

CITY OF LOS ANGELES  
CALIFORNIA

**Hollywood Hills West  
Neighborhood Council  
Governing Board**

Anastasia Mann, President  
Stuart Ross, 1<sup>st</sup> Vice-President  
Jane Crockett, 2<sup>nd</sup> Vice-President  
Christina Michaelis, Secretary  
Brian Dyer, Treasurer  
**WWW.HHWNC.ORG**



200 N. Spring Street  
Los Angeles, CA 90012

Email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)  
Website: [www.empowerla.org](http://www.empowerla.org)

**Hollywood Hills  
West  
NEIGHBORHOOD  
COUNCIL**

**Regular Board Meeting Agenda  
March 18, 2026  
6:00 pm**

**Zoom Meeting Online or By Telephone  
Zoom Meeting Link <https://us02web.zoom.us/j/89364766725>  
Meeting ID 893 6476 6725  
Dial +1-669-444-9171 to Join the Meeting  
Then Enter This Webinar ID: 893 6476 6725 and Press #**

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Christina Michaelis, Secretaria, al [Secretary@HHWNC.org](mailto:Secretary@HHWNC.org) para avisar al Concejo Vecinal. IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE HOLLYWOOD HILL WEST NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial +1-669-444-9171, and enter 893 6476 6725 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored.

Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b)(5),**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed.

**California Government Code Section 54953.8(b)(6)(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment.

**California Government Code Section 54953.8(b)(6)(B).**

- I. **Call to order by President, Anastasia Mann (@ 6:00 pm).**
- II. **Board Roll Call by Secretary, Christina Michaelis.** All attending board members are appearing remotely.
- III. **Approval of the Minutes of the February 18, 2026, Board Meeting.**
- IV. **President's Report, by President, Anastasia Mann**
  - a. **Opening Remarks.**
  - b. **SPECIAL GUEST PRESENTATION, Michael Menjivar, Director of Community Relations (michael.menjivar@la28.org)**  
Presentation of LA28 Community Outreach  
Mr. Menjivar will provide an update on community outreach activities related to the Los Angeles 2028 Olympics. (15 Min. + Q&A)
  - c. **SPECIAL GUEST PRESENTATION, Mr. Dave "Lefty" Lefkowitz, President of the Mandeville Canyon Association, (lefty.canyongrp@me.com).**  
Zone Zero Update  
Mr. Lefkowitz will update the Board and stakeholders on the present Zone Zero regulations including the 4.23.26 Zone Zero Regulatory Advisory Committee Meeting to be held by the Board of Forestry and Fire Protection on Zone Zero (15 Min. + Q&A)
  - d. **Thank you to Michael Ventre from LADWP**  
Michael Ventre, Senior Public Relations Specialist, who has served as the HHWNC community liaison, is retiring from LADWP. We would like to thank him for his great service. His supervisor Deborah Hong, Community Relations Manager, will temporarily serve as the HHWNC rep. ([michael.ventre@ladwp.com](mailto:michael.ventre@ladwp.com)), ([deborah.hong@ladwp.com](mailto:deborah.hong@ladwp.com))
  - e. **Reminder:** Board Members, if you have not done so, please update your photos and bios on the HHWNC website.
  - f. **Announcement regarding the memorial for Joy P. Atkinson,** respected Los Angeles civic leader and former Vice President of the Board of Neighborhood Commissioners. The memorial will be held on March 20 at 6:00 PM. Please see attached flyer.
  - g. **Upcoming Meetings** – We will meet on April 15<sup>th</sup> at 6pm. Meeting may be on Zoom or in person TBD.
- V. **Emergency Services Public Officials Report. Due to the need to provide emergency services to the community, both the LAPD and LAFD Public Officials Reports have been moved to this position in the meeting agenda.**

**NOTE: Officials each allocated 3 minutes to address the Board and Stakeholders; however, no discussion or Q&A will be allowed due enforcement of Brown Act Restrictions. Contact info is provided for Board Member and Public to contact with questions.**

