

CITY OF LOS ANGELES
CALIFORNIA

**Hollywood Hills West
Neighborhood Council
Governing Board**

Anastasia Mann, President
Stuart Ross, 1st Vice-President
Jane Crockett, 2nd Vice-President
Christina Michaelis, Secretary
Brian Dyer, Treasurer
WWW.HHWNC.ORG



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

**Hollywood Hills
West
NEIGHBORHOOD
COUNCIL
Board Meeting**

**January 21, 2026
6:00 pm**

Zoom Meeting Link <https://us02web.zoom.us/j/88245121346>

Meeting ID 882 4512 1346

Phone Dial in: +1-669-444-9171 Code: 882 4512 1346

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Christina Michaelis, Secretaria, al Secretary@NeighborhoodCouncil.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE HOLLYWOOD HILLS WEST NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Neighborhood Council must dial (669) 900-6833 and enter **882 4512 1346** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

The public is requested to dial *9 or use the Raise Hand option, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Press *6 to unmute yourself after you have been called on. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. Agenda is posted for public review: on bulletin boards at the Durant Library Branch, Community Center, 11243 Empowerment Blvd, Los Angeles, and electronically on the Hollywood Hills West Neighborhood Council website www.hhwnc.org and on the Department Of Neighborhood Empowerment, www.empowerla.org. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. California Government Code Section 54953.8(b)(3).

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. California Government Code Section 54953.8(b)(4).

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. California Government Code Section 54953.8(b)(5),

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. California Government Code Section 54953.8(b)(6)(A),

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. California Government Code Section 54953.8(b)(6)(B).

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website at www.hhwnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary at secretary@hhwnc.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 200 N. Spring Street Los Angeles, CA 90012 and at our website: www.empowerla.org or at the scheduled meeting. In

HOLLYWOOD HILLS WEST NEIGHBORHOOD COUNCIL –AGENDA 1

addition, if you would like a copy of any record related to an item on the agenda, please contact the Department of Neighborhood Empowerment at (213) 978-1551 or email: NCsupport@lacity.org

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Upper and Lower Runyon Canyon and **Will and Ariel Durant Library, 7140 W. Sunset Blvd Los Angeles, 90046**
- www.HHWNC.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.HHWNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Darnell Tyler, Secretary, email at: secretary@hhwnc.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.HHWNC.org

- I. **Call to order by President, Anastasia Mann (@ 6:00 pm).**
- II. **Board Roll Call by Secretary, Christina Michaelis.** All attending board members are appearing remotely.
- III. **Approval of the Minutes of the November 19, 2025, Board Meeting.**
- IV. **President's Report, by President, Anastasia Mann**
 - a. **Opening Remarks.**
 - b. **LA City Charter Reform Review:** update & Ad Hoc Committee appointments, discussion (@ 10 min). Possible motion and Board vote.

Link to LANCC (Los Angeles Neighborhood Council Coalition) recommendations
<http://www.lancc.org/resources/LANCC%20City%20Charter%20mark%20up%202026.01.06%20FINAL.pdf>

Motion: HHWNC Board approves creation of Ad Hoc Committee to present changes/recommendations on the LA City Charter to the HHWNC Board, no later than the February 18th, 2026 meeting.
 - c. **HHWNC By Law Review:** Submission to DONE, deadline April 1st. Ad Hoc Committee appointments, discussion (@10 min). Possible motion and Board vote.

Motion: HHWNC Board approves creation of Ad Hoc Committee to present changes/recommendations to the HHWNC Board on the HHWNC By Laws no later than the March 18th, 2026 meeting.
 - d. **Update on Zone Zero Status:** This past Tuesday the Los Angeles City Council voted to create the City's own Zone 0 Regulations as opposed to the current regulations as proposed by State Forestry and Cal Fire on behalf of the State.
 - e. **Upcoming Meetings** – We will meet virtually in February on February 18th at 6pm.

