

CITY OF LOS ANGELES
CALIFORNIA

**MID-CITY
NEIGHBORHOOD
COUNCIL® OFFICERS**

PRESIDENT
Vacant

VICE-PRESIDENT
Birgitta Croil-Snell

SECRETARY
Vacant

TREASURER
Mark Prince

PARLIAMENTARIAN
Jennifer Goodie

SERGEANT-AT-ARMS
Leah Manjarrez



MINC®
P.O. Box 78642
Los Angeles, CA 90016
(323) 732-5085
info@mincla.org
mincla.org

MINC® BOARD & STAKEHOLDER MEETING AGENDA

Monday, June 12th, 2023 at 6:30 PM

Wilshire LAPD Station – Community Room, 4849 Venice Blvd., Los Angeles, CA 90019

The Mid-City Neighborhood Council (MINC) currently holds its regular meetings on the second Monday of every month. MINC may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at the Eleanor Green Roberts Aquatic Center, 4526 W. Pico Blvd., Los Angeles, CA 90019, and on our website mincla.org and at empowerla.org. The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. The Mid-City Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Mid-City Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (323) 732-5085, or please send an email that states the accommodations that you are requesting to executive@mincla.org.

SI REQUIERE SERVICIOS DE TRADUCCIÓN , FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA ENVIÁNOS UN CORREO ELECTRÓNICO A EXECUTIVE@MINCLA.ORG.

Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

1. **Call to Order & Roll Call** (3 min)
 - a. Call to Order (Vice President)
 - b. Roll Call of Board Members (Secretary)
2. **Swearing in of New Board Members**
3. **Celebration of Departing Board Members**
4. **General Public Comment on Non-Agenda Items** (5 min)
 - a. Comments from the public on non-agenda items within the Board's subject matter jurisdiction.
5. **Government Reports and Announcements** (20 Minutes)
 - a. Mayor's Office
 - b. Council District 10
 - c. State Assembly Member's Office
 - d. LAUSD Board Member's Office
 - e. LAPD
 - f. LAFD

- g. Department of Neighborhood Empowerment
- h. Any other public officials present
- 6. Consider Board Member Applications**
 - a. **Region One Representative (1)**
 - i. **MOTION:** to approve (name) as MINC Region One Representative
 - b. **Region Three Representative (1)**
 - i. **MOTION:** to approve (name) as MINC Region Three Representative
 - c. **Region Four Representative (1)**
 - i. **MOTION:** to approve (name) as MINC Region Four Representative
 - d. **Region Six Representative (1)**
 - i. **MOTION:** to approve (name) as MINC Region Six Representative
 - e. **Region Seven Representative (1)**
 - i. **MOTION:** to approve (name) as MINC Region Seven Representative
 - f. **Region Eleven Representative (1)**
 - i. **MOTION:** to approve (name) as MINC Region Eleven Representative
 - g. **Region Thirteen Representative (1)**
 - i. **MOTION:** to approve (name) as MINC Region Thirteen Representative
 - h. **Region Fourteen Representative (1)**
 - i. **MOTION:** to approve (name) as MINC Region Fourteen Representative
 - i. **Youth Representative (1)**
 - i. **MOTION:** to approve (name) as MINC Youth Representative.
 - j. **Commercial Representative (2)**
 - i. **MOTION:** to approve (name and name) as MINC Commercial Representative.
 - k. **Organizational Representative (2)**
 - i. **MOTION:** to approve (name and name) as MINC Organization Representative.
 - l. **At-Large Representative (1)**
 - i. **MOTION:** to approve (name) as MINC At-Large Representative
- 7. Selection of Officers**
 - a. **President**
 - i. Nominations
 - ii. **MOTION:** to approve (name) as MINC President.
 - b. **Vice President**
 - i. Nominations
 - ii. **MOTION:** to approve (name) as MINC Vice President.
 - c. **Secretary**
 - i. Nominations
 - ii. **MOTION:** to approve (name) as MINC Secretary.
 - d. **Treasurer**
 - i. Nominations
 - ii. **MOTION:** to approve (name) as MINC Treasurer.
 - e. **Parliamentarian**
 - i. Nominations
 - ii. **MOTION:** to approve (name) as MINC Parliamentarian.
 - f. **Sergeant at Arms**
 - i. Nominations
 - ii. **MOTION:** to approve (name) as MINC Sergeant at Arms.
- 8. Financial Officers**
 - a. Nomination
 - i. 1st Signer
 - ii. 2nd Signer
 - iii. Alternate Signer
 - b. **MOTION:** to approve (name) as 1st signer, (name) as 2nd signer, and (name) as alternate signer.
- 9. Bank Card Holders**
 - a. Nominations
 - i. 1st card holder

