balance as of March 05, 2025

\$0.00

* Intuit Assist functionality (beta) is available to certain users with Premium, Standard and Legacy plans in select countries in English only. Access to Intuit Assist is available at no additional cost at this time. Pricing, terms, conditions, special features and service options are subject to change without notice. Availability of features and functionality varies by plan type. Features may be broadly available soon but represents no obligation and should not be relied on in making a purchasing decision. For details, please view Mailchimp's various [plans and pricing](#)

If a refund is required, it will be issued in the purchase currency for the amount of the original charge.

Sales Tax was not applied to this purchase.

[Looking for our W-9?](#)

[Looking for our United States Residency Certificate?](#)

USPS eReceipt

1 message

DoNotReply@ereceipt.usps.gov <DoNotReply@ereceipt.usps.gov>

To: J.GOODIE@mincla.org



WEST ADAMS
4960 W WASHINGTON BLVD
LOS ANGELES, CA 90016-9998
(800)275-8777

03/26/2025 02:48 PM

Product	Qty	Unit Price	Price
Box Renewal			\$248.00
ZIP Code™: 90016			
Box #: 78642			
Rental Start Date: 02/01/2025			
Next Renewal Date: 01/31/2026			
Customer Name: MARK PRINCE			
Lock Change Fee			\$25.00
Total			\$273.00

Grand Total: \$273.00

Credit Card Remit \$273.00
Card Name: MasterCard
Account #: XXXXXXXXXXXX4372
Approval #: 026075
Transaction #: 273
AID: A0000000041010 Contactless
AL: MASTERCARD

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or call 1-800-410-7420.

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Clerk: 29

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MINC Liaisons

ANIMAL SERVICES LIAISON

LAANC (LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

BUDGET REPRESENTATIVES

Jennifer Goodie
Skei Saulnier

Parks

CANNABIS

PUBLIC SAFETY

C-PAB

(COMMUNITY POLICE ADVISORY BOARD)

PUBLIC WORKS

DATA LIAISON

PURPOSEFUL AGING

FILM LIAISON

RESILIENCE

SLAANC (SOUTH LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

HOMELESSNESS LIAISON

SUSTAINABILITY

LADWP-NC MOU COMMITTEE

TRANSPORTATION

MINC Committees

PUBLIC ARTS AdHoc

arts@mincla.org

- VACANT (Co-Chair)
- VACANT (Co-Chair)

BUDGET

budget@mincla.org

- Jennifer Goodie (Co-Chair)
- ,Laura Rhinehart (Co-Chair)

OUTREACH

outreach@mincla.org

- Jennifer Zelazny (Co-Chair)
- Renee Harris (Co-Chair)

PLANNING AND LAND USE MANAGEMENT (PLUM)

plum@mincla.org

- Skei Saulnier (Co-Chair)
- Kirsten Albrect (Co-Chair)

RACIAL JUSTICE

rjc@mincla.org

- VACANT (Co-Chair)
- VACANT (Co-Chair)