- V. **Emergency Services Public Officials Report. Due to the need to provide emergency services to the community, both the LAPD and LAFD Public Officials Reports have been moved to this position in the meeting agenda.**

NOTE: Officials each allocated 3 minutes to address the Board and Stakeholders; however, no discussion or Q&A will be allowed due enforcement of Brown Act Restrictions. Contact info is provided for Board Member and Public to contact with questions.

- a. LAPD –Hwd Hills, SLO Joe Raviol (40541@LAPDD.online); Hwd Ent, Officer Brian White (38074@lapd.online); HHW Flats, SLO Brian Oliver (37349@lapd.online); LAPD NoHo, Officer Kurtis Delbar (38887@lapd.online)
- b. LAFD –Battalion Chief Mark Schroeder (Mark.Schroeder@lacity.org) Assistant Bureau Commander William Peralta (William.Peraltalacity.org) , Battalion Chief Timothy Ramirez (timothy.ramirez@lacity.org), Deputy Chief Jason Hing (Jason.Hing@lacity.org)

VI. First Vice President / PLUM Report: Stuart Ross

- a. **NO REPORT**

VII. Second Vice President: Jane Crockett

- a. **NO REPORT**

VIII. Treasurer report: Brian Dyer (10 min)

HHWNC Monthly Expenditure reports can be found on the Los Angeles City Clerk's website at: <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>. Please adjust the dropdown menu to reflect the HHWNC's documents/monthly expenditure reports, you will be able to review all the transactions of HHWNC.

- a. Presentation of November 2025 and December 2025 Monthly Expenditure Reports. Attachments included at the end of the agenda.

Motion: The Hollywood Hills West Neighborhood Council approves the November expenditure reports as presented.

Motion: The Hollywood Hills West Neighborhood Council approves the December expenditure reports as presented.

- b. **Motion:** The Hollywood Hills West Neighborhood Council approves the change of contact for David Horowitz's administrative and consulting services for the NC from the President to the Treasurer.

- c. **Topic Description:** Horowitz invoices 2025-00017, 2025-00018, 2025-00019, & 2025-00020.

Motion: The Hollywood Hills West Neighborhood Council approves payment of the following invoices from David Horowitz:

- 2025-00017 for November 2025 Web & Email Administration in the amount of \$300.00,
- 2025-00018 for administering the November 2025 Board meeting in the amount of \$200.00,
- 2025-00019 for December 2025 Web & Email Administration in the amount of \$300.00, and
- 2025-00020 for website rescue and administration in the amount of \$440.00,

The sum of which totals \$1,240.00.

IX. Board Secretary: Christina Michaelis

- a. **NO REPORT**

X. AREA COMMITTEE REPORTS:

- a. **NO REPORTS**

XI. ISSUE COMMITTEE REPORTS:

a. NO REPORTS

XII. PUBLIC OFFICIALS' REPORTS continued, Time limit – 2-3 minutes each.

NOTE: Officials each allocated 3 minutes to address the Board and Stakeholders; however, no discussion or Q&A will be allowed due enforcement of Brown Act Restrictions. Contact info is provided for Board Member and Public to contact with questions.

