

CITY OF LOS ANGELES  
CALIFORNIA

**Hollywood Studio District  
Neighborhood Council  
Governing Board**

Rafael Borja,  
Chairperson  
Alison Brotherton, Vice-  
Chairperson  
Eileen Rogers, Secretary  
Michal Krupa, Treasurer

Cathy Hood, Boardmember  
Evan Holloway, Boardmember  
Leon Randolph, Boardmember  
Kerith Kelly, Boardmember  
Robert Rohrer, Boardmember  
Jake Kaufman, Boardmember



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Los Angeles, CA 90012

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Website: [www.empowerla.org](http://www.empowerla.org)

**Hollywood Studio  
District  
NEIGHBORHOOD  
COUNCIL**

**Regular Board Meeting Agenda  
Lemon Grove Recreation Center  
4959 Lemon Grove Ave  
Los Angeles, CA 90029  
Monday December 11<sup>th</sup>, 2023  
6:00pm**

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a el Departamento de Empoderamiento Comunitario al (213) 978-1551 o por correo electrónico [empowerla@lacity.org](mailto:empowerla@lacity.org)

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board

**I. CALL TO ORDER AND BOARD ROLL CALL**

**II. GOVERNMENT REPORTS**

- a. Public Safety
- b. City Council Representative
- c. Government Departments/Agencies

**III. DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT UPDATE** - General announcements related to the Neighborhood Council Systemwide and Exhaustive Efforts.

**IV. SPECIAL ORDERS**

- a. Introduction of vacant board seats and possible vote to appoint interested candidates to the HSDNC board.
  - a) Business Tenant Seat (4 open seats)
  - b) Property Owners Seat (2 open seats)
  - c) Residential Neighborhood Seat District 6

- d) Residential Neighborhood Seat District 7
- e) At-Large Seat (2 open seats)

**V. GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minute(s).

**VI. PRESENTATION**

- a. **Presentation:** Introduction to the Hollywood P.A.L. Program by the Executive Director Kitty Gordillo

**VII. REGULAR BUSINESS**

- a. **Discussion/Action:** Approval of the minutes from the November 13<sup>th</sup> regular board meeting.
- b. **Discussion/Action:** Missing receipts for transactions October and November of 2022, and January 2023

**VIII. BOARD REPORTS**

- a. Chairperson Report on December Holiday events in the neighborhood council area
- b. Vice-Chairperson Report on HSDNC Storage Unit and items located at 5500 Hollywood blvd
- c. Treasurer Report on Google Workspace and HSDNC website

**IX. OLD BUSINESS**

- a. **Discussion/Action:** Proposal of Bus Bench Ads artwork process
- b. **Discussion/Action:** Comparison of local storage unit prices for future use by HSDNC board.

**X. NEW BUSINESS**

- a. **Discussion/Action:** Proposal to create a new board Instagram account under the name @HollywoodStudioNC
- b. **Discussion/Action:** Approval of recurring Community Clean Up event to occur on a designated day every month for the rest of the board term.
- c. **Discussion/Action:** HSDNC endorsement of Community Clean Up Event with Councilmember Hugo Soto-Martinez on Saturday, 12/16 @9AM (the corner of La Mirada & St. Andrews Place
- d. **Discussion/Action:** HSDNC approval of \$210.00 for Community Clean Up Event with Councilmember Hugo Soto-Martinez on Saturday, 12/16 @9AM (the corner of La Mirada & St. Andrews Place, funds would be towards purchase of snacks and cold drinks for volunteers and to hire a videographer to capture content of the cleanup event with the councilmember that can be used for our website and social media

**XI. Outreach**

- a. **Discussion/Action:** Continued Creation of a comprehensive outreach plan and vote to establish action items on community engagement activities

**XII. ANNOUNCEMENTS**

- a. Upcoming community events at Lemon Grove Rec Center for the remainder of 2023
- b. Community Clean Up Event with Councilmember Hugo Soto-Martinez on Saturday, 12/16 @9AM (the corner of La Mirada & St. Andrews Place

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**Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

- Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029
- <https://www.hsdnc.org/>
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

**Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959LemonGroveAvenue,LosAngeles,CA 90029,at [www.HSDNC.org](http://www.HSDNC.org),or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact (213)978-1483 or email NEA Raul Preciado at: [raul.preciado@lacity.org](mailto:raul.preciado@lacity.org).

**Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.HSDNC.org/Bylaws](http://www.HSDNC.org/Bylaws)