

**CITY OF LOS ANGELES**  
CALIFORNIA

**MID-CITY  
NEIGHBORHOOD  
COUNCIL® OFFICERS**

PRESIDENT  
**Birgitta Croil-Snell**

VICE-PRESIDENT  
**Roxie McClenton**

SECRETARY  
**Jennifer Goodie**

TREASURER  
**Luis Lopez**

PARLIAMENTARIAN  
**Kirsten Albrecht**

SERGEANT-AT-ARMS  
**Milton Sarge Hall**



**MINC®**  
P.O. Box 78642  
Los Angeles, CA 90016  
(323) 732-5085  
info@mincla.org  
mincla.org

**MINC® BOARD & STAKEHOLDER MEETING AGENDA**

**Monday, May 13th, 2024 at 6:30 PM**

**Wilshire LAPD Station – Community Room, 4849 Venice Blvd., Los Angeles, CA 90019**

The Mid-City Neighborhood Council (MINC) currently holds its regular meetings on the second Monday of every month. MINC may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at the Eleanor Green Roberts Aquatic Center, 4526 W. Pico Blvd., Los Angeles, CA 90019, and on our website [mincla.org](http://mincla.org) and at [empowerla.org](http://empowerla.org). The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. The Mid-City Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Mid-City Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (323) 732-5085, or please send an email that states the accommodations that you are requesting to [executive@mincla.org](mailto:executive@mincla.org).

**SI REQUIERE SERVICIOS DE TRADUCCIÓN , FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA ENVIAMOS UN CORREO ELECTRÓNICO A [EXECUTIVE@MINCLA.ORG](mailto:EXECUTIVE@MINCLA.ORG).**

Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

1. **Call to Order & Roll Call** (3 min)
  - a. Call to Order (President)
  - b. Roll Call of Board Members (Secretary)
2. **Announcements**
  - a. Vacancies: Merchant/Commercial Property Owner (1), and Regions 1, 4, 7, 11, 13, 14
    - i. If you would like to fill one of these openings, please fill out the application on our [website](#)
    - ii. Discussion and possible action on applications to join the MINC Board
  - b. If you would like to fill one of our liaison positions or join a committee please contact our President
3. **General Public Comment on Non-Agenda Items** (5 min)
  - a. Comments from the public on non-agenda items within the Board's subject matter jurisdiction.
4. **Government Reports and Announcements** (20 Minutes)
  - a. Mayor's Office
  - b. Council District 10
  - c. State Assembly Member's Office
  - d. LAUSD Board Member's Office
  - e. LAPD
  - f. LAFD

- g. Department of Neighborhood Empowerment
  - h. Any other public officials present
- 5. Consent Calendar**
- a. **Motion** to approve June 12th, 2023 minutes
  - b. **Motion** to approve August 9th, 2023 minutes
  - c. **Motion** to approve October 9th, 2023 minutes
  - d. **Motion** to approve November 13th, 2023 minutes
  - e. **Motion** to approve November 20th, 2023 minutes
  - f. **Motion** to approve December 11th, 2023 minutes
  - g. **Motion** to approve February 12th, 2024 minutes
  - h. **Motion** to approve March 11th, 2024 minutes
  - i. **Motion** to approve April 8th, 2024 minutes
  - j. **Motion** to approve Letter of Support for the City of Los Angeles Ballona Creek Multi-Use Path Extension and Connections Project for ATP Cycle 7 Project Application (needed for grant application)
- 6. Official Correspondence and Community Impact Statements**
- a. **Motion** to approve a CIS on [CF 15-0389-S2](#) Community Councils / Same Privileges As Neighborhood Councils / Legal and Charter Considerations / Brown Act Compliance / Los Angeles Administrative Code Amendment
  - b. **Discussion and possible action** regarding a CIS on [CF 24-0050](#) Nuisance Abatement Properties / On-Site Retail Commercial Cannabis Activity / Los Angeles Municipal Code (LAMC) / Amendment
  - c. **Motion** to approve a CIS on [CF 23-0623](#) Executive Directive No. 1 (ED 1 ) / Expedition of Permits and Clearances / Temporary Shelters / Affordable Housing / Codification of Provisions
- 7. Board Business**
- a. President
    - i. Motion to remove Aaron Liberty from the MINC board
      - 1. Informational this month, vote next month
    - ii. New members manual
      - 1. **Motion** to approve up to \$200 for printing new manuals
    - iii. **Motion** to approve meeting virtually in an effort to expand access to neighborhood council meetings and strengthen our local democracy. The Mid-City Neighborhood Council wishes to conduct future board and committee meetings via Zoom at our discretion as soon as City Council permits neighborhood councils to do so. The Board shall meet at least once a year in person to satisfy the requirements of SB-411
    - iv. Training updates
      - 1. New training requirements for Board Members
      - 2. New training requirements for non-Board Committee Members
    - v. DONE request: Homeless Liaison
  - b. Vice President
  - c. Secretary
    - i. **Motion** to approve up to \$400 for printing supplies
      - 1. ink, paper, storage container(s), folders
    - ii. **Motion** to assign MINC Liaisons
      - 1. Liaison positions are listed at the end of this agenda and can be filled by any MINV board member or stakeholder. If you are interested in becoming a liaison please let the President and Secretary know.
    - iii. **Motion** to assign MINC Committee Members
      - 1. All board members need to be a member of at least one of the standing committees (Budget, Outreach, or PLUM). Committee members may be board members or stakeholders
  - d. Treasurer
    - i. **Motion** to approve April 2024 MER
    - ii. **Motion** to approve June 2022 MER
  - e. Parliamentarian