- a. CD4 – Bernadette Cronley (bernadette.cronley@lacity.org), Walker King (Walker.King@lacity.org) Office of Councilmember Nithya Raman
- b. CD13 – Anais Gonzalez (Anais.Gonzalez@lacity.org) Office of Councilmember Hugo Soto-Martinez
- c. Mayor's Office, Central Area NC Rep, Nico Padron (nico.padron@lacity.org)
- d. Mehrnoosh Zahiri, Community Law Corps City Attorney (mehrnoosh.zahiri@lacity.org)
- e. LADOT – Bhuvan Bajaj (bhuvan.bajaj@lacity.org), Brian Gallagher (brian.gallagher@lacity.org)
- f. LADWP – Michael Ventre (michael.ventre@ladwp.com), Senior Public Relations Specialist
- g. 5th Supervisorial District – Natalie Vartanian, Deputy (NaVartanian@bos.lacounty.gov); Office of Supervisor Kathryn Barger, District 5 (kathryn@bos.lacounty.gov)
- h. 3rd Supervisorial District - Office of Supervisor Lindsey Horvath, Amanda (Mandy) Laflen, Constituent Services, (ALaflen@boslacounty.gov) Supervisor Lindsey Horvath (Lindsey@bos.lacounty.gov)
- i. 51st Assembly District, Robbie Staenberg (Robbie.Staenberg@asm.ca.gov) Office of Assemblymember Rick Chavez Zbur
- j. 24th Senate State District, Samantha Gallegos (Samantha.gallegos@sen.ca.gov), James Reina (James.Reina@sen.ca.gov), Office of Senator Ben Allen
- k. 25th Senate State District, District Representative, Office of Sasha Perez
- l. 30th Congressional District, Maria Sosyan (Maria.Sosyan@mail.house.gov), Luke Klipp (Luke.Klipp@mail.house.gov) Office of Congressman Laura Friedman
- m. Department of Neighborhood Empowerment, Dina Andrews (dina.andrews@lacity.org)
- n. Los Angeles Department of Recreation and Parks, Stefanie Smith (Stefanie.Smith@lacity.org), Joe Losorelli (joe.losorelli@lacity.org), Sean Hinton (Sean.Hinton@lacity.org), Jorge De Loera (Jorge.delora@lacity.org)
- o. Will & Ariel Durant Branch Library, Ashley Kilian (Ashley.Kilian@lapl.org)
- p. Hollywood Bowl/Consensus, Josh Gertler (josh.gertler@consensusinc.com)

XII. GENERAL PUBLIC COMMENT (2 min)- Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minute(s).

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

XIII. ADJOURNMENT

LOS ANGELES NEIGHBORHOOD COUNCIL COALITION (LANCC) RECOMMENDATIONS FOR CHARTER REFORM

Submitted to the Los Angeles Charter Reform Commission

Better Government Committee

January 21, 2025

The LANCC Committee's Process

- The Los Angeles Neighborhood Council Coalition (LANCC) Charter Reform Recommendation committee was created by a vote of LANCC at its regularly scheduled meeting on November 1
- During the committee's weekly public meetings, we came up with our own recommendations, including input from the public, that we wanted to see in the Charter. We reviewed 192 Charter Reform related CISs written since October 13, 2022. We considered the recommendations of the Neighborhood Council Budget Advocates.
- We voted on each of the ideas we culled from these sources. Votes went from agreement (yes or no) with no discussion to agreement (yes or no) requiring discussion for a full meeting.
- Every agreed upon item was written into a copy of the Charter
- The marked-up Charter that comes from this process was approved by LANCC January 3, 2026
- Charter numbers referenced in this presentation reflect the LANCC marked-up copy

Neighborhood Councils

- There is no serious discussion of Neighborhood Councils in the Charter. Article IX in the existing Charter, Department of Neighborhood Empowerment, is about DONE, BONC, and establishing the NC system.
- If DONE happened to be removed, another support structure could be developed to support Neighborhood Councils. If the Neighborhood Councils happen to be removed, DONE would have no purpose. DONE is not the Neighborhood Councils and the Neighborhood Councils are not DONE.
- To address this, we moved DONE and BONC to Article V, Departments, and renamed Article IX Neighborhood Councils. During this exercise we added NC impacts into the Charter descriptions of the impacted bodies. In this writing, Neighborhood Councils are more directly woven into the fabric of the City.
- We removed language about forming the NC system
- Named ourselves Elected Advisors to the City Government

Neighborhood Councils (continued)

