

CITY OF LOS ANGELES  
CALIFORNIA

**Hollywood Studio District  
Neighborhood Council  
Governing Board**

Vacant, Chairperson  
Vacant, Vice-Chairperson  
Vacant, Secretary  
Vacant, Treasurer

Alison Brotherton, Boardmember  
Eileen Rogers, Boardmember  
Evan Holloway, Boardmember  
Leon Randolph, Boardmember  
Kerith Kelly, Boardmember  
Michael Krupa, Boardmember  
Rafael Borja, Boardmember  
Robert Rohrer, Boardmember



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Los Angeles, CA 90012

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Website: [www.empowerla.org](http://www.empowerla.org)

**Hollywood Studio  
District  
NEIGHBORHOOD  
COUNCIL**

**Special Board Meeting  
Agenda  
Lemon Grove Recreation Center  
4959 Lemon Grove Ave  
Los Angeles, CA 90029  
Monday August 14<sup>th</sup>, 2023  
6:00pm**

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a el Departamento de Empoderamiento Comunitario al (213) 978-1551 o por correo electrónico [empowerla@lacity.org](mailto:empowerla@lacity.org)

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board

- I. CALL TO ORDER AND BOARD ROLL CALL**
- II. GOVERNMENT REPORTS**
  - a. Public Safety
  - b. City Council Representative
  - c. Government Departments/Agencies
- III. DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT UPDATE** - General announcements related to the Neighborhood Council Systemwide and Exhaustive Efforts.
- IV. SPECIAL ORDERS**
  - a. Introduction of vacant board seats and possible vote to appoint interested candidates to the HSDNC board.
    - a) Business Tenant Seat (5 open seats)
    - b) Property Owners Seat (2 open seats)
    - c) Residential Neighborhood Seat District 6

- d) Residential Neighborhood Seat District 7
- e) At-Large Seat (3 open seats)
- b. Election of new Executive Officers:
  - a) Chairperson
  - b) Vice Chairperson
  - c) Secretary
  - d) Treasurer
- c. Appointment of Financial Officers of the Board
  - a) Neighborhood Council Bank Card Holder
  - b) Second Card Holder (optional)
  - c) Second Signer
  - d) Alternate Signer (optional)

**V. GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minute(s).

**VI. REGULAR BUSINESS**

- a. **CONSENT CALENDAR** *The following items will be voted on without discussion. Any Board member may request that item(s) be removed and voted on separately.*
  - a) July 17<sup>th</sup>, 2023 General Board Meeting Minutes

**VII. NEW BUSINESS**

- a. **Discussion/Action:** Approval of the 2023-24 Fiscal Year Administrative Budget
- b. **Discussion/Action:** Status of hsdnc.org and domain tools (i.e. email) and appointment of board members to manage website and email.
- c. **Discussion/Action:** Status of HSDNC social media accounts, discussion on reactivating or establish accounts and appointment of board members to manage such accounts.
- d. **Discussion/Action:** Identity board member who can send out meeting invitations to local government representatives each month.
- e. **Discussion/Action:** Status of existing vendor agreements and liabilities
- f. **Discussion/Action:** Hire Apple One for minute taking services for future meetings beginning in September
- g. **Discussion/Action:** Continued Creation of a comprehensive outreach plan and vote to establish action items
- h. **Discussion/Action:** Identify budget priorities and budget action items including possible vote on submission timeline

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

- Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029
- <https://www.hsdnc.org/>
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

**Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959LemonGroveAvenue,LosAngeles,CA 90029,at [www.HSDNC.org](http://www.HSDNC.org),or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact (213)978-1483 or email NEA Raul Preciado at: [raul.preciado@lacity.org](mailto:raul.preciado@lacity.org).

**Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.HSDNC.org/Bylaws](http://www.HSDNC.org/Bylaws)