- ii. 2nd card holder
 - b. **MOTION:** to approve (name) and (name) as MINC bank card holders.
- 10. **Selection of Committee Co-Chairs**
 - a. **Budget Committee**
 - i. Nominations
 - ii. **MOTION:** to approve (name) and (name) as MINC Budget Committee Co-Chairs
 - b. **Outreach Committee**
 - i. Nominations
 - ii. **MOTION:** to approve (name) and (name) as MINC Outreach Committee Co-Chairs
 - c. **Planning and Land Use Management Committee**
 - i. Nominations
 - ii. **MOTION:** to approve (name) and (name) as MINC Planning and Land Use Management Committee Co-Chairs
 - d. **Public Arts Committee**
 - i. Nominations
 - ii. **MOTION:** to approve (name) and (name) as MINC Public Arts Committee Co-Chairs
 - e. **Racial Justice Committee**
 - i. Nominations
 - ii. **MOTION:** to approve (name) and (name) as MINC Racial Justice Committee Co-Chairs
 - f. **Unhoused and Housing Committee**
 - i. Nominations
 - ii. **MOTION:** to approve (name) and (name) as MINC Unhoused and Housing Committee Co-Chairs
 - g. Selection of MINC Committee Members
 - i. Committee Membership is open to all stakeholders (except for the PLUM Committee which is limited, see MINC bylaws and standing rules for additional details)
- 11. Selection of Liaisons
 - a. **Motion** to appoint (name) as Representative, Los Angeles Alliance of Neighborhood Councils
 - b. **Motion** to appoint (name) and (name) as Budget Representatives
 - c. **Motion** to appoint (name),(name), and (name) as Representative and 1st and 2nd Alternate, South Los Angeles Alliance of Neighborhood Councils
 - d. **Motions** to appoint Subject Matter and City Department Liaisons (1 each)
 - i. Animal Services Liaison
 - ii. Homelessness Liaison
 - iii. C-PAB (Community Police Advisory Board)
 - iv. LADWP-NC Memorandum of Understanding Committee
 - v. Film Liaison
 - vi. Purposeful Aging Liaison
 - vii. Cannabis Liaison
 - viii. .Public Works Liaison
 - ix. Public Safety Liaison
 - x. Resilience Liaison
 - xi. Transportation Liaison
 - xii. Recreation and Parks Liaison
 - xiii. Sustainability Liaison
- 12. **Board Business** (4 min)
 - a. Further Appointments
 - i. Zoom Account Admin (up to 3)
 - 1. Nominations
 - 2. **MOTION:** to approve (name), (name), and (name) MINC Zoom Account Administrator
 - ii. Google Account Admin
 - 1. Nominations
 - 2. **MOTION:** to approve (names) as MINC Google Account Administrators
 - iii. Info@mincla.org Admin

1. Nominations
 2. **MOTION:** to approve (names) as info@mincla.org Account Administrator
- iv. PO Box Key Holder
1. Nominations
 2. **MOTION:** to approve (name) as MINC PO Box key holder
- b. Financial Matters
- i. **Motion** to approve May 2023 MER
 - ii. **Motion** to approve Fiscal Year 2023-2024 Admin Packet and Budget
- c. Secretary
- i. **Motion** to approve [May 25th. 2023 Minutes](#)
- d. Selection of MINC Community Impact Statement (CIS) Filers
- i. CIS Filers must be board members
 - ii. **Motion** to approve (names) as MINC CIS Filers
- e. Response to public comment
- f. Board Action Items
- g. MINC Committee Co-Chairs to confirm recurring meeting schedule with Zoom Account Administrator prior to next scheduled (July 12th) board meeting
- h. Social Media, website and mailing list account administration decisions are made by the Outreach Committee.
- i. Complete/Update Required Trainings
- i. board member training status can be verified at <https://empowerla.org/minc/>
- j. Future Agenda Items and Other Calendar Events

13. Adjournment

PROCESS FOR RECONSIDERATION: For information on MINC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matter related to MINC, please consult the MINC Bylaws. The Bylaws are available in the notebook marked "MINC documents for public viewing" in the back of this meeting room and on our website www.mincla.org.

PUBLIC ACCESS TO RECORDS: In compliance with Government Code § 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website: www.mincla.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an agenda item, please contact the Board Correspondence Secretary.

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

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MINC Liaisons

ANIMAL SERVICES LIAISON

LAANC (LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

BUDGET REPRESENTATIVES

Jennifer Goodie
Roxie McClenton

Parks

CANNABIS

PUBLIC SAFETY

C-PAB
(COMMUNITY POLICE ADVISORY BOARD)

PUBLIC WORKS

DATA LIAISON

PURPOSEFUL AGING

FILM LIAISON

RESILIENCE

SLAANC (SOUTH LOS ANGELES ALLIANCE OF NEIGHBORHOOD COUNCILS)

HOMELESSNESS LIAISON

SUSTAINABILITY

LADWP-NC MOU COMMITTEE

TRANSPORTATION

MINC Committees

PUBLIC ARTS AdHoc

arts@mincla.org

- Lily Larsen (Chair)

BUDGET

budget@mincla.org

- Jennifer Goodie (Co-Chair)
- ,Laura Rhinehart (Co-Chair)

OUTREACH

outreach@mincla.org

- Jennifer Zelazny (Co-Chair)
- Sarge Hall (Co-Chair)

**PLANNING AND
LAND USE MANAGEMENT
(PLUM)**

plum@mincla.org

- Birgitta Croil-Snell (Co-Chair)
- Roxie McClenton (Co-Chair)

RACIAL JUSTICE

rjc@mincla.org

- Charelle Hartley (Co-Chair)
- Brittany Blackie (Co-Chair)