- Neighborhood Councils need codified authority to operate within their lane.
- Recognition of Neighborhood Councils by City Council is essential. We have the right to advise, but are sometimes not given the opportunity to do so.
- Neighborhood Councils shall have the right to speak, in person and telephonically, before all public meetings of the City
- Neighborhood Councils delivering a Community Impact Statement shall be in a separate queue from public comment and shall be given five minutes to speak
 - NCs shall have the right to speak whenever an item appears on an agenda, even in cases where that item has already been heard by a committee
 - Neighborhood Councils, regardless of the City's position, may deliver to any governmental agency a statement passed in a Brown Act public meeting at which there is quorum. The City may create and require language to indicate the NC is speaking for itself and not the City.
- Neighborhood Councils shall be authorized to form Alliances
 - Neighborhood Councils may contribute funds or equivalent (including, but not limited to, websites, licenses, and meeting spaces) for the benefit of the Alliances.

Neighborhood Councils (Continued)

- Neighborhood Councils shall monitor the delivery of City services in their respective areas and the City at-large. City services shall include all departments defined in the Charter and created by ordinance, joint power commissions, and offices of elected officials.
- City Departments, Commissions, and Offices that issue permits, approvals, or regulatory decisions following a public hearing (including but not limited to the City Planning Department, Department of Cannabis Regulation, and any successor or related offices) and ministerial construction projects that bypass City Planning and go directly to the Department of Building and Safety shall give NCs a minimum of 30 calendar days to weigh in
 - The Department of City Planning shall ensure that all documents related to a case before the Department, including ministerial projects that bypass the Department of City Planning and go directly to the Department of Building and Safety are made public and posted to the online case file.
- Even if a board member's economic interest is foreseeable and material, they do not have a legal conflict of interest unless the decision's impact on his or her economic interest is different from the general public's impact
 - This comes from a finding of City Attorney Rocky Delgadillo

Neighborhood Councils (Continued)

- Updated definition of stakeholder to match the definition voted by City Council
- In the interest of efficiency, Neighborhood Councils may include consent calendars on their agendas. Items on consent calendars may include common agenda items including, but not limited to, approval of minutes and the Monthly Expenditure Report and may include agenda items voted by a committee.
 - Any member of the board shall have the ability, at the meeting, to request an agenda item on the consent calendar be removed from consent and heard on its own. The meeting chair shall remove the requested consent agenda item if requested. Removal shall not be a topic for discussion.
 - The public shall have the opportunity to make public comment on the items on the agenda items in the consent calendar.
- Capitalized Neighborhood Councils throughout
- See marked-up Charter sections 254, preamble to "GENERAL PROVISIONS RELATED TO DEPARTMENTS," Section 550, Article IX

Department of Neighborhood Empowerment (DONE)

- Moved from Article IX to Article V
- DONE must become better at being the source of City information for the NCs. Different Neighborhood Empowerment Advocates have differing levels of knowledge resulting in the same question being answered differently depending on which NEA you talk to
 - We have asked, and we ask again, the Department to maintain a database of knowledge articles for the benefit of the Neighborhood Empowerment Advocates and the NCs
- We added a list of items DONE should not do
 - Substitute its judgment for that of elected NCs
 - Use its resources to request NCs advocate for any legislative position
 - Create policies that become de facto regulations

Department of Neighborhood Empowerment (DONE) (Continued)

- Added an employment requirement that the DONE General Manager have public policy experience
- Provided NCs the opportunity to submit questions to ask GM candidates during the employment interview
- See marked-up Charter Section 599

Board of Neighborhood Commissioners (BONC)

- Moved from Article IX to Article V
- Increased the number of commissioners from seven to nine with the two additional commissioners being at-large and appointed by Neighborhood Councils
- At the same time as departments, Neighborhood Councils shall submit their budget request for the following year. The two at-large BONC commissioners shall be a single point-of-contact and shall organize the requests into a single request for the Mayor's consideration.
- Give BONC oversight responsibilities over DONE
- Make BONC an appeals body for NCs and/or board members seeking redress for actions by DONE and/or the City Clerk
- Members of BONC shall not be permitted to vote at Commission meetings if they have not completed their required training within 30 days of being seated and to be able to continue voting their required training must be current.
- See marked-up Charter Sections 311 and 599