- a. LAPD –Hwd Hills, SLO Joe Raviol ([40541@LAPDD.online](mailto:40541@LAPDD.online)); Hwd Ent, Officer Brian White ([38074@lapd.online](mailto:38074@lapd.online)); HHW Flats, SLO Brian Oliver ([37349@lapd.online](mailto:37349@lapd.online)); LAPD NoHo, Officer Kurtis Delbar ([38887@lapd.online](mailto:38887@lapd.online))

- b. LAFD –Battalion Chief Mark Schroeder ([Mark.Schroeder@lacity.org](mailto:Mark.Schroeder@lacity.org)) Assistant Bureau Commander William Peralta ([William.Peraltalacity.org](mailto:William.Peraltalacity.org)) , Battalion Chief Timothy Ramirez ([timothy.ramirez@lacity.org](mailto:timothy.ramirez@lacity.org)), Deputy Chief Jason Hing ([Jason.Hing@lacity.org](mailto:Jason.Hing@lacity.org))

**VI. First Vice President / PLUM Report: Stuart Ross**

- a. **No First Vice President report, PLUM Report Presented by PLUM Co-Chair, Business Chair, Oren Katz**

**SUBJECT: Implementation of SB79**

Discussion regarding United Neighbors (a statewide volunteer organization of HOAs, neighborhood associations, homeowners, renters, and other stakeholders) research on options related to the implementation of SB 79. United Neighbors recommends support of the C1 option for the SB 79 Implementation Plan. C1 detail is offering more communities more protection until 2030 when SB 79 will go into full effect. The details define the support of our stakeholder participants as well as the participants throughout the State of California.

See attached United Neighbors statement.

Stakeholders can file their support of C1 or a different selection by using the following link:  
<https://cityclerk.lacity.org/publiccomment/>  
the Council File Number is: **Council File # 25-1083**

The PLUM chairs recommend the following:

**Motion:** Hollywood Hills West Neighborhood Council, in conjunction with United Neighbors, supports option C1 for the SB79 Implementation Plan and will submit our CIS to CF# 25-1083.

**VII. Second Vice President: Jane Crockett and Chair of Bylaw Revisions Ad Hoc committee.**

**SUBJECT: Final Recommendations re: HHWNC Bylaw Revisions to DONE by Deadline of April 1, 2026**

- a. **Article V: Section 1: Composition**

**Appointed Board Position: President Emeritus**

Upon completion of a minimum of ten (10) years of service as President, the individual shall become eligible for the position of President Emeritus. The Board shall confirm the appointment at the next regularly scheduled meeting following the completion of the President's term served. The President Emeritus shall serve as a non-voting member of the Board unless otherwise designated by the Board and may provide advisory guidance and institutional continuity.

**Motion:** The Hollywood Hills West Neighborhood Council approves the establishment of the Appointed Board position of President Emeritus as described in Article V: Section 1: Composition of the Bylaws.

- b. **Article V: Section 6: Vacancies**

**A vacancy on the Board shall be filled by the following procedure:**

- A. Any certified Stakeholder interested in filling a vacant seat on the Board shall submit a written application(s) to the President.
- B. The President shall then ensure that the matter is placed on the agenda for the next regular meeting of the Board. The vacancy shall be open for 14 days unless there are no applications at which point it will remain open until a candidate applies. If the 14-day period is not completed before the next regular meeting agenda deadline, the open seat vote will be placed on the agenda the following month thereby honoring the 14-day application period.
- C. If one (1) or More Stakeholders apply for a vacant seat, then a vote of the Board shall be taken at the next publicly noticed meeting, and the candidate elected by majority vote of the Board shall therefore be installed immediately.
- D. When a vacant seat is filled by the aforementioned process, that seat shall be filled only until the next election is held to fill all seats on the Board.  
If a HHWNC Board member or Officer is elected to any Los Angeles City political office, such action shall be considered a vacancy.

