

City of Los Angeles  
Hollywood Studio District Neighborhood Council  
General Board Meeting

**EXECUTIVE BOARD MEMBERS**

**Rafael Borja**  
*Chairperson*  
**Alison Brotherton**  
*Vice-chair*  
**Eileen Rogers**  
*Secretary*  
**Vacant**  
*Treasurer*



Monday, December 9, 2024, 6:00 pm

**ELECTED BOARD MEMBERS**

***At-Large Representatives***

*Rafael Borja*  
*Cathy Hood*

*James BerBerick*  
*Darrel Abernathy*

***Business Tenant Seat***

*Vacant*

***Property Owner Tenant Seat***

*Alison Brotherton*

*Evan Holloway*

*Vacant*

***Residential Neighborhood***

***Seat District 1***

*Eileen Rogers*

***Residential Neighborhood***

***Seat District 2***

*Vacant*

*dsadsa*

***Residential Neighborhood***

***Seat District 3***

*Leon Randolph*

***Residential Neighborhood***

***Seat District 4***

*Vacant*

***Residential Neighborhood***

***Seat District 5***

*Vacant*

***Residential Neighborhood***

***Seat District 6***

*Vacant*

***Residential Neighborhood***

***Seat District 7***

*Vacant*

**General Board Meeting**  
Monday, December 9th, 2024  
6:00 pm  
**Lemon Grove Recreation Center**  
**4959 Lemon Grove Ave**  
**Los Angeles, CA 90029**

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**PUBLIC COMMENTS** The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Council, and given to the first 10 persons who submit Speakers Cards to the Recording Secretary.

**NOTICE TO THE PUBLIC**

The City of Los Angeles Code of Conduct will be enforced to ensure the Hollywood Studio District Neighborhood Council meetings are collaborative, supportive, and respectful of divergent opinions.

**QUORUM**

The Hollywood Studio District Neighborhood Council has 15 elected positions. The neighborhood Council must have 8 members present for quorum to conduct official business.

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Lemon Grove Recreation Center – 4959 Lemon Grove Ave, Los Angeles, CA 90029
- [www.hsdnc.org](http://www.hsdnc.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**AMERICANS WITH DISABILITIES ACT (ADA)**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing [rafaelborjanc@gmail.com](mailto:rafaelborjanc@gmail.com) Note: for TTY/TDD services, please refer to state provided services at <https://ddtp.cpuc.ca.gov/homepage.aspx>. Zoom meetings feature closed captioning functionality.

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email [rafaelborjanc@gmail.com](mailto:rafaelborjanc@gmail.com)

**CONSIDERATION AND GRIEVANCE PROCESS**

For information on the Voices NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Voices NC Bylaws. The Bylaws are available at our Board meetings and at [www.hsdnc.org](http://www.hsdnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jaime Rabb, Chair, por correo electrónico a [rafaelborjanc@gmail.com](mailto:rafaelborjanc@gmail.com) para avisar al Concejo Vecinal.

**NOTICE TO PAID REPRESENTATIVES**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 *et seq.* More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

Call to Order  
Roll Call

**Action Items**

All items listed are designated for discussion and possible action by the Hollywood Studio District Neighborhood Council. Council items identified as presentations may be proposed for action by the Council and will be reflected as such in the meeting minutes.

Item	Matter
1.	<b>Call to Order and Board roll call</b>
2.	<b>Community/Government Reports and Announcements</b> A. LAPD - Hollywood Station B. LAFD - C. Office of Supervisor Lindsey Horvath’s office - D. Congressmember Adam Schiff’s office E. State Senator Maria Durazo’s office - F. Assemblymember Rick Zbur - Shewin Shamoeil G. Council District 13 Hugo Soto-Martinez - H. Mayor Karen Bass’ Office I. Department of Neighborhood Empowerment - Daniel Johnson
3.	<b>General Public Comment</b>  Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. Each speaker will be allowed 2 minute(s).
4.	Introduction and discussion with <b>General Manager Carmen Chang</b> , the General Manager of the Department of Neighborhood Empowerment.
5.	<b>Candidate Application Review</b> Present and review HSDNC Board Application for Christine Coe
6.	<b>Appointment of Open Positions</b> 1. 1 Business Representative a. Christine Coe
7.	<b>Appoint Treasurer</b> 1. Christine Coe 2. Darrel Abernathy 3. James Berberick  <u>Proposed Action:</u> Motion to approve to new treasurer
8.	<b>Approve MERs</b>  A. June 2024 B. July 2024 C August 2024 D. September 2024 E. October 2024

	<p>F. November 2024  G. December 2024</p> <p><u>Proposed Action:</u> Motion to approve to MERS</p>
9.	<p><b>HSDNC 2024/2025 Admin Packet</b></p> <p>Amend Admin Packet to include a line item for web services.</p> <p>Review Proposal from The Webcorner</p> <ol style="list-style-type: none"> <li>1. <u>Discussion and action</u> to allocate \$4400 for Web services and website maintenance</li> <li>2. <u>Discussion and action</u> to approve The Webcorner as HSDNC’s official web service vendor</li> <li>3. <u>Discussion and action</u> to approve Amended 2024/2025 admin packet</li> </ol>
10.	<p><b>The Webcorner</b></p> <p>The Webcorner will provide services such as alias emails, Neighborhood Council Support, Custom webpages, monthly maintenance (newsletter support included), and more.</p> <p>Review Proposal from The Webcorner</p> <ol style="list-style-type: none"> <li>4. <u>Discussion and action</u> to approve up to \$2000 for The Webcorner for all initial set up costs.</li> <li>5. <u>Discussion and action</u> to allocate \$2400 for The Webcorner to provide services and support for up to 1 year</li> </ol>
11.	<p><b>Grocery Outlet</b>  <i>Presentation</i></p> <p><u>6130 W Sunset Blvd (ZA-2024-6848-CUB)</u>  recently filed an application for the sale of beer, wine, and distilled spirits for off-site consumption at a new grocery store</p> <p><u>Discussion and action</u> to support the Grocery Outlet</p>
12.	<p><b>Parents, Educators, Teachers and Students in Action</b>  <i>Presentation</i></p> <p><u>NPG</u>  This NPG request will assist with breaking the cycle of poverty, homelessness and more. The request is for Food, Household items, school supplies, and clothing.</p> <p><u>Discussion and action</u> to approve up to \$5,000</p>

13.	<b>Colter East Hollywood NC</b> <i>Presentation</i>  Collaboration regarding advertising on social media  <u>Discussion and action</u> to approve
	<b>Items to be considered for next meeting</b>

**ADJOURNMENT**