Budget

- The Neighborhood Council Budget Advocates and LANCC support
 - Transparent labor negotiations where there is public outreach before, during, and after the negotiations so the public can understand the direction of the negotiations and provide public comment
 - The City Council shall not approve labor agreements that would create a current or future deficit
 - As part of budget planning, the CAO shall prepare a four-year budget outlook that reflects realistic anticipated raises for City Employees
 - Two-year budgets. This is also supported by the City Controller and the LA 2020 Commission. See report in [Council File 14-1184](#).
 - Five-year capital infrastructure plan that is updated bi-annually.
 - The reserve fund shall be maintained at a minimum of 5% of the total budget (current City policy). The Reserve Fund shall only be drawn upon during a declared emergency and may not be used to balance the rest of the budget
- During budget challenges, the percentage of Neighborhood Councils budget reductions shall not be greater than that of the office of the Mayor. When the Mayor's office budget is restored after the budget challenge, the Neighborhood Councils budgets are similarly restored.
- See marked-up Charter Sections 219, 291, 312, 321

Office of Transparency and Accountability

- Recommended by the Los Angeles 2020 Commission. See report in [Council File 14-1184](#). Consistently requested by the Neighborhood Council Budget Advocates.
- The Office of Transparency and Accountability would be an independent watchdog. The office serves as the people's financial guardian, reviewing contracts, scrutinizing expenditures and sounding the alarm when the numbers stop adding up. (Some language taken from OJ Oleka, CEO of the State Financial Officers Association. [Article by OJ Oleka](#))
- The Office of Transparency and Accountability is a truth-telling body that operates independently of elected officials and provides unbiased facts to the public.
- See marked-up Charter section 295

City Council Activities

- Update to codify mandatory telephonic public comment. Working people cannot go downtown to get on a queue where they hope to get one minute to speak.
- City Council members shall actively vote yes, no, or abstain and they shall be visible to the public for the vote to count
- Each City Council member shall meet with each NC in its district no less than once a year
- Council members shall file a Form 51 when recusing from a vote
- Members of the City Council and all Commissioners shall not be permitted to vote at City Council and Committee or Commission meetings if they have not completed their required training within 30 days of being seated and to be able to continue voting their required training must be current.
- Limit the ability of the City Council to adopt ordinances impacting the Neighborhood Council Plan to administrative or ministerial actions. Anything else must go to the ballot for the public to decide. Specifically, the City Council may not, through ordinance, change Neighborhood Council composition and terms of board members.
- Each City Councilmember shall, on an annual basis at a minimum, meet with each Neighborhood Council located wholly or partially within the Councilmember's district if the Neighborhood Council desires the meeting
- See marked-up Charter Section 242, 250, 501, 907

Ethics Commission

- Increase the number of Commissioners from five to seven
 - One of the new Commissioners is appointed by the Neighborhood Councils and one is appointed by the Ethics Commission itself
 - City Council does not confirm the selections by the Ethics Commission and NCs
- The Ethics Commission shall have the ability to send items directly to the ballot when the City Council does not advance a recommendation or heavily amends a recommendation
- Increase the Ethics Commission budget to \$9 million, adjusted year-by-year based on the change in the City's revenues
 - Allow the budget not to be increased in the case of a declared fiscal emergency
- Increased the time for adjudication of Ethics complaints from four years to five
- See marked-up sections 470, 700, 703, 711, 803

City Attorney

- Added Neighborhood Councils to the entities to which the City Attorney provides legal advice
- The City Attorney shall give advice or opinion in writing when requested by a Neighborhood Council President or Chair
- The City Attorney shall not limit public interactions for Neighborhood Councils more than it does for City Council
- See marked-up section 271

Ongoing Charter Reform

- We envision a more regular Charter Reform process. Don't wait 25 years or more to review the Charter. No less than every ten years, the City should review the Charter and determine whether or not we need an update.
- The Charter Reform Commissions may send recommendations to the ballot when the City Council does not advance a recommendation or heavily amends a recommendation
- See marked-up Charter Section 130.