**Motion:** The Hollywood Hills West Neighborhood Council approves the procedures for filling vacancies on the Board as set forth in Article V, Section 6 of the Bylaws.

c. **STANDING RULES:**

**Motion:** The Hollywood Hills West Neighborhood Council approves the Revised Standing Rules dated June 24, 2024, for submission to the Department of Neighborhood Empowerment in conjunction with the Council's proposed Bylaw revisions.

Revised Standing Rules are attached to this agenda.

**VIII. Treasurer report: Brian Dyer (10 min)**

**HHWNC Monthly Expenditure reports can be found on the Los Angeles City Clerk's website at: <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>. Please adjust the dropdown menu to reflect the HHWNC's documents/monthly expenditure reports, you will be able to review all the transactions of HHWNC.**

- a. Presentation of February 2026 Monthly Expenditure Report. Attachments included at the end of the agenda.

**Motion:** The Hollywood Hills West Neighborhood Council approves the February 2026 expenditure report as presented.

- b. Administrator, David Horowitz operational invoices 2026-00003, & 2026-00004.

**Motion:** The Hollywood Hills West Neighborhood Council approves payment of the following operational invoices from Administrator, David Horowitz:

- 2026-00003 for February 2026 Web & Email Administration in the amount of \$300.00,
- 2026-00004 for administering the February 2026 Board meeting in the amount of \$280.00,

the sum of which totals \$580.00.

- c. **Topic Description:** Business Cards and Identification Badges and lanyards for Board Members.

**Motion:** The Hollywood Hills West Neighborhood Council approves spending up to \$800.00 on business cards and identification badges for Board Members who request them.

- d. Chairs are required by Bylaws and Standing Rules to conduct 4 meetings per fiscal year. Revised Board Book is available to help Chairs with their meetings.

**IX. Board Secretary: Christina Michaelis**

- a. **NO REPORT**

**X. AREA COMMITTEE REPORTS:**

- a. **Area 3 Chair, Drake Morton (10 min)**

**SUBJECT: Yucca Center Spring Fest – Area 3**

Presentation by Area 3 Chair, Drake Morton on Yucca Community Center’s sponsorship request for the Spring Fest.

**Motion:** The Hollywood Hills West Neighborhood Council agrees to provide \$1,000 in sponsorship funds to the Yucca Community Center for their annual Spring Fest. The Spring Fest will be held on March 28<sup>th</sup> from 11:00 am to 2:00 pm and is open to all community stakeholders.

**XI. ISSUE COMMITTEE REPORTS:**

- a. **Community & Youth Relations Chair, Shane Nguyen (5 min)**

**SUBJECT; American Legion’s Family Fun Day:**

American Legion has invited HHWNC to participate in their Family Fun Day Event. The HHWNC will be provided a booth, free of charge, by the American Legion. Participation in this event will allow HHWNC to engage with stakeholders, support a community celebration of the United States’ 250th anniversary, and strengthen partnerships with local organizations and veterans in a family-friendly neighborhood setting.

**Motion:** That the Hollywood Hills West Neighborhood Council approves the participation in the Family Fun Day event hosted by Hollywood American Legion Post 43 on Sunday, April 26, 2026. HHWNC will host an outreach table, which has been provided free of charge, and will assist in promoting the event using the attached flyer.

**XII. PUBLIC OFFICIALS’ REPORTS continued, Time limit – 2-3 minutes each.**

**NOTE: Officials each allocated 3 minutes to address the Board and Stakeholders; however, no discussion or Q&A will be allowed due enforcement of Brown Act Restrictions. Contact info is provided for Board Member and Public to contact with questions.**

- a. CD4 – Bernadette Cronley (bernadette.cronley@lacity.org), Walker King (Walker.King@lacity.org) Office of Councilmember Nithya Raman
- b. CD13 – Anais Gonzalez (Anais.Gonzalez@lacity.org) Office of Councilmember Hugo Soto-Martinez