- f. Sergeant-at-Arms
- g. Budget Committee
  - i. Committee updates
- h. Outreach
  - i. **Motion** to approve up to \$200 for a folding wagon
  - ii. **Motion** to approve up to \$5000 for a Neighborhood Purpose Grant for St. Elmo Village
  - iii. **Motion** to approve up to \$3000 for tenant workshop
  - iv. Committee updates
    - 1. Updates on outdoor message centers
    - 2. Updates on movie night
    - 3. Other committee updates
  - v. Community Crop Swap (Renee)
    - 1. **Motion** to approve up to \$400 for publicity and tabling of a community crop swap
  - vi. Outreach calendar planning and working meeting
  - vii. Mailing out EDD postcards (Birgitta & Jennifer G)
  - viii. Banner maintenance (Birgitta & Jennifer G)
- i. Planning and Land Use Management (PLUM)
  - i. Committee updates
    - 1. Demo permit updates & requests for appearances
  - ii. **Discussion and Possible action** regarding requesting Councilwoman Hutt to introduce a resolution to approve Wellington Square becoming an HPOZ
  - iii. **Discussion and possible action** regarding city trash bins along Washington Blvd, Crenshaw Blvd and Venice Blvd
  - iv. 4209 W Washington Blvd, Los Angeles, CA. 90019 update
  - v. 4606 W Washington Blvd, Los Angeles, CA. 90019 update
- j. Response to public comment
- k. Board Action Items
- l. Social Media, website and mailing list account administration decisions are made by the Outreach Committee.
- m. Complete/Update Required Trainings
  - i. board member training status can be verified at <https://empowerla.org/MINC/>
- n. Future Agenda Items and Other Calendar Events

## 8. Adjournment

**PROCESS FOR RECONSIDERATION:** For information on MINC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matter related to MINC, please consult the MINC Bylaws. The Bylaws are available in the notebook marked "MINC documents for public viewing" in the back of this meeting room and on our website [www.mincla.org](http://www.mincla.org).

**PUBLIC ACCESS TO RECORDS:** In compliance with Government Code § 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website: [www.mincla.org](http://www.mincla.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an agenda item, please contact the Board Correspondence Secretary.

**NOTICE TO PAID REPRESENTATIVES:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

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## MINC Liaisons

**ANIMAL SERVICES LIAISON**

**LAANC** (LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

**BUDGET REPRESENTATIVES**

Jennifer Goodie  
Skei Saulnier

**Parks**

**CANNABIS**

**PUBLIC SAFETY**

**C-PAB**  
(COMMUNITY POLICE ADVISORY BOARD)

**PUBLIC WORKS**

**DATA LIAISON**

**PURPOSEFUL AGING**

**FILM LIAISON**

**RESILIENCE**

**SLAANC** (SOUTH LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

**HOMELESSNESS LIAISON**

**SUSTAINABILITY**

**LADWP-NC MOU COMMITTEE**

**TRANSPORTATION**

## MINC Committees

**PUBLIC ARTS AdHoc**

[arts@mincla.org](mailto:arts@mincla.org)

- VACANT (Co-Chair)
- VACANT (Co-Chair)

**BUDGET**

[budget@mincla.org](mailto:budget@mincla.org)

- Jennifer Goodie (Co-Chair)
- ,Laura Rhinehart (Co-Chair)

**OUTREACH**

[outreach@mincla.org](mailto:outreach@mincla.org)

- Jennifer Zelazny (Co-Chair)
- Renee Harris (Co-Chair)

**PLANNING AND  
LAND USE MANAGEMENT  
(PLUM)**

[plum@mincla.org](mailto:plum@mincla.org)

- Skei Saulnier (Co-Chair)
- Kirsten Albrect (Co-Chair)

**RACIAL JUSTICE**

[rjc@mincla.org](mailto:rjc@mincla.org)

- VACANT (Co-Chair)
- VACANT (Co-Chair)