

CITY OF LOS ANGELES  
CALIFORNIA

**Hollywood Studio District  
Neighborhood Council  
Governing Board**

Rafael Borja,  
Chairperson  
Alison Brotherton, Vice-  
Chairperson  
Eileen Rogers, Secretary  
Michal Krupa, Treasurer

Cathy Hood, Boardmember  
Evan Holloway, Boardmember  
Leon Randolph, Boardmember  
Kerith Kelly, Boardmember  
Robert Rohrer, Boardmember  
Jake Kaufman, Boardmember



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Los Angeles, CA 90012

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Website: [www.empowerla.org](http://www.empowerla.org)

**Hollywood Studio  
District  
NEIGHBORHOOD  
COUNCIL**

**Regular Board Meeting Agenda  
Lemon Grove Recreation Center  
4959 Lemon Grove Ave  
Los Angeles, CA 90029  
Monday February 12<sup>th</sup>, 2024  
6:00pm**

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a el Departamento de Empoderamiento Comunitario al (213) 978-1551 o por correo electrónico [empowerla@lacity.org](mailto:empowerla@lacity.org)

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board

**I. CALL TO ORDER AND BOARD ROLL CALL**

**II. GOVERNMENT REPORTS**

- a. Public Safety
- b. City Council Representative
- c. Government Departments/Agencies

**III. DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT UPDATE** - General announcements related to the Neighborhood Council Systemwide and Exhaustive Efforts.

**IV. SPECIAL ORDERS**

- a. Introduction of vacant board seats and possible vote to appoint interested candidates to the HSDNC board.
  - Business Tenant Seat (4 open seats)
  - Property Owners Seat (2 open seats)
  - Residential Neighborhood Seat District 6

- Residential Neighborhood Seat District 7
- At-Large Seat (2 open seats)

V. **GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minute(s).

VI. **PRESENTATION**

- a. **Presentation:** LADOT presentation and Q &A on Hollywood Vision Zero project

VII. **REGULAR BUSINESS**

- a. **Discussion/Action:** Approval of the minutes from the January 8<sup>th</sup> 2024 regular board meeting.

VIII. **BOARD REPORTS**

- a. Chairperson Report on upcoming events in the neighborhood council area  
 b. Vice-Chairperson Report  
 c. Treasurer Report

IX. **OLD BUSINESS**

- a. **Discussion/Action: (Rogers)** Update on preliminary sketches for bus bench artwork  
 b. **Discussion/Action: (Rogers)** Approve updated storage location and pricing up to \$1000/month.

X. **NEW BUSINESS**

- a. **Discussion/Action:** Motion to approve updated 2023-2024 Administrative Packet, updates include moving funds from general outreach expenses to storage unit and increase for zoom and add on services.
- b. **Discussion/Action: (Krupa)** On implementing deadline of a Communications Policy and Procedure document
- The purpose of such a policy is to ensure that communications of material information to external parties about the Neighborhood Council are timely, factual, accurate and broadly disseminated in accordance with all applicable legal and regulatory requirements. As well as ensure appropriate management of the Neighborhood Council's public image
- c. **Discussion/Action: (Krupa)** Discuss grant-making capabilities and vote to create a Google Form/Office 365 Form and proposal for process to approve \$1000 - \$5000 neighborhood funding requests
- d. **Discussion/Action: (Krupa)** Reimbursement to Treasurer Michal Krupa amount up to \$300.00 for payment of Bluehost website hosting services for HSDNC
- e. **Discussion/Action: (Krupa)** Approval of up to \$1000.00 for Weglot ([weglot.com](https://weglot.com)) software to enable Spanish multilingual website support (\$32 - \$87/mo plan)
- f. **Discussion/ Action: (Krupa)** Approve up to \$300.00 for purchase of zoom license and multi-lingual transcription service add-on (\$12 + \$10 add-on ~ \$23 w/ tax)
- g. **Discussion/ Action: (Krupa)** Creation of a CTA (Call to Action) on the hsdnc.org website, examples are "Attend our next meeting" or "Get involved"

XI. **Outreach**

- a. **Discussion/Action:** Continued Creation of a comprehensive outreach plan and vote to establish action items on community engagement activities

XII. **ANNOUNCEMENTS**

- a. Upcoming community events: CicLAvia Sunday February 25,2024

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal

access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

### **Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

- Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029
- <https://www.hsdnc.org/>
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

### **Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959LemonGroveAvenue,LosAngeles,CA 90029,at [www.HSDNC.org](http://www.HSDNC.org),or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact (213)978-1483 or email NEA Raul Preciado at: [raul.preciado@lacity.org](mailto:raul.preciado@lacity.org).

### **Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.HSDNC.org/Bylaws](http://www.HSDNC.org/Bylaws)