

ARTS DISTRICT LITTLE TOKYO  
NEIGHBORHOOD COUNCIL  
OFFICERS

ADAM TURNER  
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MATTHEW FROWHEIN  
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SECRETARY

ELIOT KIANG  
TREASURER

CITY OF LOS ANGELES  
CALIFORNIA



ARTS DISTRICT  
LITTLE TOKYO  
NEIGHBORHOOD COUNCIL

c/o Koban  
307 E First Street  
Los Angeles, CA 90012  
[www.hcnc-adlt.org](http://www.hcnc-adlt.org)  
[admin@hcnc-adlt.org](mailto:admin@hcnc-adlt.org)

## REGULAR BOARD MEETING AGENDA

Monday, March 9th, 2026

6:00 p.m. - 6:30 p.m.

Zoom Meeting Online or by Telephone

<https://us06web.zoom.us/j/82800382272>

Dial (669) 444-9171 to Join the Meeting

Then Enter This Webinar ID: 828 0038 2272 and Press #

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Michael Guzman, Secretaria, al (323) 487-1414 o por correo electrónico [michael@hcnc-adlt.org](mailto:michael@hcnc-adlt.org) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2025 ENACTMENT OF CALIFORNIA SENATE BILL 707 (PORTANTINO) AND LA CITY COUNCIL FILE 23-1114, THE ARTS DISTRICT LITTLE TOKYO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (669) 444-9171, and enter 756 673 3702 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b)(5),**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6)(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

**1. Call to Order & Roll Call**

a. Matthew Frohwein, Miho Asada, Michael Guzman, Jane Lee

**1. Public Comment (2 Minute Limit)**

**2. Committee Discussion – Neighborhood Purpose Grant Submission Budgetary Documentation**

**3. Adjournment (End time is approximately 6:30pm or shortly thereafter)**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Koban, 307 E. First S., Los Angeles, CA 90012, or on <https://www.hcnc-adlt.org>.

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**THE AMERICAN WITH DISABILITIES ACT:**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Matthew Frowhein at [frowhein@hcnc-adlt.org](mailto:frowhein@hcnc-adlt.org).

**PUBLIC ACCESS OF RECORDS:**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: <https://www.hcnc-adlt.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Michael Guzman, Secretary, at (323) 487-1414 or email at: [michael@hcnc-adlt.org](mailto:michael@hcnc-adlt.org)

**PUBLIC POSTING OF AGENDAS:**

Neighborhood Council agendas are posted for public review as follows:

- Koban - 307 E 1st Street, LA 90012.
- Corner Store - 716 Traction Ave, LA 90013
- <https://www.hcnc-adlt.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

**NOTICE TO PAID REPRESENTATIVES:**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**RECONSIDERATION AND GRIEVANCE PROCESS:**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.hcnc-adlt.org>.