

CITY OF LOS ANGELES
CALIFORNIA

**MID-CITY
NEIGHBORHOOD
COUNCIL® OFFICERS**

PRESIDENT
Birgitta Croil-Snell

VICE-PRESIDENT
Roxie McClenton

SECRETARY
Jennifer Goodie

TREASURER
Luis Lopez

PARLIAMENTARIAN
Kirsten Albrecht

SERGEANT-AT-ARMS
Milton Sarge Hall



MINC®
P.O. Box 78642
Los Angeles, CA 90016
(323) 732-5085
info@mincla.org
mincla.org

MINC® BOARD & STAKEHOLDER MEETING AGENDA

Monday, December 9th, 2024 at 6:30 PM

Wilshire LAPD Station – Community Room, 4849 Venice Blvd., Los Angeles, CA 90019

The Mid-City Neighborhood Council (MINC) currently holds its regular meetings on the second Monday of every month. MINC may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at the Eleanor Green Roberts Aquatic Center, 4526 W. Pico Blvd., Los Angeles, CA 90019, and on our website mincla.org and at empowerla.org. The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. The Mid-City Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Mid-City Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (323) 732-5085, or please send an email that states the accommodations that you are requesting to executive@mincla.org.

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA ENVIÁNOS UN CORREO ELECTRÓNICO A EXECUTIVE@MINCLA.ORG.

Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

1. **Call to Order & Roll Call** (3 min)
 - a. Call to Order (President)
 - b. Roll Call of Board Members (Secretary)
2. **Announcements**
 - a. Vacancies: Regions 1, 3, 4, 7, 11, 13, General At-Large (1)
 - i. If you would like to fill one of these openings, please fill out the application on our [website](#)
 1. Per MINC's bylaws, any class of stakeholder is eligible to fill the above vacancies for the remainder of the term due to length of vacancy
 - ii. **Discussion and possible action** regarding reassignment of board seats
 - iii. **Discussion and possible action** on applications to join the MINC Board
 1. **Motion** to reappoint Lisa Ford-Cook to the MINC board
 - b. If you would like to fill one of our liaison positions or join a committee please contact our President
3. **General Public Comment on Non-Agenda Items** (5 min)
 - a. Comments from the public on non-agenda items within the Board's subject matter jurisdiction.
4. **Government Reports and Announcements** (20 Minutes)
 - a. Mayor's Office
 - b. Council District 10

- c. State Assembly Member's Office
 - d. LAUSD Board Member's Office
 - e. LAPD
 - f. LAFD
 - g. Department of Neighborhood Empowerment
 - h. Any other public officials present
- 5. Consent Calendar**
- a. **Motion** to approve September 9th, 2024 minutes
 - b. **Motion** to approve October 14th, 2024 minutes
 - c. **Motion** to approve November 11th, 2024 minutes
- 6. Presentations, Official Correspondence, and Community Impact Statements**
- a. 4606 W Washington Blvd. (Meta Corp)
 - i. Discussion of project updates and changes
 - b. **Discussion and possible action** regarding official statement/letter concerning City Council Committee structure
 - i. Councilmember John Lee as chair of Planning and Land Use Management
 - ii. Councilmember Curren Price as chair of Economic, Community Development and Jobs
 - iii. Item is on agenda as a carry over from last month. Given committees will change in December, it is advisable to hold off until December/January.
 - c. **Discussion and possible action** regarding filing a community impact statement on [CF 24-0867](#) Neighborhood Council Bylaws / Youth Participation / Diversity Increase / Leadership Growth
 - d. **Discussion and possible action** regarding filing a community impact statement on [21-1230-S5](#) Citywide Housing Incentive Program / Citywide Code Amendment
 - e. **Discussion and possible action** regarding BONC letter on NC Presentation of CISes
- 7. Board Business**
- a. President
 - i. How do we get the information for individuals to apply for housing
 - 1. Project 1:
 - Approved Mayor's Declaration
 - Redevelopment Project Area
 - 5110 - 5122 Washington Blvd
 - 100% Affordable Housing. / 124 units
 - 98 low income/ 25 units moderate income
 - 1 Manager market rate
 - 2. Project 2:
 - Approved Mayor's Declaration / fast tracked
 - 6046 Comey Ave
 - 100 Affordable Housing. / 61 units
 - 1 very low income / 46 low income /
 - 13 moderate income
 - 1 Manager market rate
 - ii. **Motion** to approve meeting virtually in an effort to expand access to neighborhood council meetings and strengthen our local democracy. The Mid-City Neighborhood Council wishes to conduct future board and committee meetings via Zoom at our discretion as soon as City Council permits neighborhood councils to do so. The Board shall meet at least once a year in person to satisfy the requirements of SB-411
 - iii. **Discussion and possible action** regarding changing MINC's meeting day and/or time to better accommodate the schedules of MINC board members
 - iv. **Discussion and possible action** regarding MINC display at City Hall
 - v. Cannabis liaison
 - b. Vice President
 - c. Secretary
 - d. Treasurer
 - i. **Motion** to approve September 2024 MER
 - ii. **Motion** to approve October 2024 MER