- c. Mayor's Office, Deputy Mayor of Community Engagement, Vahid Khorsand ([vahid.khorsand@lacity.org](mailto:vahid.khorsand@lacity.org)), Vahid is temporarily assigned as the HHWNC rep
- d. Mehrnoosh Zahiri, Community Law Corps City Attorney ([mehrnoosh.zahiri@lacity.org](mailto:mehrnoosh.zahiri@lacity.org))
- e. LADOT – Bhuvan Bajaj ([bhuvan.bajaj@lacity.org](mailto:bhuvan.bajaj@lacity.org)), Oliver Hou ([oliver.hou@lacity.org](mailto:oliver.hou@lacity.org))
- f. LADWP – Deborah Hong ([deborah.hong@ladwp.com](mailto:deborah.hong@ladwp.com)), Community Relations Manager, Deborah is temporarily assigned as the HHWNC rep
- g. 5th Supervisorial District – Natalie Vartanian, Deputy ([NaVartanian@bos.lacounty.gov](mailto:NaVartanian@bos.lacounty.gov)); Office of Supervisor Kathryn Barger, District 5 ([kathryn@bos.lacounty.gov](mailto:kathryn@bos.lacounty.gov))
- h. 3rd Supervisorial District - Office of Supervisor Lindsey Horvath, Amanda (Mandy) Laflen, Constituent Services, ([ALaflen@boslacounty.gov](mailto:ALaflen@boslacounty.gov)) Supervisor Lindsey Horvath ([Lindsey@bos.lacounty.gov](mailto:Lindsey@bos.lacounty.gov))
- i. 51st Assembly District, Robbie Staenberg ([Robbie.Staenberg@asm.ca.gov](mailto:Robbie.Staenberg@asm.ca.gov)) Office of Assemblymember Rick Chavez Zbur
- j. 24th Senate State District, Samantha Gallegos ([Samantha.gallegos@sen.ca.gov](mailto:Samantha.gallegos@sen.ca.gov)), James Reina ([James.Reina@sen.ca.gov](mailto:James.Reina@sen.ca.gov)), Office of Senator Ben Allen
- k. 25th Senate State District, District Representative, Office of Sasha Perez
- l. 30<sup>th</sup> Congressional District, Maria Sosyan ([Maria.Sosyan@mail.house.gov](mailto:Maria.Sosyan@mail.house.gov)), Luke Klipp ([Luke.Klipp@mail.house.gov](mailto:Luke.Klipp@mail.house.gov)) Office of Congressman Laura Friedman
- m. Department of Neighborhood Empowerment, Dina Andrews ([dina.andrews@lacity.org](mailto:dina.andrews@lacity.org))
- n. Los Angeles Department of Recreation and Parks, Stefanie Smith ([Stefanie.Smith@lacity.org](mailto:Stefanie.Smith@lacity.org)), Joe Losorelli ([joe.losorelli@lacity.org](mailto:joe.losorelli@lacity.org)), Sean Hinton ([Sean.Hinton@lacity.org](mailto:Sean.Hinton@lacity.org)), Jorge De Loera ([Jorge.delora@lacity.org](mailto:Jorge.delora@lacity.org))
- o. Will & Ariel Durant Branch Library, Ashley Kilian ([Ashley.Kilian@lapl.org](mailto:Ashley.Kilian@lapl.org))
- p. Hollywood Bowl/Consensus, Josh Gertler ([josh.gertler@consensusinc.com](mailto:josh.gertler@consensusinc.com))

**XII. GENERAL PUBLIC COMMENT (2 min)-** Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minute(s).

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**XIII. ADJOURNMENT**

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.HHWNC.org](http://www.HHWNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Christina Michaelis, Secretary, at [Secretary@HHWNC.org](mailto:Secretary@HHWNC.org) or email at: [www.HHWNC.org](http://www.HHWNC.org).

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Upper and Lower Runyon Canyon and **Will and Ariel Durant Library, 7140 W. Sunset Blvd Los Angeles, 90046**
- [www.HHWNC.org](http://www.HHWNC.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**NOTICE TO PAID REPRESENTATIVES** – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website: [www.HHWNC.org](http://www.HHWNC.org).