Wrap Up

- Thank you for making the time to hear us out. We are greatly appreciative and are looking forward to seeing the Commission's final recommendations.
- If you have any question when you review these materials, feel free to email Kay Hartman, the committee chair, at kay.hartman@palmsnc.la

Monthly Expenditure Report



Reporting Month: November 2025

Budget Fiscal Year: 2025-2026

**NC Name: Hollywood Hills West
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$37844.62	\$2144.40	\$35700.22	\$0.00	\$0.00	\$35700.22

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$21800.00	\$2144.40	\$18584.66	\$0.00	\$18584.66
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$1070.94	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	CCI CONSTANT-CONTACT	11/15/2025	The vendor, Constant Contact handles HHWNC's email communications with its stakeholders.	General Operations Expenditure	Office	\$644.40
2	David Horowitz	10/21/2025	The Hollywood Hills West Neighborhood Council approves payment of the May, June, July, August, and September invoices presented by David Horowitz, which total \$1500.00.	General Operations Expenditure	Office	\$300.00
3	David Horowitz	10/23/2025	The Hollywood Hills West Neighborhood Council approves payment of the May, June, July, August, and September invoices presented by David Horowitz, which total \$1500.00.	General Operations Expenditure	Office	\$300.00
4	David Horowitz	10/23/2025	The Hollywood Hills West Neighborhood Council approves payment of the May, June, July, August, and September invoices presented by David Horowitz, which total \$1500.00.	General Operations Expenditure	Office	\$300.00

5	David Horowitz	11/03/2025	The Hollywood Hills West Neighborhood Council approves payment of the May, June, July, August, and September invoices presented by David Horowitz, which total \$1500.00	General Operations Expenditure	Office	\$300.00
6	David Horowitz	11/03/2025	The Hollywood Hills West Neighborhood Council approves payment of the May, June, July, August, and September invoices presented by David Horowitz, which total \$1500.00	General Operations Expenditure	Office	\$300.00
Subtotal:						\$2144.41

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00

Brian Dyer

From: Constant Contact Billing <notification@constantcontact.com>
Sent: Friday, November 14, 2025 11:41 PM
To: Brian Dyer
Subject: Constant Contact Payment Receipt for Anastasia Mann



Payment Receipt for November 15, 2025

Thank you for your recent payment. Your payment receipt is found below.

Attention: Anastasia Mann
Hollywood Hills West Neighborhood Council
200 N. Spring St
Suite #1004
Los Angeles, CA 90012
US
2139781058

User Name: president@hhwnc.org

Today's Date: November 15, 2025

Payment Date: November 15, 2025

Payment Method: MC (last 4 digits: 9376)

Amount: \$644.40

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

We appreciate your business.

Best Regards,
Constant Contact Billing

If you have questions, please reach out to [Customer Support](#).

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HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

Bill To: Hollywood Hills West Neighborhood Council
7095 Hollywood Blvd., Suite #1004
Hollywood CA, 90028

DAVID
HOROWITZ

310-869-4949
david@corniche.com

22054 Windham Way
Santa Clarita, CA 91350

Project Title: July 2025 Web & Email Administration
Project Description: Website & Email administration for the month of
July Invoice Number: 2025-00010
Invoice Date: 09/25/2025

Description		Cost
July Web & Email Administration		\$ 300.00
	Subtotal	\$ 300.00
	Total	\$ 300.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz

The Hollywood Hills West Neighborhood Council approves payment of the May, June, July, August, and September invoices presented by David Horowitz, which total \$1500.00.