- iii. **Motion** to approve November 2024 MER
 - iv. **Motion** to appoint _____ as MINC Treasurer effective _____
 - e. Parliamentarian
 - f. Sergeant-at-Arms
 - g. Budget Committee
 - i. Committee updates
 - ii. **Motion** to approve MINC budget reforecast to reflect rollover and reallocation of funds
 - 1. \$500 added to office supplies to reflect our recent purchases
 - 2. \$5000 added to the NPG budget to bring the remaining available total for the year up to \$7500.
 - 3. \$8200 added to the election outreach budget to bring the total up to \$10,000
 - 4. \$1000 removed from CIP
 - 5. \$12,617.55 added to Outreach
 - iii. The Office of the City Clerk is seeking NC Board Members who are representative of the diversity in the City of Los Angeles NC system to join the NC Funding Program Workgroup. The Workgroup will assist in the review, discussion, and revision of current NC Funding Program policies to help develop more effective and clear policies impacting the use of NC funds, including the annual budget, administrative packet, various expenditure categories, contracts, leases, and corrective measures.
 - 1. NC Board Members who are 18 years of age or older are invited to participate and must be available to attend all Workgroup meetings. Meetings are expected to be held online from March - May 2025.
 - 2. Interested individuals should apply here. Applications must be submitted by Monday, January 20, 2025, at 11:59 p.m. Participants will be notified if they are selected in February.
 - 3. For more information about the NC Funding Program Workgroup, contact Shawna Dungo at shawna.dungo@lacity.org or call (213) 978-1930.
 - h. Outreach Committee
 - i. Committee updates
 - 1. Tabling efforts update
 - 2. SWAG update
 - 3. Update on message kiosk installation
 - ii. Large events in 2025
 - iii. Door Knocking 11/16 update
 - 1. Future weekends
 - 2. Take hangers for outreach in your neighborhoods
 - iv. **Motion** to approve up to \$1000 for printed outreach materials
 - v. **Motion** to approve up to \$1500 for MINC webmaster services
 - i. Election Ad-Hoc Committee
 - i. Elections coming up
 - 1. Dates
 - a. Candidate Filing opened 12/6/24 and ends 1/20/25
 - b. VBM Ballot request opens 2/7/25 and ends 3/31/25
 - c. Election Day 4/8/2025
 - 2. Update regarding the DONE zoom session
 - ii. Awareness and engagement plan
 - iii. **Motion** to create a MINC Ad-Hoc Election Committee and appoint _____, _____, and _____ to the Election Ad-hoc Committee with Garfield Smith serving as Chair
 - iv. **Motion** to spend up to \$8500 on printing, postage, and incidentals for election outreach
 - v. Seats up for election are even numbered regions, all at-large categories, and youth. Please reach out to Garfield if you are unsure if your term is ending.
 - j. Planning and Land Use Management (PLUM)
 - i. Committee updates
 - 1. Demo permit updates & requests for appearances
 - k. Youth Committee

- i. Committee Updates
- I. Quality of Life
 - i. Committee Updates
 - ii. Recognition of First Responders, Elected Officials Team members.
- m. Response to public comment
- n. Brief announcements on Boardmembers' own activities.
- o. Board Action Items
- p. Social Media, website and mailing list account administration decisions are made by the Outreach Committee.
- q. Complete/Update Required Trainings
 - i. board member training status can be verified at <https://empowerla.org/MINC/>
- r. Future Agenda Items and Other Calendar Events

8. Adjournment

PROCESS FOR RECONSIDERATION: For information on MINC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matter related to MINC, please consult the MINC Bylaws. The Bylaws are available in the notebook marked "MINC documents for public viewing" in the back of this meeting room and on our website www.mincla.org.

PUBLIC ACCESS TO RECORDS: In compliance with Government Code § 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website: www.mincla.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an agenda item, please contact the Board Correspondence Secretary.

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

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MINC Liaisons

ANIMAL SERVICES LIAISON

LAANC (LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

BUDGET REPRESENTATIVES

Jennifer Goodie
Skei Saulnier

Parks

CANNABIS

PUBLIC SAFETY

C-PAB
(COMMUNITY POLICE ADVISORY BOARD)

PUBLIC WORKS

DATA LIAISON

PURPOSEFUL AGING

FILM LIAISON

RESILIENCE

SLAANC (SOUTH LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

HOMELESSNESS LIAISON

SUSTAINABILITY

LADWP-NC MOU COMMITTEE

TRANSPORTATION

MINC Committees

PUBLIC ARTS AdHoc

arts@mincla.org

- VACANT (Co-Chair)
- VACANT (Co-Chair)

BUDGET

budget@mincla.org

- Jennifer Goodie (Co-Chair)
- ,Laura Rhinehart (Co-Chair)

OUTREACH

outreach@mincla.org

- Jennifer Zelazny (Co-Chair)
- Renee Harris (Co-Chair)

**PLANNING AND
LAND USE MANAGEMENT
(PLUM)**

plum@mincla.org

- Skei Saulnier (Co-Chair)
- Kirsten Albrect (Co-Chair)

RACIAL JUSTICE

rjc@mincla.org

- VACANT (Co-Chair)
- VACANT (Co-Chair)