SAVE THE DATE



*In Loving Memory of*

*Joy P. Atkinson*

— MEMORIAL CELEBRATION —

MARCH 20, 2026 | 6:00 PM

California African American Museum

600 State Dr.

Los Angeles, CA 90037

United Neighbors, representing a formidable, citywide coalition of neighborhood organizations, upon reconsideration of the options formally **supports Citywide Implementation Option C1**, (Council File CF 25-1083).

**C1** is the more equitable path forward for all LA communities. C1 would delay implementation of SB 79 in low-resource areas, high fire severity zones, HPOZs, and low sea level areas until 2030. Option C1 proactively “incentivizes” all qualifying single-family and low-density neighborhoods to allow three story apartment buildings with 4-16 units, rather than the seven-story apartment buildings mandated under SB 79 and includes these incentives for neighborhoods near rail stops not exempted by C2.

We continue to condition our support of C1 on the following:

1. The proposed density changes must be clearly defined as an “**incentive**” program, not a rezoning or upzoning of these neighborhoods allowing the incentives to be withdrawn if SB 79 is amended or repealed.
2. All existing setback requirements of the underlying zoning must be maintained.
3. All affected property owners and residents must receive **mailed notification** of the proposed changes to ensure robust outreach beyond online notifications.

Thank you,

# Hollywood Hills West Neighborhood Council

## Standing Rules

### Purpose Of Standing Rules

The Purposes of any Standing Rules are to provide rules and to establish procedures for the conduct of HHWNC's business when rules and procedures are not provided in HHWNC's Bylaws.

### COMMITTEE CREATION AND AUTHORIZATION

There are nine permanently standing Area committees, and nine permanently standing Issue committees (all currently listed in the By-Laws). Committee chairs are directly elected by Neighborhood Council stakeholders.

**Committee membership:** Committee members are stakeholders who are qualified to vote on either an Issue or an Area chair nominee in HHWNC meetings and/or elections according to the Bylaws. Each stakeholder shall receive one vote. Votes shall be shown by a raising of hands, be it in-person, digital, or hybrid.

**Committee meetings:** These general guidelines for committee meetings apply to Area Committees, Issue Committees, the Planning, Land Use Management (PLUM) Committee, and Ad Hoc Committees.

**Conduct of Meetings:** HHWNC Board members shall conduct the Council's business in a respectful and courteous manner encouraging stakeholder involvement and free expression regarding public issues.

Stakeholders shall conduct themselves in committee meetings according to the Bylaws, Article XIV.

During committee voting, abstentions are treated as a non-vote. A committee motion must be approved by a majority vote. In the case of a tie, the motion will not move to the Board for consideration.

**Required Meetings:** The HHWNC Bylaws, Article VIII, give guidelines on Area and Issue Committees' scheduling of meetings.

Each Committee Chair will:

1. lead or co-lead four (4) committee meetings per year,
2. prepare and have meeting agendas posted in public spaces and on HHWNC,
3. alert committee stakeholders of agenda meetings at least 72 hours prior, per Brown Act requirements using HHWNC email systems,
4. record votes on motions during meeting,
5. prepare minutes after the meeting,
6. have minutes posted on HHWNC.org, and
7. at the request of the stakeholder, update the email list of committee stakeholders and pass new members' signups to the HHWNC administrator for management.

Ad Hoc Revisions as of 6/24/24 on Adopted Standing Rules by HHWNC Board March 16, 2016.

In the case of meetings held jointly by more than one Committee, each Committee Chair shall be credited for having held a meeting. The Committee Chairs shall decide amongst themselves who is responsible for the points listed above.

If a Committee Chair organizes a community event involving HHWNC stakeholders, the Committee Chair shall be credited with having held a “meeting” for the purposes of complying with the HHWNC Bylaw requirement to hold at least four meetings per calendar year.