☐ Board Member Reimbursement

2014-2015

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

[illegible]

Total:

20

3

2

1

10

Date: 10/16/2025

HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

Bill To: Hollywood Hills West Neighborhood Council
7095 Hollywood Blvd., Suite #1004
Hollywood CA, 90028

DAVID
HOROWITZ

310-869-4949
david@corniche.com

Project Title: May 2025 Web & Email Administration
Project Description: Website & Email administration for the month of May
Invoice Number: 2025-00008
Invoice Date: 05/22/2025

22054 Windham Way
Santa Clarita, CA 91350

Description		Cost
May Web & Email Administration		\$ 300.00
	Subtotal	\$ 300.00
	Total	\$ 300.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz

The Hollywood Hills West Neighborhood Council approves payment of the May, June, July, August, and September invoices presented by David Horowitz, which total \$1500.00.

☐ Board Member Reimbursement

2014-2015

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Quorum:	Total:	20	0	0	2	1	0
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Date: 10/16/2025

HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

Bill To: Hollywood Hills West Neighborhood Council
7095 Hollywood Blvd., Suite #1004
Hollywood CA, 90028

DAVID
HOROWITZ

310-869-4949
david@corniche.com

22054 Windham Way
Santa Clarita, CA 91350

Project Title: August 2025 Web & Email Administration
Project Description: Website & Email administration for the month of
August Invoice Number: 2025-00011
Invoice Date: 09/25/2025

Description		Cost
August Web & Email Administration		\$ 300.00
	Subtotal	\$ 300.00
	Total	\$ 300.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz

The Hollywood Hills West Neighborhood Council approves payment of the May, June, July, August, and September invoices presented by David Horowitz, which total \$1500.00.

☐ Board Member Reimbursement

2018-2019

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

[illegible]

Total:

20

3

2

1

10

Authorized Signature

Authorized Signature _____

Print/Type Name: Anastasia Mann

Date: _____

Date: 10/16/2025

HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

Bill To: Hollywood Hills West Neighborhood Council
7095 Hollywood Blvd., Suite #1004
Hollywood CA, 90028

DAVID
HOROWITZ

310-869-4949
david@corniche.com

22054 Windham Way
Santa Clarita, CA 91350

Project Title: September 2025 Web & Email Administration
Project Description: Website & Email administration for the month of
September Invoice Number: 2025-00012
Invoice Date: 09/25/2025

Description		Cost
September Web & Email Administration		\$ 300.00
Subtotal		\$ 300.00
Total		\$ 300.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz

The Hollywood Hills West Neighborhood Council approves payment of the May, June, July, August, and September invoices presented by David Horowitz, which total \$1500.00.

☐ Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Quorum:	Total:	20	0	0	2	1	0
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Date: 10/16/2025

HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

Bill To: Hollywood Hills West Neighborhood Council
7095 Hollywood Blvd., Suite #1004
Hollywood CA, 90028

DAVID
HOROWITZ

310-869-4949
david@corniche.com

Project Title: June 2025 Web & Email Administration
Project Description: Website & Email administration for the month of
June Invoice Number: 2025-00009
Invoice Date: 06/20/2025

22054 Windham Way
Santa Clarita, CA 91350

Description		Cost
June Web & Email Administration		\$ 300.00
	Subtotal	\$ 300.00
	Total	\$ 300.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz

The Hollywood Hills West Neighborhood Council approves payment of the May, June, July, August, and September invoices presented by David Horowitz, which total \$1500.00.

☐ Board Member Reimbursement

2014-2015

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Quorum:	Total:	20	0	0	2	1	0
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Date: 10/16/2025

Monthly Expenditure Report



Reporting Month: December 2025

Budget Fiscal Year: 2025-2026

NC Name: Hollywood Hills West
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$35700.22	\$0.00	\$35700.22	\$780.00	\$0.00	\$34920.22

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$21800.00	\$0.00	\$18584.66	\$780.00	\$17804.66
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$3215.34	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal:					\$0.00

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	David Horowitz	12/10/2025	Motion: The Hollywood Hills West Neighborhood Council approves payment of the Horowitz invoices: 2025-00013 for the amount of \$40.00; 2025-00014 for the amount of \$16...	General Operations Expenditure	Office	\$40.00
2	David Horowitz	12/10/2025	Motion: The Hollywood Hills West Neighborhood Council approves payment of the Horowitz invoices: 2025-00013 for the amount of \$40.00; 2025-00014 for the amount of \$160...	General Operations Expenditure	Office	\$280.00
3	David Horowitz	12/10/2025	Motion: The Hollywood Hills West Neighborhood Council approves payment of the Horowitz invoices: 2025-00013 for the amount of \$40.00; 2025-00014 for the amount of \$160...	General Operations Expenditure	Office	\$300.00

4	David Horowitz	12/10/2025	Motion: The Hollywood Hills West Neighborhood Council approves payment of the Horowitz invoices: 2025-00013 for the amount of \$40.00; 2025-00014 for the amount of \$160...	General Operations Expenditure	Office	\$160.00
	Subtotal: Outstanding					\$780.00

HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

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7095 Hollywood Blvd., Suite #1004
Hollywood CA, 90028

DAVID
HOROWITZ

310-869-4949
david@corniche.com

22054 Windham Way
Santa Clarita, CA 91350

Project Title: November 2025 Web & Email Administration Project
Description: Website & Email administration for the month of
November Invoice Number: 2025-00017
Invoice Date: 12/01/2025

Description		Cost
November Web & Email Administration		\$ 300.00
	Subtotal	\$ 300.00
	Total	\$ 300.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz

HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

DAVID
HOROWITZ

310-869-4949
david@corniche.com

22054 Windham Way
Santa Clarita, CA 91350

Bill To: Hollywood Hills West Neighborhood Council 7095
Hollywood Blvd.,
Suite #1004
Hollywood CA, 90028

Project Title: November Board Meeting
Project Description: November Board Meeting on Zoom:
scheduling, inviting participants, managing technical
settings, timing and muting participants, etc. Invoice
Number: 2025-00018
Invoice Date: 10/16/2025

Description	Hours	Price/Hr	Cost
November Board Meeting	2.50	\$ 80.00	\$ 200.00
		Subtotal	\$ 200.00
		Total	\$ 200.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz

HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

Bill To: Hollywood Hills West Neighborhood Council
7095 Hollywood Blvd., Suite #1004
Hollywood CA, 90028

DAVID
HOROWITZ

310-869-4949
david@corniche.com

22054 Windham Way
Santa Clarita, CA 91350

Project Title: December 2025 Web & Email Administration Project
Description: Website & Email administration for the month of
December Invoice Number: 2025-00019
Invoice Date: 01/13/2026

Description		Cost
December Web & Email Administration		\$ 300.00
	Subtotal	\$ 300.00
	Total	\$ 300.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz

HOLLYWOOD HILLS WEST - NEIGHBORHOOD COUNCIL

DAVID
HOROWITZ

310-869-4949
david@corniche.com

22054 Windham Way
Santa Clarita, CA 91350

Bill To: Hollywood Hills West Neighborhood Council 7095
Hollywood Blvd.,
Suite #1004
Hollywood CA, 90028

Project Title: Website Rescue and Restoration
Project Description: Rescued server from crash,
reinstalled GRUB bootloader, restored website from
backup.
Number: 2025-00020
Invoice Date: 01/13/2026

Description	Hours	Price/Hr	Cost
Website Rescue and Restoration	5.50	\$ 80.00	\$ 440.00
		Subtotal	\$ 440.00
		Total	\$ 440.00

Please make check payable to David Horowitz.

Thank you for your business!

Best regards,

David Horowitz