**Meeting Cost Guidelines:** Committee meetings shall be held within HHWNC’s boundaries in a location approved by the City. Committee Chairs may purchase and/or be reimbursed for the cost of meetings in accordance with HHWNC Board’s approved yearly budget. This guideline applies to individual or joint Committee meetings. Committee Chairs should strive to hold meetings in locations that do not charge a fee.

**Motions Forwarded to HHWNC Board:** If a Committee passes a motion that is intended to be forwarded to the full Board for action, the Committee Chair shall submit the motion to the President for consideration to be put on the next Board meeting’s agenda by noon of the week proceeding (one week and six hours on from the Board meeting’s start time).. The Committee Chair shall provide a tally of the vote of stakeholders on the motion at the Committee’s meeting, and provide appropriate supporting materials (e.g., location map, description of proposed action, event or activity, amount of funding requested) so that the Board’s members are provided with information about the motion’s specific provisions.

**Planning, Land Use Management Committee (PLUM):** Planning, Land Use Management (PLUM) Committee reviews planning and land use matters within the boundaries of the HHWNC and makes recommendations to the Board with regard to such matters. This includes advising the Board on positions related to all requests for discretionary agency action, which include, but are not limited to, variances, conditional use permits, zone changes, certification of environmental clearances (including exemptions, mitigated negative declarations and environmental impact reports) and development applications.

#### PLUM Committee Membership

All of the PLUM Committee members shall be members of HHWNC’s Board and shall include the First Vice President as well as Committee Chairs for:

- Transportation
- Business
- Infrastructure
- Housing
- Environment

If any of these Committee Chairs choose not to serve on the PLUM Committee, the President may appoint another Committee Chair to serve on the PLUM Committee.

The Area Committee Chairperson(s) representing the area(s) in which any item on a PLUM agenda is located, is(are) encouraged to attend the PLUM Committee to present the feelings of the Area Committee stakeholders and shall have a vote on the PLUM Committee for that agenda item.

### PLUM Committee Structure (Chair/Vice Chair)

The Chair of the PLUM Committee shall be the HHWNC First Vice President. The PLUM Committee shall elect a Vice Chair, who shall chair the PLUM Committee if the Chair is absent or unavailable.

### **OTHER STANDING RULES:**

#### **Specific Board Member Tasks:**

- (1) For committee meetings, each committee chair posts Board meeting agendas on public sites, such as bulletin boards.
- (2) For Board meetings, Recs & Open Spaces chair posts agendas in Runyon Canyon.
- (3) Vice President retrieves HHWNC's mail to pick up, read, and inform other Board members about any items received.
- (4) Treasurer arranges for and oversees delivery of all refreshments at in-person meetings.
- (5) Second Vice President is responsible for tracking Board member training completions and Board member's ability to vote on Board motions.
- (6) Second Vice President shall also maintain a list of Board members and the dates of all Department of Neighborhood Empowerment (DONE) required trainings.

#### **Absences**

To meet Quorum, all Board members are encouraged to regularly attend Board meetings. Board member absences may compromise the Board's ability to conduct HHWNC business.

Any Board Member who misses four (4) regularly scheduled Board Meetings during the Board's fiscal year will be automatically removed from the Board. Each Council Board Member absence shall be recorded by the acting Secretary. At three (3) meetings missed the President shall notify the Board Member of the absences and possible removal from another absence. Once four (4) meetings are missed, the removal will be placed on the agenda at a regular or special Board meeting whereupon the Board shall determine the validity of the absences before taking action to remove the Board Member. Any meeting of the Neighborhood Council Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board Member attendance.

Prior to the item being placed on the agenda, the President of presiding officer shall consult with the Office of the City Attorney for advice on removal process.

# Monthly Expenditure Report



**Reporting Month: February 2026**

**Budget Fiscal Year: 2025-2026**

**NC Name: Hollywood Hills West  
Neighborhood Council**

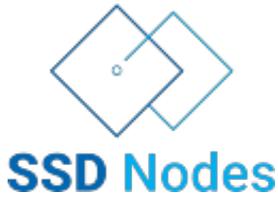
Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$34920.22	\$1392.00	\$33528.22	\$420.00	\$0.00	\$33108.22

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$21800.00	\$1392.00	\$16412.66	\$420.00	\$15992.66
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$3995.34	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SSDNODES STRASMORE SS	02/24/2026	Annual payment for Virtual Private Server for website.	General Operations Expenditure	Office	\$109.00
2	SSDNODES STRASMORE SS	02/24/2026	Annual payment for VPS server for website	General Operations Expenditure	Office	\$43.00
3	David Horowitz	02/10/2026	Motion: The Hollywood Hills West Neighborhood Council approves payment of the following invoices from David Horowitz: • 2025-00017 for November 2025 Web & Email Adm...	General Operations Expenditure	Office	\$300.00
4	David Horowitz	02/10/2026	Motion: The Hollywood Hills West Neighborhood Council approves payment of the following invoices from David Horowitz: • 2025-00017 for November 2025 Web & Email Adm...	General Operations Expenditure	Office	\$200.00
5	David Horowitz	02/10/2026	Motion: The Hollywood Hills West Neighborhood Council approves payment of the following invoices from David Horowitz: • 2025-00017 for November 2025 Web & Email Adm...	General Operations Expenditure	Office	\$300.00

6	David Horowitz	02/10/2026	Motion: The Hollywood Hills West Neighborhood Council approves payment of the following invoices from David Horowitz: • 2025-00017 for November 2025 Web & Email Adm...	General Operations Expenditure	Office	\$440.00
<b>Subtotal:</b>						<b>\$1392.00</b>

<b>Outstanding Expenditures</b>						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	David Horowitz	03/05/2026	The Hollywood Hills West Neighborhood Council approves payment of the following invoices from David Horowitz: 2026-00001for January 2026 Web & Email Administration in the amo...	General Operations Expenditure	Office	\$300.00
2	David Horowitz	03/05/2026	The Hollywood Hills West Neighborhood Council approves payment of the following invoices from David Horowitz: 2026-00001for January 2026 Web & Email Administration in the amo...	General Operations Expenditure	Office	\$120.00
<b>Subtotal: Outstanding</b>						<b>\$420.00</b>



PAID

Strasmore, Inc.  
2522 Chambers Road Suite 100  
Tustin, CA 92780

## Invoice #1274443

Invoice Date: Sunday, January 25th, 2026

Due Date: Tuesday, February 24th, 2026

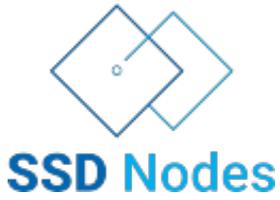
### Invoiced To

Hollywood Hills West Neighborhood Council  
ATTN: Matt Shichtman  
7095 Hollywood Blvd  
Suite #1004  
Hollywood, California, 90028  
United States

Description	Total
G6 Platform - Standard+ - hhwnc (02/24/2026 - 02/23/2027) Location: US West (Seattle) Enable Firewall (NEW): No Enable Daily Snapshots: No	\$109.00
<b>Sub Total</b>	<b>\$109.00</b>
<b>Credit</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$109.00</b>

### Transactions

Transaction Date	Gateway	Transaction ID	Amount
Tuesday, February 24th, 2026	Credit Card	txn_3T4U3UJAGjqF0vdY0o5UESkq	\$109.00
	<b>Balance</b>		<b>\$0.00</b>



PAID

Strasmore, Inc.  
2522 Chambers Road Suite 100  
Tustin, CA 92780

## Invoice #1283417

Invoice Date: Tuesday, February 24th, 2026

Due Date: Tuesday, March 3rd, 2026

### Invoiced To

Hollywood Hills West Neighborhood Council  
ATTN: Matt Shichtman  
7095 Hollywood Blvd  
Suite #1004  
Hollywood, California, 90028  
United States

Description	Total
Enable Daily Snapshots: Yes	\$43.00
<b>Sub Total</b>	<b>\$43.00</b>
<b>Credit</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$43.00</b>

### Transactions

Transaction Date	Gateway	Transaction ID	Amount
Tuesday, February 24th, 2026	Credit Card	txn_3T4U5aJAGjqF0vdY0RXye2NU	\$43.00
	<b>Balance</b>		<b>\$0.00</b>

Note: This invoice covers 365 days till your next plan's billing cycle.

PDF Generated on Tuesday, February 24th, 2026







Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [ ] Check [ ] Credit Card [ ] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Multiple empty rows for data entry.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: [Handwritten Signature]

Print/Type Name:

Date:

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## HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

Bill To: Hollywood Hills West Neighborhood Council  
7095 Hollywood Blvd., Suite #1004  
Hollywood CA, 90028

DAVID  
HOROWITZ

Project Title: December 2025 Web & Email Administration Project  
Description: Website & Email administration for the month of  
December Invoice Number: 2025-00019  
Invoice Date: 01/13/2026

310-869-4949  
[david@corniche.com](mailto:david@corniche.com)

22054 Windham Way  
Santa Clarita, CA 91350

Description		Cost
December Web & Email Administration		\$ 300.00
	Subtotal	\$ 300.00
	Total	\$ 300.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz



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## HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

DAVID  
HOROWITZ

310-869-4949  
david@corniche.com

22054 Windham Way  
Santa Clarita, CA 91350

Bill To: Hollywood Hills West Neighborhood Council 7095  
Hollywood Blvd.,  
Suite #1004  
Hollywood CA, 90028

Project Title: Website Rescue and Restoration  
Project Description: Rescued server from crash,  
reinstalled GRUB bootloader, restored website from  
backup.  
Number: 2025-00020  
Invoice Date: 01/13/2026

Description	Hours	Price/Hr	Cost
Website Rescue and Restoration	5.50	\$ 80.00	\$ 440.00
		Subtotal	\$ 440.00
		Total	\$ 440.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz



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## HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

Bill To: Hollywood Hills West Neighborhood Council  
7095 Hollywood Blvd., Suite #1004  
Hollywood CA, 90028

DAVID  
HOROWITZ

Project Title: February 2026 Web & Email Administration  
Project Description: Website & Email administration for the month  
of February Invoice Number: 2026-00003  
Invoice Date: 03/03/2026

310-869-4949  
[david@corniche.com](mailto:david@corniche.com)

22054 Windham Way  
Santa Clarita, CA 91350

Description		Cost
February Web & Email Administration		\$ 300.00
	Subtotal	\$ 300.00
	Total	\$ 300.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz

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## HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

DAVID  
HOROWITZ

310-869-4949  
david@corniche.com

22054 Windham Way  
Santa Clarita, CA 91350

Bill To: Hollywood Hills West Neighborhood Council 7095  
Hollywood Blvd.,  
Suite #1004  
Hollywood CA, 90028

Project Title: February Board Meeting  
Project Description: February Board Meeting on Zoom:  
scheduling, inviting participants, managing technical  
settings, timing and muting participants, etc. Invoice  
Number: 2026-00004  
Invoice Date: 03/03/2026

Description	Hours	Price/Hr	Cost
February Board Meeting	3.50	\$ 80.00	\$ 280.00
			Subtotal
			\$ 280.00
			Total
			\$ 280.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz

# FAMILY FUN DAY!

HOLLYWOOD POST 43  
THE AMERICAN LEGION

WWW.POST43.ORG

Come Celebrate  
the USA's 250th  
Anniversary!

Join us for a day of games,  
entertainment, service projects,  
and family fun.

**SUNDAY**  
**APRIL 26, 2026**  
**10:00 AM - 3:00 PM**

American Legion  
Hollywood Post 43

**2035 N. Highland Ave.**  
**Los Angeles, CA 90068**



BOY SCOUTS  
OF AMERICA

- ✓ Bounce House
- ✓ Face Painting
- ✓ Food Truck
- ✓ Tours of Historic Post 43



WINDFUL VETERAN  
PROJECT

